4a.

McCavanagh, Kathy

From: Mary Johnston <mjohnston1921@gmail.com>
Sent: Tuesday, November 3, 2026 1:57 PM
To: McCavanagh, Kathy
Subject: Board Clerk

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Good afternoon Kathy,
Hope you are having a good week so far. We are in Asheville, NC right now and the trees/weather has been beautiful. I love this time of year.
The purpose of this email is to tender my resignation at Bolton's Virtual Board Clerk effective December 31, 2026. Next year is turning into the "travel" year for my husband and myself. Right now, we have two vacations planned with more being considered. This is something we have been planning since we retired in 2023. It will be hard to attend virtual meetings while we are on the road/traveling overseas, etc. And it would not be fair to Bolton if I am unable to attend, especially during budget season.
I have truly enjoyed my time as your Board Clerk and the people I have met virtually have been so wonderful and helpful. I will miss seeing them on my IPad screen!
Thank you so much for everything these past couple of years. If you need some assistance in the future, please reach out and I"ll be happy to help if possible. Have a wonderful holiday season!!
Sincerely,
Mary

Mary Johnston, MMC
Retired Clerk of Council
IIMC Past President
City of Westerville, Ohio
(614) 282-7824 Cell

Connecticut State Police: Town Report

City

BOLTON

This report is for the Connecticut town of

Scan the barcode or click the link and select your town and timeframe and then view report for NIBRS crime data

Link

BOLTON

Received Date

9/1/2026 9/30/2026

Historical Calls Received



Received Year	09 - September	Total
2026	118	**118**
Total	**118**	**118**

The data in this section pertain t... The data in this section pertain to the followin...

2026 September

118	16.46	20.78
Calls for Service	Response Time (Min)	Time to Clear (Min)

Monthly Calls of Interest Counts

3	(Blank)	4	1	(Blank)	33
Administrative	Community Engagement	Debris	Disturbance	Escape Response	Officer Initiated
12	11	28	26	14	6
Alarm	Medical Assist	Patrol Check	Assist Citizen	Crash	Non LAH Traffic Stops
(Blank)	(Blank)	1	(Blank)	(Blank)	(Blank)
Criminal Mischief	Motor Vehicle Theft	Domestic	OUI	Narcotics	Weapons Offense
(Blank)	(Blank)	1	3	(Blank)	(Blank)
Assault	Burglary	Larceny	Suspicious Incident	Untimely Death	Tresspassing

6b.

DAY/DATE	REGULAR MEETING		DAY/DATE	AP MEETINGS
Tues, Jan 5th	BOS Reg Mtg 6:30 pm		Tues, Jan 12th	BOS w/ AP 6:00 pm
			Tues, Jan 26th	BOS w/ AP 6:00 pm
Tues, Feb 2nd	BOS Reg Mtg 6:30 pm		Tues, Feb 9th	BOS w/AP 6:00 pm
			Tues Feb 23rd	BOS w/ AP 6:00 pm
Tues, March 2nd	BOS Reg Mtg 6:30 pm		Tues, March 9th	BOS w/AP 6:00 pm
			Tues, March 23rd	BOS w/AP 6:00 pm
			Tues, Apr 6th	BOS Reg Mtg w/AP 6:30 pm
			Tues, Apr 20th	BOS w/AP 6:00 pm
			Tues, May 4th	BOS Reg Mtg w/AP 6:30 pm
			Tues, May 18th	BOS w/AP 6:00 pm
			Tues, June 1st	BOS Reg Mtg w/AP 6:30 pm
			Tues, June 15th	BOS w/AP 6:00 pm
			Tues, June 29th	BOS w/AP 6:00 pm
Tues, July 6th	BOS Reg Mtg 6:30 pm		Tues, July 13th	BOS w/AP 6:00 pm
			Tues, July 27th	BOS w/AP 6:00 pm
Tues, Aug 3rd	BOS Reg Mtg 6:30 pm		Tues, Aug 10th	BOS w/AP 6:00 pm
			Tues, Aug 24th	BOS w/AP 6:00 pm
			Tues, Sept 7th	BOS Reg Mtg w/AP 6:30 pm
			Tues, Sept 21st	BOS w/AP 6:00 pm
			Tues, Oct 5th	BOS Reg Mtg w/AP 6:30 pm
			Tues, Oct 19th	BOS w/AP 6:00 pm
			*Tues, Nov 2nd	BOS Reg Mtg w/AP 6:30 pm
			Tues, Nov 16th	BOS w/AP 6:00 pm
			Tues, Nov 30th	BOS w/AP 6:00 pm
Tues, Dec 7th	BOS Reg Mtg 6:30 pm		Tues, Dec 14th	BOS w/AP 6:00 pm
			Tues, Dec 28th	BOS w/AP 6:00 pm

- **Tuesday, November 2nd is also ELECTION DAY**

6C

Memo

To: Rodney Fournier, First Selectman

Jim Rupert, Town Administrative Officer

From: Kusal Huynh, Director of Business & Finance

CC: Andrew Broneill, BOE Chairperson
David Caruso, Superintendent
Kathy McCavanagh

Date: October 30, 2026

RE: Quote Waiver Written Justification – BCS HVAC System Controls Maintenance Contract

Pursuant to the bid ordinance, please be advised that a quote waiver was approved today for a 3 year service contract on the BCS HVAC System Controls for the optimizer building automation controls system (BAS). Per John Butrymovich, this is a single source waiver request as USA Mechanical installed & programmed the system. The contract is $22,644 billed annually at $7,548/year. (For comparison another vendor quoted $10,000/year.)

6d

Memo

To: Rodney Fournier, First Selectman

Jim Rupert, Town Administrative Officer

From: Kusal Huynh, Director of Business & Finance

CC: Andrew Broneill, BOE Chairperson
David Caruso, Superintendent
Kathy McCavanagh

Date: October 26, 2026

RE: Quote Waiver Written Justification – BCS Outdoor Air Damper Actuator Replacements (AHU-7 & AHU-9)

Pursuant to the bid ordinance, please be advised that a quote waiver was approved on October 26, 2026, to remove, replace, and program 2 outdoor air damper actuators for BCS and ensure it works and is communicating with the BAS. Per John Butrymovich this is a single source waiver request as we have a 3 year HVAC System Controls Service Contract with USA Mechanical starting in July 2026. The total estimated cost is $6,753.

Town of Bolton

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
ADVANCED BENEFIT STRATEGIES						
Check Group:						
PARTICIPATION - OCT 2026		1	0	G26-10710 10/29/2026	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	$62.42
					Check #: 0	
					PO/InvoiceTotal:	$62.42
					Vendor Total:	$62.42
AIR CLEANING SPECIALIST OF NE	T19072					
Check Group:						
MAINTENANCE & REPAIRS TO VEHICLE EXHAUST SYSTEM		1	270725	50364 10/14/2026	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	$946.00
					Check #: 0	
					PO/InvoiceTotal:	$946.00
					Vendor Total:	$946.00
ALL AMERICAN WASTE, LLC	T8450					
Check Group:						
CONTRACT PICK-UP: NOV 2026		1	0	804462904 11/1/2026	1005.084.8405.000000.54101.00000 Refuse Removal. - Ref. Serv.	$37,752.02
					Check #: 0	
					PO/InvoiceTotal:	$37,752.02
					Vendor Total:	$37,752.02
AMAZING HARDWOOD FLOORS LLC						
Check Group:						
VIN #1FMCU9GD3HUD95371, BILL #2025-03-0050130		1	0	VEHICLE TAX REFUND 10/22/2026	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	$50.96
					Check #: 0	
					PO/InvoiceTotal:	$50.96
					Vendor Total:	$50.96
APEX REFRIGERATION COOLING						

