

BLRWPCA MINUTES
WEDNESDAY, JULY 30, 2025 – 7 PM

The BLRWPCA Board held its meeting on Wednesday, July 30, 2025, at 7:00 P.M., with Robert Morra presiding, and in attendance were Jessica Webb, Richard Hayes, and Jim Rupert, while Cheryl Udin, Dan Champagne, and John Kleinhans were present via Zoom.

Others in person were Carl Castanho and other representatives for 366 Boston Turnpike.

1. Call to Order.

R. Morra called the meeting to order at 7:00 pm.

2. Public Comment.

None.

3. Approval of Minutes:

Motion: The board approved the April 30- Regular meeting minutes.

1st Richard Hayes | 2nd Dan Champagne - Vote: 6 yes

Robert Morra appointed Jim Rupert to fill the vacancy at the meeting, so he could become a voting member

4. Pending Business:

a. Discussion on the refund process when needed.

The board discussed the refund process policy, deciding to postpone further discussion until their next meeting and to consult with Vernon's collector about existing policies.

b. Discussion on alternative billing methods for EDUs.

The board discussed alternative billing methods for EDUs, with a focus on metering sites and charging based on quarterly usage plus a percentage rather than the current upfront \$10,000 per EDU cost. Town proposed this new approach to make projects more palatable for property owners, but Cheryl raised concerns about fairness and potential legal challenges if smaller properties were treated differently. The board agreed to develop a policy that would set a high enough threshold to ensure consistency for all property owners.

The board is also focused on fairness for existing property owners who paid upfront fees. Also, concerns were raised about fairness in the assessment process, comparing it to sewer line installations, where both connection fees and assessments were used. The board agreed to continue discussions on how to implement a fair policy that would allow

for Edu payments to be spread over time, similar to the original 20-year payment option offered to early adopters.

5. New Business:

a. 366 Boston Turnpike, Bolton, CT (Carl Castanho).

The Board engaged in a wide-ranging discussion covering property sewer line installations, subdivision bond considerations, sewer capacity planning, septic alternatives, and future housing development in Connecticut. Members emphasized the importance of balancing individual property needs with long-term system sustainability. Key points included the challenges of unique sewer connections, fairness in bond release for developer-installed infrastructure, and the need to maintain system capacity while supporting responsible growth. The Board acknowledged state requirements and funding constraints, noting that septic alternatives are limited in sewer service areas. Broader discussion also addressed the statewide housing shortage, with members recognizing the urgency of multifamily development and the importance of being prepared with policies and planning when funding becomes available. Overall, the Board agreed to continue monitoring these issues to ensure equitable treatment of property owners, compliance with state mandates, and proactive support for community development.

6. Executive Session to discuss contract negotiations with Coventry regarding a sewer extension into Coventry.

Coventry Town Council had not responded to Rich's outreach regarding an unspecified matter.

Actions: Board to follow up with Coventry regarding their response to the presented proposal.

7. Adjournment.

The meeting was adjourned at 7:44 p.m.

Respectfully Submitted,
Suellen Kamara

Please see the minutes of subsequent meetings for corrections to these Minutes and any corrections hereto.

2026 PROPOSAL MEETING DATES

Wednesday, January 28, 2026

Wednesday, February 25, 2026 (Public Hearing)

Wednesday, April 29, 2026

Wednesday, July 29, 2026

Wednesday, October 28, 2026

Kamara, Suellen

From: Eric Hess <ehess@frmahony.com>
Sent: Monday, October 27, 2025 1:40 PM
To: Kamara, Suellen; John Murray
Subject: RE: Quote Request – Charcoal Filters for Bolton Lakes

External (ehess@frmahony.com)

[Report This Email](#) [View My Quarantine](#) [Protection by Novus Insight](#)

Hi Suellen,

The price each is \$6,133.00 each plus freight.

Eric Hess
Outside Sales
Cell 774-402-0354
F.R. Mahony & Associates
A Division of Cummins-Wagner Co.
273 Weymouth Street
Rockland, MA 02370
A 100% Employee Owned Company
www.frmahony.com
www.amphidrome.com



From: Eric Hess
Sent: Monday, October 27, 2025 10:01 AM
To: 'Kamara, Suellen' <skamara@boltonct.gov>; John Murray <JMurray@frmahony.com>
Subject: RE: Quote Request – Charcoal Filters for Bolton Lakes

Hi Suellen,

Thank you for the voice mail. I will get you a price this morning.

