

BENTLEY MEMORIAL LIBRARY

A valid adult or juvenile Connecticut public library borrower card must be presented by the borrower each time materials are borrowed. A library card may be used only by the person to whom the card was issued and may not be transferred to another person.

Connecticut residents obtain a library card in the town where they reside and/or pay property taxes. That card can then be used at any **public** library in the state.

Your first card is FREE. There is a \$2.00 replacement charge for lost cards.

How Do I Get a Library Card?

a) IN PERSON:

Adults:

Present a valid photo ID with a Bolton address (driver's license or passport, for instance). If you are new to Bolton and have not yet changed the address on your license, you may use the license for photo ID purposes and also bring in a piece of **official** mail—not personal letters—addressed to you at your Bolton address, such as an electric bill, bank statement, credit card bill, etc.

Children under the age of 17:

A parent or guardian must accompany a minor and present their ID as outlined above. The adult will sign the child's card agreeing to be responsible for any overdue fines and lost or damaged material accrued on the child's card.

b) ONLINE AND THEN IN PERSON:

On our home page, **bentley.biblio.org**, from the menu choices across the top of the page choose "Get a Library Card." Fill in the form and then see staff at the library to complete your registration and pick up your card. You must present valid identification as described above. The information from your form will remain in our system for 14 days.

Renewals:

Our library cards are valid for a three-year term. At that time, you may bring in your card and have it renewed for another three years. If we have your e-mail address, you will receive advance notification of your card's expiration.