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
REPLACE EXPANSION TANK AT THE FIRE DEPT		1	270560	5682333 10/26/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	$5,595.00
					Check #: 0	
					PO/InvoiceTotal:	$5,595.00
Check Group:						
BOILER REPAIR & TUNE-UP FOR SENIOR CENTER		1	270730	5682309 10/13/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	$915.00
					Check #: 0	
					PO/InvoiceTotal:	$915.00
					Vendor Total:	$6,510.00
BDS						
Check Group:						
FIRE DEPT COPIER MAINTENANCE 11/5/26-2/4/27		1	270196	468597 11/5/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	$110.00
					Check #: 0	
					PO/InvoiceTotal:	$110.00
Check Group:						
TOWN HALL COPIER MAINTENANCE 10/29/26-1/28/27		1	270197	465414 10/29/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	$1,760.00
					Check #: 0	
					PO/InvoiceTotal:	$1,760.00
					Vendor Total:	$1,870.00
Bibliomation Inc.	T1261					
Check Group:						
3,000 BARCODE LABELS		1	0	27-467 11/10/2026	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	$121.35
					Check #: 0	
					PO/InvoiceTotal:	$121.35

Voucher Detail Listing

Fiscal Year: 2026-2027

Voucher Batch Number: 1168 **11/19/2026**

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
BIG Y FOOD, INC.	T40356				Vendor Total:	$121.35
Check Group:						
FOOD FOR HALLOWEEN LUNCHEON 10/29/26		1	270693	045-00030475024 4-IN 10/29/2026	1005.044.4427.000000.56010.00000 Supplies - Sen. Serv.	$284.51
					Check #: 0	
					PO/InvoiceTotal:	$284.51
					Vendor Total:	$284.51
BRIAN HILLS						
Check Group:						
VIN #4S4BSAKCXH3408219, BILL #2025-03-0052326		1	0	VEHICLE TAX REFUND 10/16/2026	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	$31.35
					Check #: 0	
					PO/InvoiceTotal:	$31.35
					Vendor Total:	$31.35
BROWN & BROWN INSURANCE SERVICES INC.						
Check Group:						
MONTHLY CONSULTING SERVICE CONTRACT: DEC 2026		1	0	27099961 11/2/2026	1005.041.4141.000000.52010.00000 Insurance Admin. Fees - Empl. Bene.	$770.00
					Check #: 0	
					PO/InvoiceTotal:	$770.00
					Vendor Total:	$770.00
CASELLA WASTE	T5210					
Check Group:						
Tipping Fees - *MSW IN* OCT 2026		1	0	2303338 11/1/2026	1005.084.8405.000000.54421.00000 Tipping Fees - Ref. Serv.	$18,215.76
					Check #: 0	
					PO/InvoiceTotal:	$18,215.76

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$18,215.76
CASELLA WASTE SYSTEMS	T5210					
Check Group:						
Tipping Fees - *SINGLE STREAM LOOSE* OCT 2026		1	0	INV13349 10/31/2026	1005.084.8405.000000.54421.00000 Tipping Fees - Ref. Serv.	$2,523.51
					Check #: 0	
					PO/InvoiceTotal:	$2,523.51
					Vendor Total:	$2,523.51
CLARKE LANDSCAPES LLC						
Check Group:						
VIN #3VV2B7AX3NM040828, BILL #2025-03-0050993		1	0	VEHICLE TAX REFUND 10/20/2026	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	$132.01
					Check #: 0	
					PO/InvoiceTotal:	$132.01
					Vendor Total:	$132.01
COST	T2050					
Check Group:						
ANNUAL MEMBERSHIP DUES		1	0	3035 7/8/2026	1005.041.4107.000000.58100.00000 Dues & Fees - Admin.	$975.00
					Check #: 0	
					PO/InvoiceTotal:	$975.00
					Vendor Total:	$975.00
EAST RIVER ENERGY						
Check Group:						
DIESEL: 610.20 GAL x $5.239988 PER GAL		1	0	1154960 TWN 10/30/2026	1005.043.4303.000000.56260.00000 Diesel & Gasoline - H.W.	$3,197.44
GAS: 652.60 GAL x $3.776726 PER GAL		1	0	1154961 TWN 10/28/2026	1005.043.4303.000000.56260.00000 Diesel & Gasoline - H.W.	$2,464.69
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$5,662.13
					Vendor Total:	$5,662.13
ELECTION SYSTEMS & SOFTWARE LLC						
Check Group:						
THERMAL PAPER ROLLS		1	0	CD2167784 10/16/2026	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	$84.93
					Check #: 0	
					PO/InvoiceTotal:	$84.93
Check Group:						
PROGRAMMING FEES - NOV 3rd SAMPLE BALLOTS		1	270710	CD2168120 10/20/2026	1005.041.4197.000000.53520.00000 Other Contracts - Elect.	$449.75
PROGRAMMING FEES - NOV 3rd ELECTION		1	270710	CD2168121 10/20/2026	1005.041.4197.000000.53520.00000 Other Contracts - Elect.	$910.00
					Check #: 0	
					PO/InvoiceTotal:	$1,359.75
					Vendor Total:	$1,444.68
Eversource.						
Check Group:						
Electricity - TRAFFIC LIGHTS #2018		1	0	#2018 10/1-11/2/26 11/2/2026	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	$40.78
Electricity - STREET LIGHTS #2048		1	0	#2048 10/1-11/2/26 11/2/2026	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	$1,524.96
Electricity - HP #4071		1	0	#4071 9/22-10/21/26 10/26/2026	1005.043.4399.000000.56220.00000 Electricity - Town Building Oper.	$380.22
					Check #: 0	
					PO/InvoiceTotal:	$1,945.96
					Vendor Total:	$1,945.96
FLUID DYNAMICS LLC						

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
COUPLERS & NIPPLES		1	270767	A06985-001 11/6/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$243.65
HOSE ASSEMBLIES		1	270767	A06998-001 11/6/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$116.53
					Check #: 0	
					PO/InvoiceTotal:	$360.18
					Vendor Total:	$360.18
FREIGHTLINER OF HARTFORD, INC	T1995					
Check Group:						
PM SERVICES & WINTER PREPARATIONS PLUS MISC SHOP CHARGES & REPAIRS: TRUCK #5		1	270738	137963 11/5/2026	1005.043.4303.000000.54300.00000 Repairs & Maintenance Services - H.W.	$957.95
					Check #: 0	
					PO/InvoiceTotal:	$957.95
					Vendor Total:	$957.95
FRONTIER.						
Check Group:						
RST TELEPHONE 1 #6060		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$84.44
HP TELEPHONE #6926		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$276.60
BHF TELEPHONE #1499		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$68.78
BML TELEPHONE #7349		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$228.37
B&G TELEPHONE #8152		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$123.55

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
RST TELEPHONE 2 #0933		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$87.68
FD TELEPHONE #3910		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$257.23
HWY TELEPHONE #4302		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$173.95
INP TELEPHONE #6643		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$219.48
TH TELEPHONE #8066		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$700.87
ADJUSTMENTS FROM PRIOR PERIOD DUE TO BILL CONSOLIDATION		1	0	#0022 11/1-11/30/26 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	($5.75)
NRMC TELEPHONE #1243		1	0	#1243 10/17-11/16/26 10/17/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$392.46
				Check #: 0		
					PO/InvoiceTotal:	$2,607.66
					Vendor Total:	$2,607.66
Georgina'S Restaurant And Banquets	B8419					
Check Group:						
LUNCH FOR FINANCE DIRECTOR INTERVIEW PANEL		1	0	ORDER #270313 10/13/2026	1005.041.4107.000000.56300.00000 Other Supplies - Admin.	$87.00
10/29/26 EARLY VOTING POLL WORKER DINNER		1	0	ORDER #272460 10/29/2026	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	$29.75
11/3/26 POLL WORKER DINNER		1	0	ORDER #273206 11/3/2026	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	$103.00
				Check #: 0		
					PO/InvoiceTotal:	$219.75

