BLRWPCA MEETING MINUTES BOLTON TOWN HALL WEDNESDAY, APRIL 24, 2024, AT 7 P.M.

The BLRWPCA Board held a meeting on Wednesday, April 24, 2024, with Robert Morra presiding. Also in attendance were Dan Champagne, Jim Rupert, and Jessica Webb. Additionally, Cheryl Udin, Mike Purcaro, and the attorney Richard Barger were present via Zoom. Richard Hayes was not present.

1. Call to Order.

Robert Morra called the meeting at 7:00 p.m.

2. Public Comment.

No public comment was made.

3. Approval of Minutes:

Motion: BLRWPCA motion to approve minutes: February 28, 2024—Public Hearing and Special Meeting as presented in the packet.

1st moved: Dan Champagne

2nd moved: Mike Purcaro.

Voted Yes: Dan Champagne, Jim Rupert, Jessica Webb, Cheryl Udin, and Mike Purcaro.

Motion: Jim Rupert made a motion to go to the Executive Session and include attorney Richard Barger.

1st moved: Jim Rupert

2nd moved: Dan Champagne.

Voted Yes: Dan Champagne, Jim Rupert, Jessica Webb, Cheryl Udin, and Mike Purcaro.

4. Executive Session in accordance with Subsection (b)(7) of Section 1-210 of the Connecticut General Statutes: Discuss Draft Contract Regarding Coventry Sewer Agreement.

Motion: BLRWPCA motion to authorize the executive director to transmit the term sheet in its final form to the Town of Coventry representatives, executive director WPCA, and the Town Manager.

1st moved: Dan Champagne

2nd moved: Mike Purcaro.

Voted Yes: Dan Champagne, Jim Rupert, Jessica Webb, Cheryl Udin, and Mike Purcaro.

5. Consider and Act on Draft Agreement Regarding Coventry Sewer Extension.

No public comment was made.

6. Additional Matters & Other Business.

No public comment was made.

7. Adjournment.

Dan Champagne made a motion to adjourn the meeting at 7:29 p.m.

Respectfully Submitted,

Suellen Kamara

Please see the minutes of subsequent meetings for corrections to these Minutes and any corrections hereto.

BLRWPCA SPECIAL MEETING TUESDAY, JUNE 18, 2024- MINUTES

The BLRWPCA Board held a special meeting on Tuesday, June 18, 2024, with Robert Morra presiding. Also in attendance were Jim Rupert, Cheryl Udin, Richard Hayes, Michal Purcaro, Dan Champagne, and the representative for the Laurelwood Subdivision, Jackson Jacques.

Not present: Jessica Webb and Carmine Pellegrino.

1. Call to Order.

Robert Morra called the meeting to order at 9:00 a.m.

2. Discussion and possible action regarding the Bond Release for the Laurelwood Subdivision.

Jonathan Jacques requested to have the performance bond released in full with the discussion of a potential maintenance bond because primarily it was pulled under his site contractor. He mentions he is at odds and he is looking to separate in a nice amicable. Then the authority can discuss what matters come forward after.

Michael Purcaro asked if the bond amount is 175,100. And the board confirmed that. Followed up question was raised why this was treated as a performance bond, and the response was this bond is in place to allow the town to finish the project if the project runs aground. Another question was raised over what the next step is, since normal procedure has that certain milestones in construction are met before the bond is released.

The response was that the town engineer will need to look at the system and write up a memo for the board as well as get a recommendation from Joe Dillion concerning the performance bond. Once this is completed another special meeting will be created to settle this issue. Upon further deliberation, the next special meeting will be held on June 25, 2024, at 9 a.m.

3. Discussion and possible action regarding benefit assessments for Laurelwood Subdivision.

Four properties have been sold that did not have their assessments paid for the sewer system. Each assessment is \$10,000 dollars that will need to be paid to the sewer authority. Jonathan Jacques responded that he will pay today to settle the issue.

4. Adjournment.

A motion was put forward by Rich Hayes to adjourn the meeting and schedule a special meeting for next week.

Motion: Motion to adjourn and reconvene on Tuesday, June 25 at 9 a.m.

First: Rich Hayes Seconded: Michael Purcaro.

