

# MEETING MINUTES

## BOARD OF ASSESSORS MEETING

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Date: July 30, 2024  
Time: 4:00 PM  
Meeting called to order by: Steve Carr, 1<sup>st</sup> Assessor

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### IN ATTENDANCE

Steve Carr, Joanne Taylor, Rodney Varney, Ethna L. Thompson

### APPROVAL OF MINUTES

The Board approved the minutes as submitted.

### CONTINUING BUSINESS

- Road/Stormwater Infrastructure Master Plan  
The clerk updated the Board on the extensive size project creating this plan had turned into. The plan is to complete it and report on it/review it quarterly. The clerk mentioned leaving this as a placeholder on the agenda in the meantime.
- Saddleback Bridge (Townhall Road) #0373 Update  
The bridge remained on the agenda as it had not been opened by Friday of the previous week, but it appears someone opened it sometime on Monday morning, there was no communication or update from the State.
- Fire Protection Contract  
The second draft Fire Protection Contract was circulated, after review, there was a consensus to change the language in article seven (7) and forward it on to the Town of Rangeley Town Manager.
- Draft Fireworks Ordinance  
After reviewing the draft ordinance provided, the Board discussed the need for a process, an application for the permit, suggesting it be submitted 5 days in advance of the date of the “display”, and a permit will need to be made for issuance.

➤ Office Modernization

The Clerk stated nothing is moving quickly at all on any of these fronts.

- Internet & Phone Service Update  
Waiting for a response on updated pricing per email to our rep, followed up twice via email since the last meeting
- Website RFP  
RFPs were sent along to API Technologies (Dallas Plantation used), Aptuitiv, Expenet, and Town Web (Orland, Maine used), with a request to get back to us by August 12th so I could bring the details to the August 13th meeting.
- Trio Quote  
Still waiting on a response from BMV, I requested we be exempt from the \$4000 training as an advance user of TRIO, waiting for an answer after two emails since the last meeting.
- Investments  
No banks have responded to the request for information yet, will keep it on the agenda until we have something to review.

## **NEW BUSINESS**

➤ Warrant(s) 6, 7 & 8

Warrant 6 was signed by the majority the previous week, warrants 7 & 8 reviewed and signed at the meeting.

➤ Efficiency Maine Virtual Consultation

A request for a virtual consultation was submitted via Efficiency Maines website, received an email response that someone would be in touch soon.

➤ Grants

- Solid Waste Diversion Grant

The DEP is offering grant funding for solid waste diversion projects, it appears to be the perfect opportunity for the Re-use facility the Board had previously mentioned interest in building at the Transfer Station. Project scale and details were discussed, and Assessor Varney will put together a figures sheet to fill in that data in the application.

- FEMA Hazard Mitigation Funding  
It has been determined that the storm that resulted in the damage to the Saddleback Bridge was the December 2023 storm for which FEMA is offering grant mitigation funds, we will need to work through a proposed project to submit a funding request.

- Chart of Accounts  
A copy of the chart of accounts was circulated, and the Board agreed they required clean-up and directed the Clerk to take on that task.
- MMA 2025 Executive Committee Election  
The MMA ballot was circulated, and the Board opted not to vote for any of the candidates.

## **OTHER BUSINESS**

- Change BOA Terms of Office & make Clerk/Collector/Treasurer not Elected  
The clerk presented the potential to change the Board of Assessor's terms of office and to change a few of the previously elected positions to appointed. The process would require a special town meeting, scheduled for at least 90 days before the annual town meeting at which the changes would take place. The Board agreed and directed the Clerk to plan a Special Town Meeting for October or November, at which time the Fireworks Ordinance could be taken up as well.
- Quarterly Meeting Thoughts Request from Dallas Plt  
Dallas Plantation had forwarded a request for topics for the next quarterly meeting, currently, police chief introduction, fire protection services, and regional planning are on tap. The Board didn't have anything additional to add.

## **NEXT MEETING DATE**

- Tuesday, August 13, 2024

## **ADJOURN MEETING**

Meeting was adjourned at 5:30 PM