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$219.75
Grainger	B3131					
Check Group:						
NITRILE GLOVES		1	270766	9141357922 11/3/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$55.10
DRY ERASE MARKERS & NITRILE GLOVES		1	270766	9141359803 11/3/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$80.11
CLASS 3 PPE: 12 T-SHIRTS, BLACK-SIDED, ORANGE		1	270766	9141359829 11/3/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$561.36
					Check #: 0	
					PO/InvoiceTotal:	$696.57
					Vendor Total:	$696.57
Granite Communications, Inc.						
Check Group:						
REPAIR CORDLESS PHONES AT SENIOR CENTER		1	270727	124611 10/30/2026	1005.043.4399.000000.54300.00000 Repair & Maint. Services - Town Build. Oper.	$225.00
					Check #: 0	
					PO/InvoiceTotal:	$225.00
					Vendor Total:	$225.00
HALLORAN & SAGE LLP						
Check Group:						
Legal Services - GENERAL LEGAL		1	0	11509056 11/6/2026	1005.041.4107.000000.53020.00000 Legal Services - Admin.	$765.00
Legal Services - PERSONNEL MATTERS		1	0	11509057 11/6/2026	1005.041.4107.000000.53020.00000 Legal Services - Admin.	$135.00
Legal Services - FOIA MATTERS		1	0	11509058 11/6/2026	1005.041.4107.000000.53020.00000 Legal Services - Admin.	$67.50
Legal Services - ZONING ISSUES, 27 HANOVER FARMS RD		1	0	11509059 11/6/2026	1005.041.4107.000000.53020.00000 Legal Services - Admin.	$75.00
					Check #: 0	

Voucher Detail Listing

Fiscal Year: 2026-2027

Voucher Batch Number: 1168 **11/19/2026**

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$1,042.50
					Vendor Total:	$1,042.50
Hartford Courant						
Check Group:						
BAA LEGAL NOTICE FOR 9/14/26 MEETING		1	0	HCA121226 9/8/2026	1005.041.4131.000000.55400.00000 Advertising - Assess.	$116.40
ELECTION WARNING 11/3/26		1	0	HCA152266 10/12/2026	1005.041.4147.000000.55400.00000 Advertising - Town Clerk	$145.74
					Check #: 0	
					PO/InvoiceTotal:	$262.14
Check Group:						
10/1/26 LEGAL NOTICE		1	270494	HCA132713 9/21/2026	1005.041.4131.000000.55400.00000 Advertising - Assess.	$295.26
					Check #: 0	
					PO/InvoiceTotal:	$295.26
					Vendor Total:	$557.40
Highland Park Market						
Check Group:						
CREAM		1	0	02-2097649 10/8/2026	1005.044.4427.000000.56010.00000 Supplies - Sen. Serv.	$6.99
					Check #: 0	
					PO/InvoiceTotal:	$6.99
					Vendor Total:	$6.99
Hillyard - New England						
Check Group:						
AFRC RESTROOM CLEANER HIL0100904		1	270706	90332598 10/30/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	$152.80
TORK KRAFT ROLL PAPER TOWELS HIL9906714		1	270706	90332598 10/30/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	$132.81
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$285.61
					Vendor Total:	$285.61
HOOPLA						
Check Group:						
PATRON DOWNLOADS OCT 2026		1	270299	509639143 10/31/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	$965.12
					Check #: 0	
					PO/InvoiceTotal:	$965.12
					Vendor Total:	$965.12
JENNIFER HARRINGTON &						
Check Group:						
VIN #JF2SJAAC5FG536349, BILL #2025-03-0052242		1	0	VEHICLE TAX REFUND 10/27/2026	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	$185.15
					Check #: 0	
					PO/InvoiceTotal:	$185.15
					Vendor Total:	$185.15
JOHN HARRINGTON JR &						
Check Group:						
VIN #JTKKU4B46AJ053083, BILL #2025-03-0052246		1	0	VEHICLE TAX REFUND. 10/27/2026	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	$5.58
					Check #: 0	
					PO/InvoiceTotal:	$5.58
					Vendor Total:	$5.58
JOURNAL INQUIRER .						
Check Group:						
SUBSCRIPTION RENEWAL THROUGH 1/14/27		1	0	RENEW THRU 1/14/27 10/21/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	$82.00
					Check #: 0	

Voucher Detail Listing

Fiscal Year: 2026-2027

Voucher Batch Number: 1168 **11/19/2026**

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$82.00
					Vendor Total:	$82.00
KELLY LECH						
Check Group:						
HP SECURITY DEPOSIT REFUND - EVENT DATE 10/31/26		1	0	HP DEPOSIT 10/31/26 11/2/2026	2990.000.0000.000000.25003.00000 Other Liability - Herrick Park Security Deposit	$200.00
					Check #: 0	
					PO/InvoiceTotal:	$200.00
					Vendor Total:	$200.00
KIMBERLY SCHUMACHER						
Check Group:						
HP SECURITY DEPOSIT REFUND - EVENT DATE 11/8/26		1	0	HP DEPOSIT 11/8/26 11/9/2026	2990.000.0000.000000.25003.00000 Other Liability - Herrick Park Security Deposit	$200.00
					Check #: 0	
					PO/InvoiceTotal:	$200.00
					Vendor Total:	$200.00
MADELYN HILLS						
Check Group:						
VIN #3N1AB6AP2CL613521, BILL #2025-03-0052330		1	0	VEHICLE TAX REFUND 10/16/2026	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	$8.47
					Check #: 0	
					PO/InvoiceTotal:	$8.47
					Vendor Total:	$8.47
MANCHESTER AWNING & CANVAS, LLC						
Check Group:						
AWNING TAKE-DOWN		1	270745	20251532 10/17/2026	1005.044.4427.000000.54300.00000 Repairs & Maint. Services - Sen. Serv.	$295.00

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AWNING WINTER STORAGE		1	270745	20251532 10/17/2026	1005.044.4427.000000.54300.00000 Repairs & Maint. Services - Sen. Serv.	$75.00
					Check #: 0	
					PO/InvoiceTotal:	$370.00
					Vendor Total:	$370.00
Marcus Communications Llc						
Check Group:						
MONTHLY RADIO RENTAL: NOV 2026		1	0	108642 11/1/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$15.00
					Check #: 0	
					PO/InvoiceTotal:	$15.00
					Vendor Total:	$15.00
MARY TERHUNE						
Check Group:						
REIMBURSEMENT: POSTAGE FOR MAILING VOTING RESULTS TO SECRETARY OF STATE		1	0	USPS 11/5/26 11/10/2026	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	$2.56
					Check #: 0	
					PO/InvoiceTotal:	$2.56
					Vendor Total:	$2.56
MES SERVICE COMPANY LLC						
Check Group:						
SCBA BREATHING AIR COMPRESSOR ANNUAL INSPECTION		1	270729	IN2616937 10/27/2026	1005.042.4203.000000.54302.00000 Fire/Security Maint. & Supply - Fire Comm.	$1,610.85
					Check #: 0	
					PO/InvoiceTotal:	$1,610.85
					Vendor Total:	$1,610.85
MIDWEST TAPE	T29773					
Check Group:						

Voucher Detail Listing

Fiscal Year: 2026-2027

Voucher Batch Number: 1168 **11/19/2026**

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
1 DVD		1	0	509617389 10/27/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	$23.24
					Check #: 0	
					PO/InvoiceTotal:	$23.24
					Vendor Total:	$23.24
NAPA AUTO PARTS						
Check Group:						
V-RIBBED BELT		1	270691	255906 10/28/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$48.39
3 SERPENTINE BELTS		1	270691	455905 10/28/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$90.71
AEROSOL LUBE & PENETRANT, MICROFIBER TOWELS		1	270691	455907 10/28/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$115.12
ULTRA BLACK & ULTRA GREY SEALANTS		1	270691	456013 10/29/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$63.32
2 BATTERY CORE DEPOSIT REFUNDS		1	270691	456033 10/29/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	($10.00)
REPLACEMENT BATTERY + CORE DEPOSIT		1	270691	456101 10/29/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$142.42
AMBER BULBS		1	270691	457028 11/9/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$47.50
HYDRAULIC FILTERS		1	270691	457029 11/9/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$27.68
PARTS RETURN: SERPENTINE BELTS, V-RIBBED BELT & ULTRA BLACK SEALANT		1	270691	457040 11/9/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	($160.78)
BATTERY CORE DEPOSIT REFUND		1	270691	457041 11/9/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	($18.00)
HYDRAULIC FILTERS		1	270691	457124 11/9/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$53.80
					Check #: 0	