Votes in Favor: Unanimous

Meeting Adjourned at 9:16 a.m.

Submitted Respectfully, Joshua Hull

BLRWPCA SPECIAL MEETING MINUTES TUESDAY, JUNE 25, 2024, AT 9:00 AM

The BLRWPCA Board held a special meeting on Tuesday, June 25, 2024, with Robert Morra presiding. Also in attendance were Jim Rupert, Richard Hayes, Michal Purcaro, Dan Champagne, and the representative for the Laurelwood Subdivision, Jackson Jacques.

1. Call to Order.

Bob Morra called the meeting to order at 9:00 a.m. on Tuesday, the 25th of June.

2. Discussion and possible action regarding the maintenance of the Bond Release for the Laurelwood Subdivision.

A meeting was held by Bolton Lakes staff concerning the 7 properties already sold, since their assessment fees were not paid. Liens will need to be placed on these properties to ensure that the 10,000-dollar fee is paid to the Sewer Authority. Another concern that was raised was concerning the bond itself and who made the bond. John informed the sewer authority that the bond is held by Botticello Inc. and is backed by Travelers. Botticello Inc. will need to be reached out for the bond to be released.

The committee then moved to discuss the findings from the town engineer, who found no issues with the subdivision sewer. The engineer though raised a question about a 10% maintenance bond that will need to be taken out. This issue, it was determined by staff, will be resolved by issuing an irrevocable line of credit will be given to Johnathan. Once the paperwork is done, the project will be able to move forward. After further discussion, Mike Purcaro proposed a motion to release the bond after certain requirements are met.

Motion: Motion to release the bond of 175,100 dollars to whomever posted the bond after the following conditions have been met

- 1. Receipt of a maintenance bond of 17,510 dollars
- 2. Receipt of noted or notarized documentation from Botticello or his legal representative to the legal authority of Jonathan to entire into this agreement
- 3. Bolton Lake Regional Water Pollution Control Authority file liens for benefits assessment on pending properties and the liens are put in place

First: Mike Purcaro Seconded: Dan Champagne

Votes in Favor: Unanimous

3. Adjournment.

Motion to adjourn was proposed to adjourn the meeting.

Motion: Motion to adjourn the meeting at 9:13 a.m. First: Dan Champagne Seconded: Cherly Udin

Votes in Favor: Unanimously

To the BLRWPCA Board,

The reason for the request to waive the interest fees accrued from June 2023 to October 2024 is that the change of ownership was only reported to the Vernon Tax Collector in August 2024. As a result, the new owner did not receive the quarterly bill until the current quarter.

Respectfully,

Suellen Kamara



8 PARK PLACE, VERNON, CT 06066 Tel: (860) 870-3660 Fax: (860) 870-3585

TO:

Jim Rupert, Interim Town Administrator, Bolton Connecticut

Daniel Champagne, Mayor, Vernon Connecticut

Dawn Maselek, Interim Town Administrator, Vernon Connecticut

FROM:

Terry Hjarne, Collector of Revenue Bolton Lakes Regional WPCA, Vernon

Connecticut

DATE:

September 18, 2024

SUBJECT:

Agenda item for discussion October 30, 2024 Collection enforcement through

Tax Sale

CC:

Jill Collins, Chief Financial Officer, Bolton Connecticut

John Kleinhans, Finance Officer, Vernon Connecticut

It is my recommendation to begin collection enforcement on any properties owing assessment fees from October 25, 2019 or older as well as properties with delinquent use from 2018.



8 PARK PLACE, VERNON, CT 06066 Tel: (860) 870-3660 Fax: (860) 870-3585

TO:

Jim Rupert, Interim Town Administrator, Bolton Connecticut

Daniel Champagne, Mayor, Vernon Connecticut

Dawn Maselek, Interim Town Administrator, Vernon Connecticut

FROM:

Terry Hjarne, Collector of Revenue Bolton Lakes Regional WPCA, Vernon

Connecticut

DATE:

September 18, 2024

SUBJECT:

Agenda item for discussion October 30, 2024 Annual Assessmnet Due Date

CC:

Jill Collins, Chief Financial Officer, Bolton Connecticut

John Kleinhans, Finance Officer, Vernon Connecticut

For consideration at the next Public Hearing: A change in the Assessment Due Date from the 25th of October to the First of October 2025 and all subsequent Annual Assessment Due Dates.

