

**BLRWPCA SPECIAL MEETING
BOLTON TOWN HALL
WEDNESDAY, FEBRUARY 28, 2024
PUBLIC HEARING MINUTES**

The BLRWPCA Board held its public hearing to discuss the budget on Wednesday, February 28, 2024, at 6:30 P.M. with Robert Morra presiding. Also in attendance were Jessica Webb, Richard Hayes, Dan Champagne, and Robert Fournier. Additionally, present via Zoom were Cheryl Udin, Mike Purcaro, Jim Rupert, and Robert Grasis.

Michael Purcaro, Vernon's town administrator, inquired whether the number to allocate for contingency was already included in the updated budget. Robert Morra explained that in the last BLRWPCA meeting, the board proposed allocating all the surplus from the end of this year into a Capital Fund, which will be discussed at the immediately following meeting.

No other members of the public were present to make comments.

Robert Morra adjourned the meeting at 6:33 p.m.

**BLRWPCA SPECIAL MEETING
BOLTON TOWN HALL
WEDNESDAY, FEBRUARY 28, 2024
SPECIAL MEETING MINUTES**

1. Call to Order.

Robert Morra called the meeting at 6:35 p.m.

2. Public Comment.

No public comment was made.

3. Approval of Minutes:

Motion: BLRWPCA motion to approve corrected minutes: January 31, 2024—Regular Meeting as presented in the packet.

1st moved: Dan Champagne

2nd moved: Mike Purcaro

Voted Yes: Dan Champagne, Robert Morra, Jessica Webb, and Richard Hayes.

Abstain: Cheryl Udin

Robert Morra appointed Jim Rupert to fill the vacancy in the meeting, so could become a voting member, then Jim Rupert voted yes to accept the minutes.

4. New Business.

a. FY 2024/2025 Budget.

The board commented that the operational costs have been stabilizing for the past few years, and if they can maintain this pattern, they will be able to finalize other projects.

Motion: BLRWPCA motion to approve the proposed budget as presented in the packet.

1st moved: Richard Hayes 2nd moved: Dan Champagne

Voted Yes: Richard Hayes, Dan Champagne, Robert Morra, Jessica Webb, Richard Hayes and Jim Rupert.

No: Cheryl Udin

b. Consider and Act on Establishing a Capital Reserve Fund.

Cheryl Udin would like to know what kind of surplus they have every year. Jim Rupert and Robert Morra answered by saying that it will vary, but it's around \$20,000.00.

Motion: BLRWPCA motion to establish the Capital Reserve Fund to be funded by the surplus at the end of every fiscal year.

1st moved: Robert Morra 2nd moved: Dan Champagne

Voted Yes: Richard Hayes, Dan Champagne, Robert Morra, Jessica Webb, Richard Hayes and Jim Rupert, and Cheryl Udin.

5. Executive Session:

- a. Legal Matters Regarding Shady Glen Drainage.
- b. Discuss Draft Contract Regarding Coventry Sewer Agreement.

Motion: Richard Hayes made a motion to go to an executive session, including the first selectmen of Bolton, and Robert Grasis at Bolton Town Hall.

2nd moved: Dan Champagne

Voted Yes: Richard Hayes, Dan Champagne, Robert Morra, Jessica Webb, Richard Hayes, Jim Rupert, and Cheryl Udin.

The executive session ended at 7:27 pm.

6. Consider and Act on Draft Agreement Regarding Coventry Sewer Extension.

Motion: Richard Hayes made a motion to forward this contract to attorney Rich Barger for finalization and consideration until the next meeting.

2nd moved: Dan Champagne

Voted Yes: Richard Hayes, Dan Champagne, Robert Morra, Jessica Webb, Richard Hayes, Jim Rupert, and Cheryl Udin.

7. Additional Matters & Other Business.

None.

8. Adjournment.

The meeting was adjourned at 7:28 p.m. by Robert Morra.

Respectfully Submitted,
Suellen Kamara

Please see the minutes of subsequent meetings for corrections to these Minutes and any corrections hereto.