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$400.16
					Vendor Total:	$400.16
NATHAN L. JACOBSON & ASSOC, INC.	12272					
Check Group:						
SELECTMAN'S OFFICE: TOWN GARAGE STORMWATER PERMIT		1	0	103552	1005.041.4107.000000.53300.00000	$311.45
				10/21/2026	Professional/Tech Services - Admin.	
SELECTMAN'S OFFICE: GENERAL CONSULTATION		1	0	103553	1005.041.4107.000000.53300.00000	$506.08
				10/21/2026	Professional/Tech Services - Admin.	
SELECTMAN'S OFFICE: HERRICK PARK SOCCER FIELD		1	0	103554	1005.041.4107.000000.53300.00000	$2,257.23
				10/21/2026	Professional/Tech Services - Admin.	
0963-0053 TOWN CENTER SSDS: FINAL DESIGN		1	0	103555	1005.041.4107.000000.53300.00000	$159.75
				10/21/2026	Professional/Tech Services - Admin.	
0963-0055 LAKE HOUSE DRY HYDRANT: PRELIMINARY DESIGN		1	0	103556	1005.041.4107.000000.53300.00000	$1,145.80
				10/21/2026	Professional/Tech Services - Admin.	
0963-0056 QUARRY RD/VERNON RD INTERSECTION: PRELIMINARY DESIGN		1	0	103557	2963.043.4303.000000.57500.00000	$1,576.69
				10/21/2026	Town Aid Road Expenditures	
0963-0057 TOWN GREEN IMPROVEMENTS: BIDDING		1	0	103558	1005.041.4107.000000.53300.00000	$1,957.13
				10/21/2026	Professional/Tech Services - Admin.	
1257-0001 LOTCIP SIDEWALK DESIGN: PRELIMINARY DESIGN/ DESIGN DEVELOPMENT		1	0	103577	1005.041.4107.000000.53300.00000	$479.25
				10/21/2026	Professional/Tech Services - Admin.	
					Check #: 0	
					PO/InvoiceTotal:	$8,393.38
					Vendor Total:	$8,393.38
NEXT-GEN SUPPLY GROUP LLC	T1651					
Check Group:						
SCA2461200 TORK ADVANCED BATH TISSUE PAPER		4	270667	587891	1005.043.4399.000000.56100.00000	$330.03
				10/22/2026	Supplies - Town Building Oper.	

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
KLE855305 HOUSEHOLD PAPER TOWELS		4	270667	587891 10/22/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	$162.44
CT-W C-FOLD WHITE PAPER TOWELS		4	270667	587891 10/22/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	$167.60
					Check #: 0	
					PO/InvoiceTotal:	$660.07
					Vendor Total:	$660.07
NISSAN NORTH AMERICA INC						
Check Group:						
VEHICLE TAX REFUND, BILL #2025-03-0053761		1	0	JN8BT3BB5PW205339 10/21/2026	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	$92.74
					Check #: 0	
					PO/InvoiceTotal:	$92.74
					Vendor Total:	$92.74
NORTH CENTRAL CONSERVATION DISTRICT						
Check Group:						
MONTHLY WETLANDS AGENT SERVICES - NOV 2026		1	270035	2776 11/1/2026	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	$1,400.00
					Check #: 0	
					PO/InvoiceTotal:	$1,400.00
					Vendor Total:	$1,400.00
Novus Insight, Inc						
Check Group:						
TECH SERVICES MONTHLY BILLING: NOV 2026		1	0	28817 11/1/2026	1005.041.4107.000000.53520.00000 Other Tech. Services - Admin.	$5,898.07
					Check #: 0	
					PO/InvoiceTotal:	$5,898.07
					Vendor Total:	$5,898.07
PATRICE L CARSON						

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
TOWN PLANNER SERVICES 10/26-11/8/26		1	270036	PERIOD 10/26-11/8/26 11/8/2026	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	$4,200.00
					Check #: 0	
					PO/InvoiceTotal:	$4,200.00
					Vendor Total:	$4,200.00
PROTECT YOUTH SPORTS	T40346					
Check Group:						
BASKETBALL COACH BACKGROUND CHECKS		1	0	1455700 10/31/2026	2970.045.4503.300103.53400.00000 Youth Basketball - Other Professional Serv.	$187.85
					Check #: 0	
					PO/InvoiceTotal:	$187.85
					Vendor Total:	$187.85
PULLMAN & COMLEY, LLC						
Check Group:						
PROFESSIONAL SERVICES RENDERED AS BOND COUNSEL RE: 2026 FIRE TRUCK BAN		1	0	82631.1 10/27/2026	1005.048.4899.000000.58330.00000 Bond & Note Expense	$5,000.00
					Check #: 0	
					PO/InvoiceTotal:	$5,000.00
					Vendor Total:	$5,000.00
SANDRA PIEROG						
Check Group:						
REIMBURSEMENT: KITCHEN SUPPLIES, FRUIT, SNACKS & WATER FOR POLL WORKERS		1	0	SHOP-RITE 11/2/26 11/10/2026	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	$90.93
REIMBURSEMENT: POLL WORKER DINNER FOR EARLY VOTING 10/27/26		1	0	SUBWAY 10/27/26 11/2/2026	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	$51.05
					Check #: 0	
					PO/InvoiceTotal:	$141.98

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$141.98
SITEONE LANDSCAPE SUPPLY						
Check Group:						
BALANCE OF MULCH MASTER SHREDDED STRAW FOR ALEXIS DR & FIORA RD GRASS PLANTING		1	0	172778422-001 10/29/2026	1005.043.4303.000000.56100.00000 Repair & Maintenance Supplies - H.W.	$49.68
					Check #: 0	
					PO/InvoiceTotal:	$49.68
					Vendor Total:	$49.68
SMITH BROTHERS INSURANCE						
Check Group:						
11/1/26 GROUP ACCIDENT POLICY RENEWAL - CLASS B		1	270728	11/1/26 RENEWAL 10/12/2026	1005.041.4157.000000.55200.00000 Property & Liability Insurance	$580.00
					Check #: 0	
					PO/InvoiceTotal:	$580.00
					Vendor Total:	$580.00
STATE OF CT-DEPT OF EMERGENCY	B40325					
Check Group:						
RST OVERTIME 7/1-9/30/26		1	0	DPS89723 11/4/2026	1005.042.4201.000000.55010.00000 Other Contract - Police	$1,614.25
					Check #: 0	
					PO/InvoiceTotal:	$1,614.25
					Vendor Total:	$1,614.25
STV CONSTRUCTION INC.						
Check Group:						
Town Wide Facilities Study - SERVICES RENDERED THROUGH 7/31/26		1	0	3104 8/26/2026	2960.049.4901.000000.25747.00000 Other Liabilities - Town Wide Facility Study	$1,343.00
					Check #: 0	
					PO/InvoiceTotal:	$1,343.00