In an effort to reduce confusion regarding payoff figures given for real estate closings where the good thru date on Assessment payoffs is the 24th of the month and Use is good thru the last day of the month, interest calculations, as well as delinquent after dates on Annual Assessment Bills please consider a change of annual due dates to the 1st of October.



8 PARK PLACE, VERNON, CT 06066 Tel: (860) 870-3660 Fax: (860) 870-3585

TO:

Jim Rupert, Interim Town Administrator, Bolton Connecticut

Daniel Champagne, Mayor, Vernon Connecticut

Dawn Maselek, Interim Town Administrator, Vernon Connecticut

FROM:

Terry Hjarne, Collector of Revenue Bolton Lakes Regional WPCA, Vernon

Connecticut

DATE:

September 18, 2024

SUBJECT:

Agenda item for discussion October 30, 2024 Sewer Use Rules and Regulations

5.5 Due Date; Delinquency; Penalty 5.10 Payment Schedule § 7-258

CC:

Jill Collins, Chief Financial Officer, Bolton Connecticut

John Kleinhans, Finance Officer, Vernon Connecticut

It is my recommendation to revise Sewer Use Rules and Regulations 5.5 to be in compliance with §7-258 to be addressed at the next scheduled scheduled Public Hearing.

Sec. 7-258. Delinquent charge for connection or use. Lien. Assignment of liens. Powers and rights of assignee. Contract to memorialize assignment required. Notice of assignment. Notice prior to commencing an action to foreclose lien. (a) Any charge for connection with or for the use of a sewerage system, not paid within thirty days of the due date, shall thereupon be delinquent and shall bear interest from the due date at the rate and in the manner provided by the general statutes for delinquent property taxes.



8 PARK PLACE, VERNON, CT 06066 Tel: (860) 870-3660 Fax: (860) 870-3585

TO:

Jim Rupert, Interim Town Administrator, Bolton Connecticut

Daniel Champagne, Mayor, Vernon Connecticut

Dawn Maselek, Interim Town Administrator, Vernon Connecticut

FROM:

Terry Hjarne, Collector of Revenue Bolton Lakes Regional WPCA, Vernon

Connecticut

DATE:

September 18, 2024

SUBJECT:

Tax Sale to Collect on Delinquent Bolton Lakes Regional Water Pollution

Control Authority Assessments and Sewer Use

CC:

Jill Collins, Chief Financial Officer, Bolton Connecticut

John Kleinhans, Finance Officer, Vernon Connecticut

It is my recommendation to begin collection enforcement on any properties owing assessment fees from October 25, 2019 or older as well as properties with delinquent use from 2018.

In November of 2023 letters warning of a tax sale were sent to three property owners with delinquent assessments. One has paid. Demand notices were sent in September 2024 to two property owners with delinquent assessments as well as the owner with delinquent use dating back to bills owed in 2018. The delinquent use property owner has also received a notice warning of collection through tax sale.

Having met all legal requirements to begin the collection enforcement process by demanding payment, I recommend moving forward with a tax sale of the three properties to collect on these debts. Included for your review are copies of the most recent demand statements showing outstanding balances.

I look forward to your response and am prepared to move forward with collections.

8 PARK PLACE VERNON, CT 06066 (860) 870-3660 LaxofficeAvernon-ct.gov OUR RECORDS INDICATE
AS OF 09/19/2024
A BALANCE ON THE FOLLOWING
ASSM/USAGE BILLING(S)

BALANCE DUE GOOD SEPTEMBER 25 THROUGH OCTOBER 24, 2024

GRADY JAMES PO BOX 9593 BOLTON, CT 06043-0000 In compliance with the laws of the State of Connecticut, payment is herewith DEMANDED for the Sewer Assessment charges due me as Collector of Revenue, amounts of said charges being as listed below, plus interest and fees figured to 10/24/2024.

