

# MEETING MINUTES

## BOARD OF ASSESSORS MEETING

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Date:	November 18, 2025
Time:	3:30 PM
Meeting called to order by:	Rodney Varney, 1 <sup>st</sup> Assessor

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### IN ATTENDANCE

Board Members: Rodney Varney, Joanne Taylor, Lisa Kinsman  
Staff: Ethna L. Thompson  
Public: Leslie Ferguson

### ABSENT

None

### Site Visit – Old Country Road (3:00 PM)

The Board conducted a site visit at Old Country Road to observe roadway layout, property alignment, and the public easement area, using survey documents for reference.

No deliberation or decisions occurred during the site visit.

The Board reconvened at the Town Office and opened the regular meeting at 3:30 PM.

During the regularly scheduled meeting, the Board discussed the conditions observed along the Old Country Road public easement. Using the survey as a reference, the Board noted the presence of several personal items within the easement area, including a boat, trailer, and dock. The Board also acknowledged that, based on the visual assessment and survey information, a shed and a portion of a cottage appear to encroach into the easement.

The Board directed the Clerk to draft a letter to each property owner along Old Country Road stating the Plantation's intent to maintain the public easement, requesting that personal items be removed from the easement area, and informing them of the observed structural encroachments as reflected on the survey.

### Open Meeting

The meeting was called to order at 3:30 PM by First Assessor Varney.

### Public Comment

Leslie Ferguson took the opportunity to tell the Board they were doing great during the public.

### Approve Minutes

The minutes of the November 5, 2025, regular meeting were reviewed and approved (Motion: Kinsman; Second: Taylor).

## Continuing Business

- **LUPC Building Permit Report**

No new permit applications have been submitted since the last report.

- **Policy Implementation & Monitoring**

- **Emergency Management Policy Statement & Plan**

This topic will be revisited following the regional quarterly meeting scheduled for November 18 at 6:00 PM.

- **Forest Fire Mitigation**

The Clerk informed the Board that a meeting with the Maine Forest Rangers is scheduled for December 2, 2025, at 10:00 AM.

- **RSU Structure and Membership**

The Board reviewed detailed information regarding RSU structure, potential withdrawal pathways, and updated cost estimates. Initial high-level figures suggesting approximately \$100,000 in potential savings were found to be significantly overstated; a more realistic estimate showed possible savings in the range of \$30,000–\$50,000, depending on administrative and operational costs.

The Clerk informed the Board that Mary Richards had verbally resigned her position on the RSU Board of Directors. A formal written resignation is pending.

The Board discussed potential interest from community member Leslie Ferguson in filling the vacancy. The Clerk will provide Leslie with information regarding the position and its responsibilities.

The Board agreed not to pursue any further discussion of RSU withdrawal at this time.

- **Universal Waste Update**

Assessor Kinsman reported on universal waste facility needs following information she learned during Core 1 Transfer Station Attendant training. Necessary supplies and materials will be procured from Rangeley Lakes Builders Supply by an authorized account holder.

## New Business

- **Warrant(s) Disbursement Review/Sign**

Warrants for the current week were reviewed and signed. Prior off-week warrants were acknowledged as reviewed and executed.

- **Staff Training – Office Closure 11/20/2025 Cash Management in Augusta**

The Clerk informed the Board that the office will be closed on **Thursday, November 20, 2025**, for staff training and development (Cash Management training held in Augusta).

## Other Business

None

**Calendar**

Tuesday, December 2, 2025, Regular BOA Meeting 3:30 PM

**Adjourn Meeting**

The meeting was adjourned at 4:48 PM.

**Respectfully submitted,**

Ethna L. Thompson, Clerk

*These minutes are a summary of the meeting and not a verbatim transcript.*