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Vendor Total:	$1,343.00
TESLA LEASE TRUST						
Check Group:						
VEHICLE TAX REFUND, BILL #2025-03-0054984		1	0	5YJSA1E55PF51 1943 10/21/2026	1005.000.0000.000000.20780.00000 Tax Refund Exchange Account	$635.47
					Check #: 0	
					PO/InvoiceTotal:	$635.47
					Vendor Total:	$635.47
THE BOSTON GLOBE						
Check Group:						
SUBSCRIPTION RENEWAL THROUGH 11/28/26		1	0	RENEW THRU 11/28/26 10/28/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	$41.90
					Check #: 0	
					PO/InvoiceTotal:	$41.90
					Vendor Total:	$41.90
TOWN OF VERNON.						
Check Group:						
FY 26/27 ANIMAL CONTROL OFFICER SERVICES		1	0	STATEMENT #26-01 7/1/2026	1005.042.4215.000000.55010.00000 Other Contract - Animal Control	$6,500.00
					Check #: 0	
					PO/InvoiceTotal:	$6,500.00
					Vendor Total:	$6,500.00
TREASURER - STATE OF CONN						
Check Group:						
COMMUNITY INVESTMENT		1	0	OCTOBER 2026 11/4/2026	1005.000.0000.000000.20792.00000 Housing/Open Space/Rec Fee Exchange Account	$1,620.00
NOMINEE AS GRANTOR/GRANTEE		1	0	OCTOBER 2026 11/4/2026	1005.000.0000.000000.20792.00000 Housing/Open Space/Rec Fee Exchange Account	$550.00

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
NOMINEE AS GRANTOR (ASSIGNOR OR RELEASOR)		1	0	OCTOBER 2026 11/4/2026	1005.000.0000.000000.20792.00000 Housing/Open Space/Rec Fee Exchange Account	$889.00
					Check #: 0	
					PO/InvoiceTotal:	$3,059.00
					Vendor Total:	$3,059.00
TREASURER -- STATE OF CT						
Check Group:						
TOWN HALL INTERNET: 7/1-9/30/26		1	0	CEN118271 10/30/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$369.00
LIBRARY INTERNET: 7/1-9/30/26		1	0	CEN190271 10/30/2026	1005.043.4399.000000.55300.00000 Communications - Town Building Oper.	$369.00
					Check #: 0	
					PO/InvoiceTotal:	$738.00
					Vendor Total:	$738.00
TREASURER, STATE OF CONNECTICUT.						
Check Group:						
MONTHLY HISTORIC DOCUMENT PRESERVATION		1	0	OCTOBER 2026 11/4/2026	1005.000.0000.000000.20790.00000 Hist Doc Preservation Exchange Account	$288.00
					Check #: 0	
					PO/InvoiceTotal:	$288.00
					Vendor Total:	$288.00
TRUGREEN PROCESSING CENTER						
Check Group:						
PALLET OF ICE MELT		1	270575	234091028 10/23/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	$1,176.00
					Check #: 0	
					PO/InvoiceTotal:	$1,176.00
					Vendor Total:	$1,176.00
TYCHE PLANNING & POLICY GROUP, LLC						
Check Group:						

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
MONTHLY ZEO SERVICES - OCT 2026		1	270037	012_2026_10 11/1/2026	1005.041.4151.000000.53300.00000 Professional/ Tech Serv - Build. & Land Use	$2,100.00
					Check #: 0	
					PO/InvoiceTotal:	$2,100.00
					Vendor Total:	$2,100.00
US ELECTRICAL SERVICES INC.	T1236					
Check Group:						
BATTERY FOR EMERGENCY LIGHT AT SENIOR CENTER		1	0	S131519747.001 10/20/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	$16.28
					Check #: 0	
					PO/InvoiceTotal:	$16.28
					Vendor Total:	$16.28
USA HAULING & RECYCLING						
Check Group:						
BULKY WASTE RECYCLING - OCT 2026		1	0	603353710 10/31/2026	1005.084.8405.000000.54101.00000 Refuse Removal. - Ref. Serv.	$678.10
					Check #: 0	
					PO/InvoiceTotal:	$678.10
					Vendor Total:	$678.10
VALSOFT.	T1079					
Check Group:						
E-VERIFY 9/28-10/27/26		1	0	INV-744617 10/31/2026	1005.041.4147.000000.53520.00000 Other Contracts - Town Clerk	$44.80
MICROFILM CREATION		1	0	INV-744689 10/31/2026	1005.041.4147.000000.53520.00000 Other Contracts - Town Clerk	$21.55
					Check #: 0	
					PO/InvoiceTotal:	$66.35
					Vendor Total:	$66.35
Verizon Wireless						

Voucher Detail Listing

Fiscal Year: 2026-2027

Voucher Batch Number: 1168 **11/19/2026**

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
FIRE DEPT CELL PHONE		1	0	6157524753 11/7/2026	1005.042.4203.000000.55300.00000 Communications - Fire Comm.	$137.30
					Check #: 0	
					PO/InvoiceTotal:	$137.30
					Vendor Total:	$137.30
VESTIS						
Check Group:						
UNIFORMS		1	270707	28267432 11/1/2026	1005.043.4399.000000.56930.00000 Uniforms - Town Building Oper.	$148.17
					Check #: 0	
					PO/InvoiceTotal:	$148.17
					Vendor Total:	$148.17
VETERANS PETROLEUM SERVICES INC	T13906					
Check Group:						
TOTALIZER REPAIR: OPTICAL ENCODER ERROR CODE 56		1	270737	168604 9/29/2026	1005.043.4303.000000.54300.00000 Repairs & Maintenance Services - H.W.	$850.27
TOTALIZER REPAIR: OPTICAL ENCODER ERROR CODE 56		1	270737	168617 10/13/2026	1005.043.4303.000000.54300.00000 Repairs & Maintenance Services - H.W.	$1,017.81
					Check #: 0	
					PO/InvoiceTotal:	$1,868.08
					Vendor Total:	$1,868.08
Village Spring Distributor Llc	T1169					
Check Group:						
WATER		1	0	182469 - TOWN HALL 11/3/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	$59.60
WATER		1	0	182470 - LIBRARY 11/3/2026	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	$17.90

Voucher Detail Listing

Voucher Batch Number: 1168 **11/19/2026**

Fiscal Year: 2026-2027

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
WATER		1	0	182471 - BLDG&GROUND 11/3/2026	1005.043.4399.000000.56100.00000 Supplies - Town Building Oper.	$38.75
WATER		1	0	182473 - SENIOR CTR 11/3/2026	1005.044.4427.000000.56010.00000 Supplies - Sen. Serv.	$31.80
					Check #: 0	
					PO/InvoiceTotal:	$148.05
					Vendor Total:	$148.05
W.B. Mason, Co., Inc.	B3049					
Check Group:						
HOLE PUNCH & WIRELESS MOUSE		1	0	265378931 10/27/2026	1005.045.4501.000000.56120.00000 Office Oper. Supplies - Libr.	$31.18
					Check #: 0	
					PO/InvoiceTotal:	$31.18
					Vendor Total:	$31.18
WALL STREET JOURNAL						
Check Group:						
SUBSCRIPTION RENEWAL 2026-2027		1	270703	80210388488 FY 26/27 10/29/2026	1005.045.4501.000000.56400.00000 Library Materials - Libr.	$765.59
					Check #: 0	
					PO/InvoiceTotal:	$765.59
					Vendor Total:	$765.59
WAVERLY MARKETS, LLC						
Check Group:						
FOOD FOR HERITAGE FARM DAY/FOUNDERS DAY EVENT		1	0	9/18/26 HERITAGE FRM 9/18/2026	1005.000.0000.000000.32002.00000 F/B Committed - Founders Day	$894.24
					Check #: 0	
					PO/InvoiceTotal:	$894.24
					Vendor Total:	$894.24

Voucher Detail Listing

Fiscal Year: 2026-2027

Voucher Batch Number: 1168 **11/19/2026**

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
WILLIAM HEBERT	T40367					
Check Group:						
REIMBURSEMENT: BREAKFAST FOR POLL WORKERS 11/3/26 ELECTION		1	0	DUNKIN 11/3/26 11/5/2026	1005.041.4197.000000.56120.00000 Office Oper. Supplies - Elect.	$103.32
				Check #: 0		
					PO/InvoiceTotal:	$103.32
					Vendor Total:	$103.32
					Grand Total:	$139,281.45

End of Report

9.