	TO	OTAL		2,270.95	789.05	1,226.31	120.00	
	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2	SA	A	454.19	157.81	408.77	24.00	1,044.77
	: 0003A 0000C 006W2 5 LAUREL ROAD 0023A 0000C 000W2	SA	A	454.19	157.81	327.02	24.00	963.02
	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0090C 000W2	SA	A	454,19	157.81	245.26	24.00	881,26
2022-05-0000255	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2	SA .	A	454.19	157.81	163.51	24.00	799.51
81td 4 2023-05-0000255	DATE TYPE PROPERTY DESCRIPTIO : 0023A 0000C 000W2 5 LAUREL POAD 0023A 0000C 000W2	N SA	A	PRINCIFAL 454.19	B-INT	INTEREST	1/FEES 24.00	TOTAL 717.75

PAYMENT MADE AFTER 09/19/2024 MOT REFLECTED ON THIS STATEMENT. INTEREST APPLIES THRU 09/30/2024 ** TOTAL DUE:

4,406.31

Your failure to pay this account within ten days will make it the duty of the Collector to take legal proceedings as follows:
Levy on any of your taxable goods or chattels and dispose and sell them in the manner provided in the case of executions; order the revocation of any license or permit required in the operation of a business; levy against and seize any funds on deposit in any bank in this state in accordance with Section 52-367a; initiate a suit to collect under Section 12-161; enforce by levy and sale any lien upon real estate for said charges, or levy upon and sell your interest in any real estate as exists at the date of the levy; or issue an Allas Tax Warrant for collection by marshal on constable.

Terry Hjarne, CCMC, Tax Collector

The language contained in this demand notice is not meant to be offensive; it is necessary to demand payment to be in compliance with State Statute 12-155 prior to collection enforcement: "(a) If any person fails to pay any tax, or fails to pay any water or sanitation charges within thirty days after the due date, the collector or the collector's duly appointed agent shall make personal demand of such person therefor or leave written demand at such person's usual place of abode or deposit in some post office a written demand for such tax or such water or sanitation charges"

8 PARK PL VERNON, CT 06066 (860) 870-3660 taxoffice@vernon-ct.gov OUR RECORDS INDICATE
AS OF 09/19/2024
A BALANCE ON THE FOLLOWING
ASSM/USAGE RILLING(5)

GRADY JAMES PO BOX 9593 BOLTON, CT 06043-0000 ASSM/USAGE BILLING(S) In compliance with the laws of the State of Connecticut, payment is herewith DEMANDED for the Sewer Use charges due me as Collector of Revenue, amounts of said charges being as listed below, plus interest and fees from 10/01/2024 to 10/31/2024.

Contact the offices for total due it paying in Suptember 2024

				3		
BILL H	DATE TYPE PROPERTY DESCRIPTION	4	PRINCIPAL	INTEREST	L/FRES	TOTAL
2021-06-0000255	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2-BAG		400.00	213.00	24.00	637.00
2020-06-0000255	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2-BAC		400.00	285.00	24.00	709.00
2019-06-0000255	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2-BAC		400.00	357.00	24.00	781.00
2018-06-0000255	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2-BAC		353.80	319.73	0.00	673.53
2024-06-0000255	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2	su u	210.00	6.30	0.00	216.30
2023-06-0000255	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2-BAC	•	420.00	72.46	24.00	516.46
	: 0023A 0000C 000W2 5 LAUREL ROAD 0023A 0000C 000W2-BAC	•	400.00	141.00	24.00	565.00
	TO	TAL	2,583.80	1,394.49	120.00	-

PAYMENT MADE AFTER 09/19/2024 NOT REFLECTED ON THIS STATEMENT, INTEREST APPLIES THRU 10/31/2024

** TOTAL DUE:

4,098.29

Your failure to pay this account within ten days will make It the duty of the Collector to take legal proceedings as follows:
Levy on any of your taxable goods or chattels and dispose and sell them in the manner provided in the case of executions; order the revocation of any license or permit required in the operation of a business; levy against and selze any funds on deposit in any bank in this state in accordance with Section 52-367a; initiate a suit to collect under Section 12-161; enforce by levy and sale any lien upon real estate for said charges, or levy upon and sell your interest in any real estate as exists at the date of the levy; or Issue an Alias Tax Warrant for collection by marshal on constable.