Eric Hess
Outside Sales
Cell 774-402-0354
F.R. Mahony & Associates
A Division of Cummins-Wagner Co.
273 Weymouth Street
Rockland, MA 02370

PRODUCT BULLETIN

MOLE™ MANHOLE SCRUBBER

The Purafil MOLE™ Manhole Scrubber effectively removes odors emanating from street-level sewer manholes. The collar of the scrubber rests just below the manhole cover. Odors enter the MOLE™ through the bottom of the unit and flow upwards through two passes of Odormix™ SP media, where they are absorbed and chemically converted to non-organic salts.

Construction: The MOLE™ is constructed of stainless steel to ensure a long service life. Housed within the unit are two MediaSAKs containing Odormix™ SP media. The unique design of the MediaSAK prevents air bypass and ensures a high removal efficiency.

Maximum Airflow: The MOLE™ passively removes odors at airflow rates up to 50 cfm. The bottom of the unit is 100% open for maximum allowable airflow through the media bed.

Easy Media Replacement: The MOLE™'s Odormix SP media is contained in two, MediaSAKs, which are layered vertically within the unit. MediaSAKs are factory-filled, so installation and replacement is an in-and-out job.

High Efficiency: The MediaSAK holds one cubic foot of dry-scrubbing media. The unique design of the MediaSAK allows for easy replacement while preventing air bypass.

Air Filtration Media: At the heart of Purafil's high-efficiency odor control systems are dry chemical, air filtration media. While hydrogen sulfide is the primary culprit in sewer applications, sulfur dioxide, mercaptans, aldehydes, and volatile organic compounds (VOCs) are also responsible for odor complaints. The unit's Odormix™ SP media effectively removes all sewer odors. Most importantly, Odormix™ SP can accommodate fluctuating odor concentrations and airflows, as well as continuous air streams. Odormix™ SP media are UL classified, non-toxic, nonhazardous, and landfill disposable.

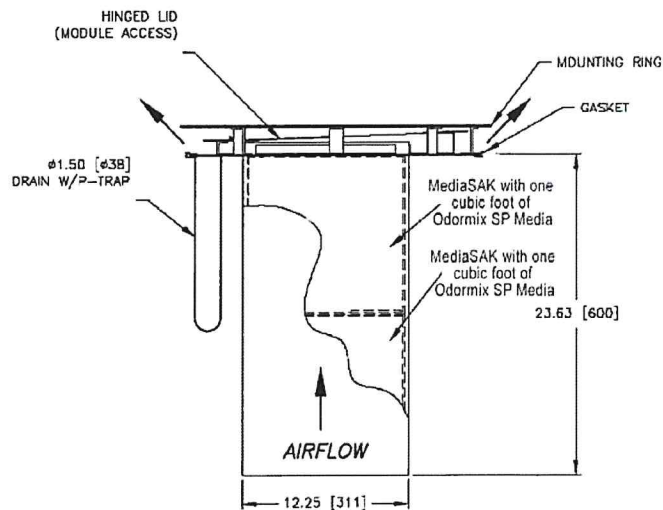


PRODUCT BULLETIN

MOLE™ MANHOLE SCRUBBER

MOLE™ Specifications:

- Collar Diameter: 22", 24", 32"*
 - Height: 23.63"
 - Width: 12.25"
 - Depth: 12.25"
 - Weight with Media: 112 lbs
 - Pressure Drop: 1.00 IWG
 - Airflow Rate: 50 max. cfm
 - Ambient Temperature: -4° - 125° F
 - Relative Humidity: 10 - 95%
- * Custom sizes are also available.



4c

Kamara, Suellen

From: Water and Sewer Customer Service <wscustsvc@manchesterct.gov>
Sent: Wednesday, October 15, 2025 1:27 PM
To: Kamara, Suellen
Cc: Eric Hooper
Subject: RE: Request for Recent Meter Readings – Bolton Lakes

Caution: External (wscustsvc@manchesterct.gov)

First-Time Sender [Details](#)

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Hello,

Below are the usage totals from the past year for account #252210. If you have any questions regarding the usage totals, Eric Hooper – Wastewater control supervisor, provides our billing department with the Pump station report, showing flow totals which is then converted to usage. He may be the best person to speak with regarding the usage increase.