BUDGET TRANSFER REQUEST
TO
BOARD OF SELECTMEN

BUDGET: Assessor

Transfer $650.00 from category Dues & Fees to category Office Oper. Supplies

(within budget) from 1005 - 041 - 4131 - 00 - 58100 to 1005 - 041 - 4131 - 00 - 56120

Transfer $10711.25 from Budget Assessor to Budget Administration

from category Office Oper. Supplies to category _____

from 1005 - 041 - 4131 - 00 - 56120 to 1005 - 041 - 4109 - 00 - 53520

Other $ _____

Explanation:

Assessor's portion of QDS bill not taken from Assessor's budget. Intrabudget transfer to cover bill amount.

_____ Signature

_____ Title

_____ Date

Board of Selectmen	Approved Yes	Approved No
Rodney Fournier	☐	☐
Timothy Sadler	☐	☐
Mather Clarke	☐	☐
Gwen Marrion	☐	☐
David Cowles	☐	☐
Robert DePietro	___	___
Bryce Aaronson	___	___

Comments:

_____ _____

Date _____

Quality Data Service Inc.
121 Mattatuck Heights Road
Waterbury, CT, 06705
Phone: 203-755-9031
Web: www.qds.biz

Invoice

Date:	Invoice #
7/1/2026	INV0001991

Bill To

Bolton Tax Collector
222 Bolton Center Rd
Bolton CT 06040

Ship To

Bolton Tax Collector
222 Bolton Center Rd
Bolton CT 06040

S.O. NO	P.O. NO	Terms	Due Date	Ship Date	Ship Via	Rep
0000191	2026-Q272	Due on Receipt	7/1/2026	5/29/2026		

ITEM	QTY.	Amount
FY 2026-2027 - Annual Software Saas and Support Fees		
Assessor - Annual QDS Hosted Windows Application - Assessor Software	1.00	3,937.50
Assessor - Annual Subscription Fee - Personal Property CAMA	1.00	1,522.50
Assessor - Annual Subscription Fee - QDS Hosted Personal Property Declaration Form	1.00	500.00
Assessor - Annual QDS Hosted Windows Application - Assessor Office - CAMA Bridge	1.00	393.75
Assessor - Annual Server Hosting Services - Per User	1.00	1,627.50
Assessor - Annual Software Support Fee - Assessor Software	1.00	2,730.00
Tax - Annual QDS Hosted Windows Application - Revenue Collection Software	1.00	3,937.50
Tax - Annual Software Support Fee - Revenue Collection Software	1.00	2,625.00
Tax - Annual Subscription Fee - QSearch - Tax Records Web Hosting Service	1.00	1,575.00

Contact	Leo DiNicola CFO
Phone #	203-755-9031
Fax #	203-574-4360
E-Mail	ldinicola@qds.biz
Web Site	www.qds.biz

Total Due	20,476.25
Payments/Credits	0.00
Balance Due	20,476.25

Click the following link for our Terms & Conditions: https://www.qds.biz/wp-content/uploads/2024/12/QDS-STANDARD-TERMS-AND-CONDITIONS-10-26-2023.pdf

Continued...

Quality Data Service Inc.
121 Mattatuck Heights Road
Waterbury, CT, 06705
Phone: 203-755-9031
Web: www.qds.biz

Invoice

Date:	Invoice #
7/1/2026	INV0001991

Bill To

Bolton Tax Collector
222 Bolton Center Rd
Bolton CT 06040

Ship To

Bolton Tax Collector
222 Bolton Center Rd
Bolton CT 06040

S.O. NO	P.O. NO	Terms	Due Date	Ship Date	Ship Via	Rep
0000191	2026-Q272	Due on Receipt	7/1/2026	5/29/2026		

Tax - Annual Server Hosting Services - Per User	1.00	1,627.50

Contact	Leo DiNicola CFO
Phone #	203-755-9031
Fax #	203-574-4360
E-Mail	ldinicola@qds.biz
Web Site	www.qds.biz

Total Due	20,476.25
Payments/Credits	0.00
Balance Due	20,476.25

Click the following link for our Terms & Conditions: https://www.qds.biz/wp-content/uploads/2024/12/QDS-STANDARD-TERMS-AND-CONDITIONS-10-26-2023.pdf

Town of Bolton

FY27 Town Budget Summary (excludes debt, contin

From Date: 7/1/2026 To Date: 8/28/2026

Fiscal Year: 2026-2027

☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☑ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
1005.041.4107.000000.51610.00000	Regular Payroll - Admin	$307,128.00	$0.00	$307,128.00	$47,180.02	$47,180.02	$259,947.98	$246,408.99	$13,538.99	4.41%
1005.041.4107.000000.53020.00000	Legal Services - Admin.	$35,000.00	$0.00	$35,000.00	$6,232.50	$6,232.50	$28,767.50	$0.00	$28,767.50	82.19%
1005.041.4107.000000.53100.00000	Official/Administrative Services - Admin.	$3,000.00	$0.00	$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$3,000.00	100.00%
1005.041.4107.000000.53200.00000	Prof. Educational Training - Admin.	$10,000.00	$0.00	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00	100.00%
1005.041.4107.000000.53300.00000	Professional/Tech Services - Admin.	$170,000.00	$0.00	$170,000.00	$17,463.67	$17,463.67	$152,536.33	$5,000.00	$147,536.33	86.79%
1005.041.4107.000000.53520.00000	Other Tech. Services - Admin.	$140,000.00	$0.00	$140,000.00	$75,531.37	$75,531.37	$64,468.63	$0.00	$64,468.63	46.05%
1005.041.4107.000000.55400.00000	Advertising - Admin.	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1005.041.4107.000000.56120.00000	Office Oper. Supplies - Admin.	$7,500.00	$0.00	$7,500.00	$0.00	$0.00	$7,500.00	$0.00	$7,500.00	100.00%
1005.041.4107.000000.56300.00000	Other Supplies - Admin.	$5,000.00	$0.00	$5,000.00	$69.71	$69.71	$4,930.29	$0.00	$4,930.29	98.61%
1005.041.4107.000000.57010.00000	Property - Admin.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1005.041.4107.000000.57300.00000	Equipment - Admin.	$25,000.00	$0.00	$25,000.00	$0.00	$0.00	$25,000.00	$0.00	$25,000.00	100.00%
1005.041.4107.000000.57330.00000	Furniture & Fixtures - Admin.	$10,000.00	$0.00	$10,000.00	$0.00	$0.00	$10,000.00	$0.00	$10,000.00	100.00%
1005.041.4107.000000.58100.00000	Dues & Fees - Admin.	$15,000.00	$0.00	$15,000.00	$4,203.00	$4,203.00	$10,797.00	$0.00	$10,797.00	71.98%
	DEPARTMENT: Administration - 4107	$729,628.00	$0.00	$729,628.00	$150,680.27	$150,680.27	$578,947.73	$251,408.99	$327,538.74	44.89%
1005.041.4115.000000.51610.00000	Regular Payroll - BOF	$500.00	$0.00	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1005.041.4115.000000.53100.00000	Official/Admin Services - BOF	$1,800.00	$0.00	$1,800.00	$175.00	$175.00	$1,625.00	$0.00	$1,625.00	90.28%
1005.041.4115.000000.55400.00000	Advertising - BOF	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%
1005.041.4115.000000.56120.00000	Office Operating Supplies - BOF	$500.00	$0.00	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
	DEPARTMENT: Board of Finance - 4115	$4,800.00	$0.00	$4,800.00	$175.00	$175.00	$4,625.00	$0.00	$4,625.00	96.35%
1005.041.4117.000000.51610.00000	Regular Payroll - Finan	$277,258.00	$0.00	$277,258.00	$36,259.31	$36,259.31	$240,998.69	$189,691.88	$51,306.81	18.51%
1005.041.4117.000000.51620.00000	Other Payroll - Finan	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
1005.041.4117.000000.53200.00000	Prof. Educational Training - Finan.	$500.00	$0.00	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
1005.041.4117.000000.53300.00000	Professional/Tech Services - Finan.	$2,704.00	$0.00	$2,704.00	$0.00	$0.00	$2,704.00	$0.00	$2,704.00	100.00%
1005.041.4117.000000.56120.00000	Office Supplies - Finan.	$1,785.00	$0.00	$1,785.00	$0.00	$0.00	$1,785.00	$0.00	$1,785.00	100.00%
1005.041.4117.000000.58100.00000	Dues & Fees - Finan.	$250.00	$0.00	$250.00	$250.00	$250.00	$0.00	$0.00	$0.00	0.00%
	DEPARTMENT: Financial Administration - 4117	$282,497.00	$0.00	$282,497.00	$36,509.31	$36,509.31	$245,987.69	$189,691.88	$56,295.81	19.93%
1005.041.4123.000000.53410.00000	Auditing Services	$35,000.00	$0.00	$35,000.00	$0.00	$0.00	$35,000.00	$0.00	$35,000.00	100.00%
	DEPARTMENT: Auditing - 4123	$35,000.00	$0.00	$35,000.00	$0.00	$0.00	$35,000.00	$0.00	$35,000.00	100.00%
1005.041.4131.000000.51610.00000	Regular Payroll - Assess	$156,936.00	$0.00	$156,936.00	$28,024.39	$28,024.39	$128,911.61	$133,860.12	($4,948.51)	-3.15%
1005.041.4131.000000.53200.00000	Prof. Educational Training - Assess.	$2,910.00	$0.00	$2,910.00	$255.00	$255.00	$2,655.00	$0.00	$2,655.00	91.24%
1005.041.4131.000000.55400.00000	Advertising - Assess.	$580.00	$0.00	$580.00	$0.00	$0.00	$580.00	$0.00	$580.00	100.00%
1005.041.4131.000000.55500.00000	Printing & Binding - Assess.	$1,500.00	$0.00	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
1005.041.4131.000000.56120.00000	Office Oper. Supplies - Assess.	$31,026.00	$0.00	$31,026.00	$4,696.00	$4,696.00	$26,330.00	$321.76	$26,008.24	83.83%

