

# MEETING MINUTES

## BOARD OF ASSESSORS MEETING

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Date: January 28, 2025  
Time: 4:00 PM  
Meeting called to order by: Steve Carr, 1<sup>st</sup> Assessor

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### IN ATTENDANCE

Steve Carr, Joanne Taylor, Rodney Varney, Ethna L. Thompson

### ABSENT

None

### OPEN MEETING

Opened meeting at 4:00 PM

### APPROVAL OF MINUTES

- January 14, 2025, Regular Meeting Minutes  
The Board approved the minutes as submitted.

### CONTINUING BUSINESS

- LUPC Building Permit Report  
No new permits, last update was 1/2/2025 decision date on Bruce White "driveway".
- Stream Crossing Grant Agreement  
The Clerk shared information provided by Owen Krauss from Hoyle Tanner regarding the actual cost of repairs to the Edelheid Road bridge. After a thorough discussion, the Board reached a consensus that additional conversations and budget planning will be necessary to address the project at the required scale.

### NEW BUSINESS

- Warrant(s) #45, 46, & 47 Disbursement Review/Sign  
Warrant 45 was reviewed and signed during the meeting off week and warrants 46 & 47 were reviewed and signed during the meeting.
- FSB – CD Maturity  
The Clerk presented information obtained from Franklin Savings Bank. The current four-month CD is scheduled to mature on February 8<sup>th</sup> we are being offered a 6 month CD with a 4% APY. The Board agreed to roll over the current CD at the time of maturity to the 6-month option.

- **Transfer Station Contract Update**  
The Board reviewed the proposed contract language, offering substantial cost savings to Sandy River Plantation, and after reaching a majority consensus agreed the first Assessor should be the signatory. The new contract was ratified, and a copy will be emailed to the contractor in the morning.

## **OTHER BUSINESS**

- **Cell Tower**  
Third Assessor Varney informed the other members that he had a conversation with an individual regarding cell phone towers and mentioned that Sandy River plantation may be interested in having one on the back portion of the parcel that the Transfer Station sits on. He wanted to get a feel for the other member's position before he moved forward and officially requested information, the two other Assessors agreed it was worth getting additional information on.
- **Clerk Updates**  
The Clerk offered multiple updates as outlined below:
  - Meeting Time, Rodney offered to move the Assessors' meetings to an earlier time to accommodate the Clerk's other commitments during the Rangeley Budget process. The other Board members agreed and supported the change. Future meetings will be held at 3:30 p.m.
  - InforME – Still waiting for a meeting about the links and connecting to the site, the Clerk's contact recently broke her ankle
  - RSMA – Roads Software – working to look over the software and will discuss payment with the State when we are ready to commit, per the State contact
  - Website—Up and Running. The clerk has already made a change per a suggestion received via the Contact Us method on the website (the plumbing Permit Form was out of date).
  - The State Valuation Auditor was in-house today and went through the physical copies of the documents he requested.
  - The Clerk attended a second County ACO meeting today at 2 PM. She reported she is not sure they have ironed out all the logistics of going in that direction. There's a grant available, and that's why they are pushing for county support. They mentioned it would be an opt-in or opt-out, and for communities that couldn't get a hold of their ACO, it would be a per-call charge (on top of the fees you already pay to the county). The Board opted not to submit a letter of support to pursue the grant.
  - RHR Smith & Company contacted the office and offered Fixed Asset Database Maintenance \$650 annually with a set up fee of \$750. The Clerk indicated that she was capable of setting up a fixed asset database capable of tracking depreciation in excel. The Board opted not to purchase the RHR Smith option.

## **NEXT MEETING DATE**

- Tuesday, February 11, 2025

## **ADJOURN MEETING**

Meeting was adjourned at 4:30 p.m.