

MEETING MINUTES

BOARD OF ASSESSORS MEETING

Date: August 18, 2026
Time: 3:30 PM
Meeting called to order by: Rodney Varney, 1st Assessor

In attendance

Board Members: Rodney Varney, Joanne Taylor, Erin Johnson
Staff: Ethna L. Thompson, Clerk/BOA Secretary, Paul Feguson-Packard, Transfer Station Attendant
Public: None

ABSENT

None

Open Meeting

The meeting was called to order at 3:30 PM by First Assessor Varney.

Public Comment

There was no public comment.

Approval of Minutes

The Board approved the August 4, 2026, regular meeting minutes by motion of Assessor Taylor and second by Assessor Johnson.

Continuing Business

LUPC Building Permit Report

The Clerk reported four new items of activity since the previous report, including two self-verifications, one Short-Term Rental (STR) self-verification, one auxiliary structure, a building permit on Magalloway Loop, and a commercial subdivision-related permit. The Board was provided with the available information contained in the LUPC report.

Transfer Station Resource Recovery Barn

Building Delivery/Construction Update

The Board discussed the Resource Recovery Barn, which has been delivered and placed on the prepared gravel pad. Additional construction needs were discussed, including electrical work, windows and doors, an office area, and shelving or other options for organizing materials received at the facility.

Transfer Station Attendant Paul Ferguson-Packard offered an exterior door for use on the building and indicated that he may also have a suitable window available.

By motion of Assessor Varney and second by Assessor Johnson, the Board authorized the purchase of the exterior door from Mr. Ferguson-Packard. Mr. Ferguson-Packard will review his available window inventory before the Board proceeds with purchasing a new window.

The Clerk noted that electrical work will need to be defined before determining the appropriate procurement process. The project will also require relocation of the existing power and internet services from the current structure to the new building.

Draft Operations/Use Policy

The Board conducted a second review of the draft Resource Recovery Barn Operations/Use Policy. Assessor Johnson requested clarification of the policy language regarding items subject to disposal fees, specifically that applicable disposal fees remain due even when an item is placed in the Resource Recovery Barn. The Clerk noted that this provision would also be highlighted through signage or a separate informational sheet to ensure the fee requirement is clear to users.

By motion of Assessor Johnson and second by Assessor Varney, the Resource Recovery Barn Operations/Use Policy was adopted.

New Business

Warrant(s) Disbursement Review/Sign

The Board reviewed and signed the warrants in accordance with the standard process.

Snow Removal Contract(s)

The Clerk reported that she had contacted both current snow removal providers regarding the upcoming season and had offered the opportunity to consider multi-year agreements. No contract information was available for Board review at this meeting.

The matter will be placed on the agenda for the next meeting.

Other Business

Executive Session – Old Country Road

At 4:30 PM, the Board entered executive session pursuant to 1 M.R.S. §405(6)(E) for consultation with legal counsel concerning the Plantation's legal rights and duties regarding the status of Old Country Road, including review and discussion of legal advice received from counsel.

The executive session was entered by motion of Assessor Varney and second by Assessor Taylor. The Board returned to public session at 4:43 PM by motion of Assessor Varney and second by Assessor Taylor.

No action was taken. Additional consultation with legal counsel is anticipated before the matter is finalized.

Sandy River Plantation Town Line Sign

Assessor Johnson reported that she had been unable to locate the property line marker needed to determine the placement of the Sandy River Plantation town line sign near Saddleback. The Board discussed contacting individuals affiliated with the mountain and possibly obtaining coordinates to assist with determining the appropriate location.

ACO Temporary Kennel

Assessor Taylor requested an update regarding the temporary kennel arrangement for the shared Animal Control Officer. The Clerk reported that the remaining task is coordinating transportation of the kennel/trailer or larger vehicle with an existing trip out of town. The Board authorized ordering the necessary equipment from Tractor Supply for delivery.

Municipal Laptops

The Clerk reported that the previously discussed laptops for the Transfer Station and municipal office had been received. Assessor Taylor requested that steps be taken to establish appropriate remote access for office use in the event of an emergency or when work from home is necessary. The Clerk will look into available options.

Street Signpost Caps

Assessor Varney asked about obtaining caps for the tops of street signposts. The Clerk will research available options.

Calendar

- September 1, 2026 – 3:30 PM: Regular Board of Assessors Meeting
- September 8, 2026 – 6:00 PM: Regional Quarterly Meeting
The Regional Quarterly Meeting time has been moved to 6:30 PM to accommodate another meeting in Rangeley.

Adjournment

The meeting was adjourned at 4:50 PM by motion of Assessor Taylor and second by Assessor Johnson.

Respectfully submitted,

Ethna L. Thompson, Clerk

These minutes are a summary of the meeting and not a verbatim transcript.