TOWN OF BOLTON
BOARD OF SELECTMEN SPECIAL MEETING
Wednesday, September 16, 2026, at 6:00 p.m.
Zoom Meeting
MEETING MINUTES

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier		X	
SELECTMEN:	Bryce Aaronson		X	
	Mather Clarke		X	
	David Cowles			X
	Robert DePietro			X
	Gwen Marrion		X	
	Tim Sadler		X	

STAFF:	James Rupert, Town Administrator
	Andrea Vassallo, Recording Secretary

1.0 Call to Order:
First Selectwoman Gwen Marrion called the meeting to order at 6:09 p.m.

2.0 Consider and Act on Bids for the Town Green Project:
Selectman M. Clarke **MOVED to REJECT** the remaining bids for the Town Green Project. The BOS determined the remaining bids were too high at $350K.
Selectman T. Sadler **SECONDED; MOTION CARRIED; 5:0:0.**

Yea	Fournier, Aaronson, Clarke, Marrion, Sadler
Nay	0
Abstain	0

3.0 Consider and Act on Other Actions for the Town Green Project:
The BOS determined to remove the block seating from the bid specification package to entice more competitive bids for the project. Town Administrator James Rupert stated the town engineer determined that a re-bid duration of 10 business days would be sufficient and to close the bid on October 2, 2026.

Removing the block seating from the original bid package would reduce the cost of the overall project by $3-5K. Previous bidders expressed concern sourcing the material and the logistics of delivery. First Selectman R. Fournier stated that the block seating could be sourced in-house by the town with the block seating being delivered to the site, to preserve the original design.

J. Rupert stated the possibility of offsetting another $100K by locally sourcing fill material, reducing the overall project cost to $250K.

Selectman M. Clarke **MOVED to AMMEND** the current bid specification package to remove the block seating from the original design plan and re-bid the Town Green Project with a closing date of October 2, 2026..

Selectman T. Sadler **SECONDED; MOTION CARRIED; 5:0:0**

Yea	Fournier, Aaronson, Clarke, Marrion, Sadler
Nay	0
Abstain	0

4.0 Adjourn:

T. Sadler **MOVED to ADJOURN** the meeting at **X:XX PM.** Selectman B. Aaronson **SECONDED. MOTION CARRIED 5:0:0.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

Andrea Vassallo

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

Originals Printed on 100% Recycled Paper – Earth Day and Every Day

TOWN OF BOLTON
BOARD OF SELECTMEN MEETING with A/P
Tuesday, September 22, 2026, 2026, at 6:00 p.m.
Town Hall & Zoom Meeting
MEETING MINUTES

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson			X
	Mather Clarke	X		
	David Cowles		X	
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler	X		

STAFF:	James Rupert, Town Administrator
	Stephanie Smigala, Interim Finance Director
	Andrea Vassallo, Recording Secretary

1.0 Call to Order:
First Selectman Rodney Fournier called the meeting to order at 6:00 p.m.

2.0 Public Comment: None.

3.0 Appointments/Resignations:
a. Reappoint R. Morra as an Alternate to the EHHD Board (3Year Appt.)
Consensus to appoint R. Morra as an Alternate for another 3 year appointment to the EHHD Board.
MOTION CARRIED; 6:0:0

Yea	Fournier, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

b. Resignation – D. Neil – Library Board
Selectwoman G. Marrion **MOVED to ACCEPT** the resignation of D. Neil from the Library Board and thanked for their service. Selectman D. Cowles **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

4.0 Bolton Preservation Council:

a. Possibly Consider and Act on Eagle Scout Deterra Pouch Presentation

Nathan Holberg, member of the **Bolton Youth Prevention Council,** an affiliate organization under the Governor's Prevention Partnership presented to the BOS the "Prevention Starts with You" campaign. The campaign features the Deterra Prevention Pouch which encourages practical, discrete, and safe drug disposal by removing perceived stigmas and barriers, as well as preventing the accidental overdose of people, pets, and safeguards the environment by reducing the disposal of medication through storm and domestic sewer systems.

Members of the Governor's Prevention Partnership presented that the Deterra Prevention Pouch is part of the "Prevention Starts with You" campaign funded by settlement money awarded from pharmaceutical drug companies:

- Opioid Settlement Funds (settlement money) are available annually for Connecticut communities.
- Awarded annually since approximately 2022.
- The "Prevention Starts with You" campaign is approximately $23,000 and includes:
    - ~2000 Prevention Pouches mailed to all Bolton residents to encourage the safe dispose of prescription medications.
    - An additional ~400 pouches distributed to the municipality to have on hand for in-person distribution.
    - As well as informational mailers to local households providing additional resources.

The Town of Bolton has:

- More than $40K in a contingency fund set aside for medication disposal prevention and public outreach initiatives and has not spent any money to-date.
- Been in conversations with Eastern Highlands Health District regarding a regional approach towards prevention strategies.
- Has existing medical lock boxes located throughout town.

5.0 Possibly Consider and Act on EHHD Discussion on Regional Use of Opioid Funding:

Ande Bloom, Senior Project Specialist, Eastern Highlands Health District (EHHD).
Presented strategies for municipal member communities within the health district to coordinate and share outreach and prevention resources. Opioid issues are recognized being prevalent in older demographics.

EHHD offers a $11K contract to collaborate with any member community, i.e. Bolton Prevention Council, tabling local municipal events, stocking Naloxone in public AED locations, monitor and report opioid related population data, develop and implement a community awareness campaign, and coordinate outreach activities with other participating member towns. Funds come from the Opioid Settlement Funds and are not taxpayer monies.

Health professionals from Amplify, which partners with the Regional Behavioral Prevention Council, stated that federal funding is slated to end in FY2027 and suggested that the Opioid Settlement Funds may be considered offset costs and initiatives to support the Bolton Prevention Council.

