

**BLRWPCA MEETING MINUTES
WEDNESDAY, OCTOBER 30, 2024, AT 7:00 PM
IN-PERSON AT BOLTON TOWN HALL AND VIA ZOOM**

The BLRWPCA Board held its regular meeting on Wednesday, October 30, 2024, at 7:00 P.M. with Robert Morra presiding. Also in attendance were Jessica Webb, Richard Hayes, Dan Champagne, Jim Rupert, and Cheryl Udin Via Zoom. Additionally, present were Richard Barger (Town Attorney), Terry Hjarne (Vernon Tax Collector), and Robert Grasis (Vernon).

1. Call to Order.

The meeting was called to order at 7:00 PM by R. Morra.

2. Public Comment.

No public comment was made.

Robert Morra appointed Jim Rupert to fill the vacancy at the meeting, so could become a voting member.

3. Approval of Minutes:

Motion: Dan Champagne made a motion to accept all three sets of the minutes as presented in the packet.

1st – Dan Champagne
Yes: 5

2nd – R. Morra
Absent: 2

4. Consider and Act on waiving the interest fees accrued from June 2023 to October 2024 for Sarah Callahan, located at 30 Hillcrest, Bolton, CT.

Motion: The board made a motion to accept waive the interest fees from June 2023 to October 2024 for Sarah Callahan, 30 Hillcrest, Bolton, CT.

1st R. Morra
Yes: 5

2nd – Dan Champagne
Absent: 2

5. New Business: (Vernon Tax Collector)

a. Consider and Act on Collection Enforcement through Tax Sale.

Terry Hjarne's recommendation is to begin collection enforcement for properties owning assessment fees from October 2019 or older, as well as properties that own delinquent use fees from 2018. Letters have been sent out to the owners of the property as a formality. The properties are 5 Laurel Road, Bolton CT, 1075 Boston Turnpike, Bolton CT, and 10 Sunset Lane, Bolton CT.

Motion: R. Morra made a motion to approve the collection enforcement as recommended by the Tax Collector from Vernon.

1st: R. Morra
Yes: 5

2nd: R. Hayes
Absent:2

b. Consider and Act on Annual Assessment Due Date.

T. Hjarne believes that changing the due date to October 1st, instead of October 25th, would help reduce confusion for individuals transferring properties or seeking a payoff.

Motion: Cheryl Udin made a motion to approve the Annual Assessment due date of October 1st of each year beginning in 2025.

1st: C. Udin
Yes: 5

2nd: D. Champagne
Absent:2

c. Consider and Act on Revise Sewer Use Rules and Regulations 5.5 to be compliance with §7-258 to be addressed at the next scheduled Public Hearing.

T. Hjarne noted a clerical error and requested a public hearing on the Sewer Use Rules and Regulations to ensure compliance with §7-258. The board will collaborate with Attorney Barger to address these issues prior to the public hearing.

Motion: Rich Hayes made a motion to include the revision of Sewer Use Rules and Regulations 5.5 to be compliance with §7-258 in the next budget public hearing which will be in February.

1st – R. Hayes
Yes: 5

2nd – D. Champagne
Absent:2

6. Discussion and Possible Act Regarding EDU at 890 Boston Turnpike.

J. Rupert raised concerns about an increase in apartments on the property, reporting 30 units compared to the previous count of 26, while only 16 EDUs were assigned for the site.

R. Barger explained that, under current policy, an additional benefit assessment could be imposed to align with the actual apartment count. This adjustment would require immediate payment if implemented, with a lien placed on the property if unpaid after 30 days.

The board discussed whether the new apartments had obtained the proper building permits and noted that no recent permits had been issued. Investigations are ongoing with the Building Department and Fire Marshal.

Motion: The Board made a motion to levy additional benefit assessments your regulations for the 14 additional units at 890 Boston Turnpike, Bolton, CT.

1st. D. Champagne
Yes: 5

2nd - R. Hayes
Absent:2

Motion: The Board made a motion to add user fees for an additional 14 units, effective as of the date the CO were issued for the seven units on the basement floor of the building located at 890 Boston Turnpike, Bolton, CT.

1st. R. Hayes
Yes: 5

2nd – D. Champagne
Absent:2

**7. Additional Matters & Other Business:
a. Consider and Act on 2025 Meeting Dates**

Wednesday, January 29, 2025
Wednesday, February 26, 2025 (Public Hearing)
Wednesday, April 30, 2025
Wednesday, July 30, 2025
Wednesday, October 29, 2025

Motion: The Board made a motion to approve the 2025 Meeting Dates as presented.

1st: R. Morra
Yes: 5

2nd: D. Champagne
Absent:2

8. Executive Session to discuss contract negotiations with Coventry regarding a sewer extension into Coventry.

Motion: The board moved to enter Executive Session at 7:32 PM

1st. R. Hayes
Yes: 5

2nd – D. Champagne
Absent:2

9. Adjournment.

Motion: The meeting was adjourned by D. Champagne at 8 PM.

1st. D. Champagne
Yes: 5

2nd - R. Hayes
Absent:2

Respectfully Submitted,
Suellen Kamara

Please see the minutes of subsequent meetings for corrections to these Minutes and any corrections hereto.