

MEETING MINUTES

BOARD OF ASSESSORS MEETING

Date: May 19, 2026
Time: 3:30 PM
Meeting called to order by: Rodney Varney, 1st Assessor

In attendance

Board Members: Rodney Varney, Joanne Taylor, Lisa Kinsman

Staff: Ethna L. Thompson, BOA Secretary

Public: Leslie Ferguson, Cliff Raymond

ABSENT

None

Open Meeting

The meeting was called to order at 3:25 PM by First Assessor Varney.

Public Comment

Leslie Ferguson-Packard was present and provided an update regarding recent RSU activities.

Approve Minutes

The minutes of the May 4, 2026 BOA & Budget Committee Joint Meeting, and May 5, 2026 Regular BOA Meeting were approved by motion of Assessor Kinsman and second by Assessor Taylor.

Continuing Business

LUPC Building Permit Report

The Clerk reported several additional items of activity listed on the LUPC report since the last meeting, including the Sandy River Plantation Resource Recovery Barn permit.

FY 26-27 Annual Town Meeting Warrant Draft

The Board reviewed the draft Annual Town Meeting Warrant and discussed several updates and considerations.

Discussion included:

- potential impacts associated with modifying tax due dates and allowing split payments. Following discussion, the Board determined no changes would be made to the current year tax commitment schedule. Beginning next fiscal year, taxes will be committed earlier, resulting in an earlier due date while retaining the current single-payment structure and 2% discount;
- updates may need to be made to the warrant following post-budget review considerations, including anticipated insurance costs;

- consideration of the RV1 article and designation of excise tax revenue. The Board discussed whether excise tax revenue would be designated toward another reserve or expenditure and determined that no excise tax revenue would be otherwise designated at this time.
Motion by Assessor Kinsman, second by Assessor Varney, to set the RV1 article amount at \$75,000.

Old Country Road

- Follow Up Site Visit
Assessor Kinsman shared photographs from a follow-up site visit regarding the Old Country Road easement matter. It was reported that the right-of-way had been cleared of previously identified obstructions and that additional efforts appear to be underway to maintain clearance from the easement area.
- Signage
The Board directed the Clerk to prepare draft signage similar in style to the Transfer Station signs, including language addressing portage access and no parking.

Transfer Station – Resource Recovery Barn

- Groundwork Quotes
The Board reviewed quotes received for site work associated with the Resource Recovery Barn project.
Motion by Assessor Kinsman, second by Assessor Taylor, to award the groundwork project to J. Kelly Excavation.

New Business

Warrants

The Board reviewed and signed the warrants for disbursement in accordance with standard practice.

Post -Budget Review Considerations

- Insurance Cost Update
The Board reviewed updated insurance figures received following the completion of the joint budget review process.
Motion by Assessor Varney, second by Assessor Kinsman, to obtain Cyber Liability and General Liability coverage through Morton & Furbish.
The Board noted the policies are required, so action to move forward to obtain the coverage now is necessary but were in agreement that the coverage and associated rates continue to be periodically reviewed and competitively quoted as part of the Plantation's standard practice.
- Fireworks Funding Request
The Board discussed a request received to reconsider funding associated with the 250th anniversary fireworks display.
Motion by Assessor Kinsman, second by Assessor Taylor, to uphold the prior recommendation and vote previously taken by the Board of Assessors and Budget Committee.

Other Business

Driveway Entrance Permit

Assessor Varney presented letters of approval received in support of a previously discussed driveway entrance permit application on Edelheid Road.

Motion by Assessor Kinsman, second by Assessor Taylor, to approve the driveway entrance permit application.

Calendar

Wednesday, May 27, 2026, Regional Quarterly Meeting 6 PM

Tuesday, June 2, 2026, Regular BOA Meeting 3:30 PM

Adjournment

The meeting was adjourned at 5:03 PM.

Respectfully submitted,

Ethna L. Thompson, Clerk

These minutes are a summary of the meeting and not a verbatim transcript.