Terry Harris

Terry Hjarne, CCMC, Tax Collector

8 PARK PLACE VERNON, CT 05066 (860) 870-3660 taxoffice@vernon-ct.gov OUR PECOROS INDICATE AS OF 09/19/2024 A BALANCE ON THE FOLLOWING ASSM/USAGE BILLING(S)

BALANCE DUE GOOD SEPTEMBER 25 THROUGH OCTOBER 24, 2024

PALUSO JOSEPH 27 RICHARDSON DR HEBRON, CT 06248-1377 In compliance with the laws of the State of Connecticut, payment is herewith DEMANDED for the Sewer Assessment charges due me as Collector of Revenue, amounts of said charges being as listed below, plus interest and fees figured to 10/24/2024.

	TC	TAL	;	1,290.80	412.35	697.04	120.00	
	: 00023 00014 000E5 1075 BOSTON TPKE 00023 00014 000F5	SA	A	258.16	92.47	232.34	24.00	596.97
2020-05-0000395	: 00023 00014 000F5 1075 BOSTON TPRE 00023 00014 000FS	SA	A	258.16	82,47	185.88	24.00	550.51
2021-05-0000395	: 00023 00014 000F5 1075 BOSTON TPKE 00023 00014 000F5	SA	A	258.16	82.47	139.41	24.00	504.04
2022-05-0000395	: 00023 00014 000F5 1075 BOSTON TEKE 00023 00014 000F5	SA	A	258.16	82.47	92.94	24.00	457,57
2023-05-0000395	: 00023 00014 000F5 1075 BOSTON TEKE 00023 00014 000F5	SA	A	258.16	92,47	46.47	24.00	411.10
6114. #	DATE TYPE PROPERTY DESCRIPTIO	Ŋ	Pi	RINCIPAL	8-INT	INTEREST	L/FEES	TOTAL

PAYMENT MADE AFTER 09/19/2024 NOT REFLECTED ON THIS STATEMENT. INTEREST APPLIES THRU 09/30/2024 ** TOTAL DUE;

2,520.19

Your failure to pay this account within ten days will make it the duty of the Collector to take legal proceedings as follows: Levy on any of your taxable goods or chattels and dispose and sell them in the manner provided in the case of executions; order the revocation of any license or permit required in the operation of a business; levy against and selze any funds on deposit in any bank in this state in accordance with Section 52-367a; initiate a suit to collect under Section 12-161; enforce by levy and sale any lien upon real estate for said charges, or levy upon and sell your interest in any real estate as exists at the date of the levy; or issue an Alias Tax Warrant for collection by marshal on constable.

Terry Hjarne, CCMC, Tax Collector

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8 PARK PL VERNON, CT 06066 (860) 870-3660 taxoffice@vernon-ct.gov

OUR RECORDS INDICATE AS OF 09/19/2024 A BALANCE ON THE FOLLOWING ASSM/USAGE BILLING(S)

PALUSO JOSEPH 27 RICHARDSON DR HEBRON, CT 06248-1377

In compliance with the laws of the State of Connecticut, payment is herewith DEMANDED for the Sewer Use charges due me as Collector of Revenue, amounts of said charges being as listed below, plus interest and fees from 10/01/2024 to

10/31/2024. Contact the office for total due if Paying in September 2024

	Ţ	TAL		2,230.00	1,074,76	120.00	
	: 00023 00014 000F5 1075 BOSTON TPKE 00023 00014 000F5-BAC		υ	400.00	357.00	24.00	781.00
2020-06-0000112	: 00023 00014 000F5 1075 BOSTON TPKE 00023 00014 000F5-BAG		U	400.00	285.00	24.00	709.00
2021-06-0000112	: 00023 00014 000F5 1075 BOSTON TPKE 00023 00014 000F5-BAG		υ	400.00	213.00	24.00	637.00
2022060000112	: 00023 00014 000F5 1075 BOSTON TPKE 00023 00014 000F5-BAG		U	400.00	141.00	24.00	565.00
2023-06-0000112	: 00023 00014 000F5 1075 BOSTON TPKE 00023 00014 000F5-BA		Ü	420.00	72.46	24.00	516.46
2024-06-0000112	: 00023 00014 000F5 1075 BOSTON TPKE 00023 00014 000F5		U	210.00	6.30	0.00	216.30
BILL #	DATE TYPE PROPERTY DESCRIPTIO	И		PRINCIPAL	INTEREST	L/FEES	TOTAL

