

# MEETING MINUTES

## BOARD OF ASSESSORS MEETING

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Date: August 13, 2024  
Time: 4:00 PM  
Meeting called to order by: Steve Carr, 1<sup>st</sup> Assessor

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### IN ATTENDANCE

Steve Carr, Joanne Taylor, Rodney Varney, Ethna L. Thompson

### APPROVAL OF MINUTES

The Board approved the minutes as submitted.

### CONTINUING BUSINESS

- LUPC Building Permit Report  
Board was provided biweekly report of LUPC building permits and reviewed the recent approved permit for the Maul property on Red Moose Lane.
  
- Efficiency Maine Virtual Consultation Follow Up  
The clerk presented the board with four outstanding questions, necessary for the virtual consultation to be completed, type of system, age of current system, square footage of location among those.
  
- Grants
  - Solid Waste Diversion Grant – Deadline has been extended, the Clerk will go through all of the paperwork and requirements to double check we have everything together before submitting.
  
  - FEMA Hazard Mitigation Funds  
This funding appears to be specific to task(s) not really project grants, a flyer was circulated for the Board review. Board agreed to table the FEMA funding pursuits until after the quarterly meeting to be held in September.
  
  - Stream Crossing Grant  
The Clerk announced, Sandy River Plantation has been awarded a \$200,000 grant for the stream crossing identified as Bridge #0428 on the Edelheid Road.

- Banking/Investments  
Reviewed and discussed the submissions from Camden, Franklin Savings and Skowhegan Savings Banks. The Board had follow up questions for Franklin Savings bank that they directed the Clerk to submit.
- Website RFP  
We received proposals from three of the four vendors solicited. The copies were circulated, Second Assessor, Joanne will take the submissions to review further and offer feedback to the board at a later date.
- Office Modernization
  - Internet & Phone Service Update  
Still waiting to hear back from Business contact, Board directed Clerk to move forward with internet service upgrade and remove designated fax line.
  - Trio Quote  
Still no decision from BMV, after multiple email and phone call follow ups, about training exemption. Board directed Clerk to reach out and move forward with Tax Collection module.
  - Road/Stormwater Infrastructure Master Plan  
Place holder for now, Clerk will continue to work on this project as time allows.

## **NEW BUSINESS**

- Warrant(s) 9, 10 & 11  
Warrant 9 was signed by the majority the previous week/off meeting week, warrants 10 & 11 reviewed and signed at the meeting.
- FY 23 Audit  
The representative letter and letter of engagement have been signed and returned to the auditing firm, RHR Smith, so they can conduct the FY2023 audit. Additional information that was requested was also forwarded to them and the Clerk is currently conducting a review of a discrepancy the auditor mentioned.
- Schedule Special Town Meeting  
The Board scheduled the public hearing for Ordinance Review and warrant signing for special town meeting at their October 8, 2024 meeting at 4 pm, the Special Town Meeting was scheduled for Tuesday, October 22, 2024 at 4 pm, their second meeting in October. The Clerk will prepare all necessary documents.

- Recycling & Trash Service Provider  
After reviewing the cost and service or lack thereof from the current tipping/hauler provider at the transfer station, Assessor Varney began to research and approach other potential service providers, information collected during this process was circulated amongst the Board members. At quick glance there appears to be a cost savings of 8 to 10,000 annually if we change to the new provider. Rodney will follow up with the Boards consensus to move forward with the new provider.
  
- Franklin County Strategic Planning Update  
A copy of the recent email regarding this update was circulated for Board review.

### **OTHER BUSINESS**

- Culvert Repair Request  
Saddleback reached out to request repair of a culvert at the end of Magalloway Loop Road, on the Sandy River end (per Bruce). Rodney will go up and take a look at the culvert in question.
  
- Non-Compliance SLFRF (State and Local Fiscal Recovery Funds)  
We are required to submit quarterly reports for COVID recovery funds received, that appear to have been neglected since April of 2023, the Clerk is working on figuring out what the \$13,534.53 was used for and how to submit a report to bring us back into compliance before they make us pay it back.

### **NEXT MEETING DATE**

- Tuesday, August 27, 2024

### **ADJOURN MEETING**

Meeting was adjourned at 5:45 PM