Selectman T. Sadler **MOVED to APPROVE** to fund the "Prevention Starts with You" campaign in the amount of $23K. Selectwoman G. Marrion **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Selectwoman G. Marrion **MOVED to TABLE** the EHHD presentation and further discussion to fund regional initiatives. Selectman T. Sadler **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

****First Selectman R. Fournier left at 7:05 PM. Selectwoman G. Marrion assumed meeting chair in his absence. ****

6.0 Correspondence: None.

7.0 New Business:
a. Consider and Act on Approving BOE FY26 Annual Non-Fiduciary Activity Fund Summary to be Carried Forward to FY27:

Selectman D. Cowles **MOVED to TABLE** the discussion until further representation is present from BOE providing more detailed information. Selectman M. Clarke **SECONDED;**

Discussions:
Discussion ensued about the origin of the approval process by the BOS over a BOE non-fiduciary activity fund. Interim Finance Director Stephanie Smigala stated that previous approvals of approximately $26K occurred annually. Town Administrator James Rupert stated that the review and approval of the activity fund was recommended by the municipal auditor.

MOTION CARRIED; 5:0:0

Yea	Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

b. Consider and Act on BHS Bid Waiver for Heat Pump Fan Motor and Control Board Replacements:
Selectman T. Sadler **MOVED to APPROVE** the bid wavier for a heat pump fan motor and control board for BHS. Selectman R. DePietro **SECONDED; MOTION CARRIED; 5:0:0**

Yea	Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

c. Consider and Act on a Request for Qualifications & Proposals for A Bid for Bond Counsel:
Selectman T. Sadler **MOVED to APPROVE** the request for qualifications and proposals for a Bid Bond Counsel. Selectman R. DePietro **SECONDED; MOTION CARRIED; 5:0:0**

Yea	Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

8.0 Old Business: None.

9.0 Consider and Act on A/P:
Selectman M. Clarke **MOVED to APPROVE** accounts payable for FY26-27 in the amount of $367,860.74. Selectman T. Sadler **SECONDED;**

Discussions:

- **R. DePietro, Page 3, questioned a $5,390 expense.**
  - Interim Finance Director S. Smigala stated the expense was for services provided by an accounting consultant to review Bolton's financial control systems.
- **R. DePietro, Page 4, questioned the $253,476 costs associated with the Adaptive Playground.**
  - S. Smigala stated the town is in process of being reimbursed the monies from a previously awarded grant.
- **R. DePietro, Page 8, questioned a $1,212 expense.**
  - Town Administrator J. Rupert stated the expense is associated with the monthly electronic book downloads from the library.
- **G. Marrion, Page 2, questioned the two (2) recycling refunds.**
  - J. Rupert and S. Smigala stated the refunds are for bulk metal and other waste stream commodities of value.

MOTION CARRIED; 5:0:0

Yea	Clarke, Cowles, DePietro, Marrion, Sadler
Nay	0
Abstain	0

10.0 Consider and Act on Budget Transfers:
No action required by the BOS as transfers were observed as being under the $2000.00 threshold for approval. Budget transfers for this meeting are an informational notice to the BOS in the amount of $400.

11.0 Adjourn:
T. Sadler **MOVED to ADJOURN** the meeting **at 7:21 PM.** Selectman D. Cowles **SECONDED. MOTION CARRIED 5:0:0.**

Respectfully submitted by Andrea Vassallo, Recording Clerk
Andrea Vassallo
Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

Originals Printed on 100% Recycled Paper – Earth Day and Every Day

TOWN OF BOLTON
BOARD OF SELECTMEN SPECIAL MEETING
Tuesday, September 29, 2026, at 6:00 p.m.
Notch Road Room A
MEETING MINUTES

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson		X	
	Mather Clarke	X		
	David Cowles	X		
	Robert DePietro	X		
	Gwen Marrion	X		
	Tim Sadler			X

STAFF:	James Rupert, Town Administrator
	Andrea Vassallo, Recording Secretary

1.0 Call to Order:
First Selectman Rodney Fournier called the meeting to order at 6:01 p.m.

2.0 Review Rough Draft of Job Description for Senior Code Official and Special Projects Coordinator:

Review Summary of Draft Job Description:

- **Separation of Content:** Noted the draft mixed job posting language with actual task lists; consensus to separate:
  - **Job Posting Section:** Position's purpose, qualifications, background.
  - **Task List Section:** Begins with "Building Code and Administration" through "Reporting and Collaboration."
- **Urgency:** Expressed need to finalize the task list for Jim's transition to the new role and to allow posting for the Town Administrator position.

Task List Refinement:

- **General Approach:** Aim for inclusivity in the draft, with the intention to pare down as needed.
- **Terminology Adjustments:**
  - Avoid capitalizing "regional building department" unless referring to an official entity; consensus to use lowercase or strike "regional" for clarity.
  - Ensure consistent use of terms like "building department" and "owner's representative."
- **Consistency in Formatting:**

- Standardize use of Oxford commas and capitalization.

Institutional Knowledge & Succession:

- **Knowledge Transfer:**
  - Recognized importance of documenting Jim's institutional knowledge for future staff.
  - Discussed practical approaches to capturing key information without overburdening Jim or the process.

Section - Building Code and Administration:

- The word 'Building' is written wrong.
- 1st bullet, change to: "Serve as the Building Official for Ashford and Willington."
- 3rd bullet, strike: 'Regional' from Regional Building Department
- Remove ambiguous or internally used terms not reflected in public-facing documents.

Section - Municipal Projects and Owners' Representations:

- 4th bullet, add: Content regarding change orders and purchase orders or add to the 'Report and Collaboration' Section.
- Clarify the use of "owner's representative," aligning with standard contract language.
- Ensure reporting lines are clear (e.g., reports go to Town Administrator and/or Board of Selectmen).

Section - Grants and Procurements:

- 4th bullet, add language to include collaborative responsibility to track financials with the Finance Director.
- 5th bullet, change: Finance Team to Finance Director
- 9th bullet. Clarify what the word 'appropriate' means with regards to the grant process.
- Broaden task descriptions ("including but not limited to") to avoid being overly prescriptive.
- Clarify the role in contractor selection: provide professional recommendations, but final decisions rest with the Board.

Section - Budget Responsibilities:

- 3rd bullet, change: Finance Department to Finance Director
- Add language to this section or header specifying mandatory collaboration with the Finance Director.
- Clarify involvement in developing project budgets, coordinating payments, and submitting reimbursement documents.

Section - Special Projects:

- No comments.

Section - Authority and Responsibility:

- 4th bullet, add: A comma between the two positions of Fire Marshal and Town Engineer.
- Ensure references to positions (e.g., facilities director) are consistent throughout.

Section - Reporting and Collaboration:

- The word 'Reporting' is spelled wrong.
- Consistently use the words 'Town Wide' (Facilities Director) or remove 'Town Wide' entirely.

Sections (3) – Qualifications, Knowledge and Skills, Physical Requirements:

- These three (3) sections should be removed and utilized for a more detailed job description.

Section - Position Status:

- Strike this content and replace with: "Perform related work duties as assigned."

3.0 Executive Session:

a. Legal Matter: 65 Shoddy Mill Road
b. Discussion on CFO Interview Strategy and Times
c. Review of CFO Job Applications.

Selectman D. Cowles **MOTIONED to START** Executive Session at 6:49 PM and invite Town Administrator James Rupert to the discussion. Selectman R. DePietro **SECONDED; MOTION APPROVED.**

START Executive Session at: 6:49 PM
END Executive Session at: 7:29 PM

4.0 Adjourn:

Consensus to **ADJOURN** the meeting at **7:29 PM. MOTION CARRIED**

Respectfully submitted by Andrea Vassallo, Recording Clerk
Andrea Vassallo
Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

Originals Printed on 100% Recycled Paper – Earth Day and Every Day