PAYMENT MADE AFTER 09/19/2024 NOT REFLECTED ON THIS STATEMENT. INTEREST APPLIES THRU 10/31/2024

** TOTAL DUE:

3,424.76

Your failure to pay this account within ten days will make it the duty of the Collector to take legal proceedings as follows: Levy on any of your taxable goods or chattels and dispose and sell them in the manner provided in the case of executions; order the revocation of any license or permit required in the operation of a business; levy against and seize any funds on deposit in any bank in this state in accordance with Section 52-367a; initiate a suit to collect under Section 12-161; enforce by levy and sale any lien upon real estate for said charges, or levy upon and sell your interest in any real estate as exists at the date of the levy; or issue an Alias Tax Warrant for collection by marshal on constable.

Terry Hjarne, CCMC, Tax Collector

8 PARK PL VERNON, CT 06066 (860) 870-3660 taxoffice@vernon-ct.gov OUR RECORDS INDICATE
AS OF 09/18/2024
A BALANCE ON THE FOLLO

A BALANCE ON THE FOLLOWING In compliance with the laws of the ASSM/USAGE BILLING(S)

State of Connecticut, payment is herewith DEMANDED for the Sewer Use charges due me as Collector of Revenue, amounts of said charges being as listed below, plus interest

TURNEY JAMES & MAUREEN 10 SUNSET LN BOLTON, CT 06043-0000

and fees figured to 10/31/2024.
Cordant the office for total due
if paying in Leokmber 2024

BILL N	DATE TYPE PROPERTY DESCRIPTION		PRINCIPAL	INTEREST	L/FEES	TOTAL
2024-06-0000183		U	210.00	6.30	0.00	216.30
2023-06-0000183	: 183 SU 10 SUNSET LN 00023 00016 00D13-BACK T	Ų	420.00	72.46	24.00	516.46
2022-06-0000183	: 183 SU 10 SUNSET LN 00023 00016 00D13-BACK T	CAXES	400.00	141.00	24.00	565.00
2021-06-0000183	: 183 SU 10 SUNSET LN 00023 00016 00D13-BACK T	U	400.00	213,00	24.00	637.00
2020-06-0000183	: 183 SU 10 SUNSET LN 00023 00016 00D13-BACK T	U	400.00	285.00	24.00	709.00
	: 183 SU 10 SUNSET LN 00023 00016 00013-BACK T	U	100.00	357.00	24.00	781.00
	: 183 SU 10 SUNSET LN 00023 00016 00013-BACK T	U	353,80	376.33	24.00	754.13
	: 183 SU 10 SUNSET LN 00023 00016 00D13-BACK T	U	16.42	55.01	24.00	125,43
	TOTAL		2,630.22	1,506.10	168.00	

PAYMENT MADE AFTER 09/18/2024 NOT REFLECTED ON THIS STATEMENT. INTEREST APPLIES THRU 10/31/2024 ** TOTAL DUE:

4,304.32

Your failure to pay this account within ten days will make it the duty of the Collector to take legal proceedings as follows: Levy on any of your taxable goods or chattels and dispose and sell them in the manner provided in the case of executions; order the revocation of any license or permit required in the operation of a business; levy against and seize any funds on deposit in any bank in this state in accordance with Section 52-367a; initiate a suit to collect under Section 12-161; enforce by levy and sale any lien upon real estate for sald charges, or levy upon and sell your interest in any real estate as exists at the date of the levy; or issue an Alias Tax Warrant for collection by marshal on constable.

Terry Harrie

Terry Hjarne, CCMC, Tax Collector

2025 PROPOSAL MEETING DATES

Wednesday, January 29, 2025

Wednesday, April 30, 2025

Wednesday, July 30, 2025

Wednesday, October 29, 2025

Public hearing in February:

Wednesday, February 26, 2025