Bill detail

Read Date	Bill R	Current	Usage
08/05/2025	1227106 A	178822	6616
05/05/2025	1210394 A	172206	4722
02/05/2025	1193682 A	167484	2166
11/06/2024	1176920 A	165318	3870
08/06/2024	1160201 A	161448	3347

Thank you,



Water & Sewer Department
Town of Manchester Connecticut
Billing: (860) 647-3135 | General: (860) 647-6050
Service Appts: (860) 647-3201 | wscustsvc@manchesterct.gov

From: Kamara, Suellen <skamara@boltonct.gov>
Sent: Wednesday, October 15, 2025 1:08 PM

Kamara, Suellen

From: Eric Hooper <ehooper@manchesterct.gov>
Sent: Monday, October 20, 2025 8:34 AM
To: Kamara, Suellen; Water and Sewer Customer Service
Subject: RE: Request for Recent Meter Readings – Bolton Lakes

Caution: External (ehooper@manchesterct.gov)

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Goof afternoon,

There has been a noticeable amount of grit and rag buildup under the flow meter during our bi-weekly preventative maintenance inspections over the past 4-5 months. We decided to increase our cleaning schedule on the parshall flume which was causing the inconsistent flow readings. Our plan is to remove the grit and debris every 3 weeks from the parshall flume flow meter. This should help keep the readings steadier month to month.

As far as the meter readings for the last 6 months, I can give you the flow meter readings I retrieve from our SCADA system monthly. That is converted to usage by someone else. If you have any questions, please give me a call. 860-837-1072.

Eric Hooper

Process Control Supervisor
Town of Manchester CT HRWPCF
Cell: 860-837-1072
Office: 860-647-3213
Email: ehooper@manchesterct.gov

From: Kamara, Suellen <skamara@boltonct.gov>
Sent: Wednesday, October 15, 2025 2:00 PM
To: Water and Sewer Customer Service <wscustsvc@manchesterct.gov>
Cc: Eric Hooper <ehooper@manchesterct.gov>
Subject: RE: Request for Recent Meter Readings – Bolton Lakes

Some people who received this message don't often get email from skamara@boltonct.gov. [Learn why this is important](#)

EXTERNAL E-MAIL ADDRESS - Not expecting this email? **Do not** click on links or open attachments.

Thank you so much!

From: Water and Sewer Customer Service <wscustsvc@manchesterct.gov>
Sent: Wednesday, October 15, 2025 1:27 PM
To: Kamara, Suellen <skamara@boltonct.gov>
Cc: Eric Hooper <ehooper@manchesterct.gov>
Subject: RE: Request for Recent Meter Readings – Bolton Lakes



Town of Manchester
Collector of Revenue
41 Center Street
P.O. Box 191
Manchester, CT 06040

Water and Sewer Invoice

CUSTOMER COPY

Manchester Water and Sewer Department
Billing Inquiries 860-647-6050
Pay by Phone 844-562-2133

CUSTOMER NAME	CUSTOMER NO.	PARCEL ID	SERVICE LOCATION
BOLTON LAKES REGIONAL WPCA	9152	B	MIDDLE TURNPIKE EAST

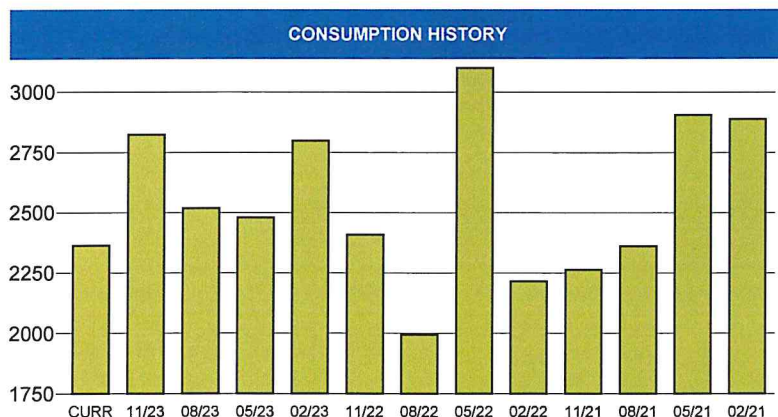
BILL NUMBER	BILL DATE	ACCOUNT #	ACCOUNT TYPE	DUE DATE
1126776	02/21/2024	252210	RESIDENTIAL	03/27/2024

DESCRIPTION	METER NUMBER	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE	RATE	CHARGE AMOUNT
SEWER LARGE VOLUME USERS	252210	A	11/02/2023	02/06/2024	153624	155988	2364	STND RTCD	\$14,751.36

1 HCF (hundred cubic feet) = 748 gallons

For questions regarding payments, please contact the Collector of Revenue 860-647-3018....

PAY YOUR BILL ONLINE AT WWW.MANCHESTERCT.GOV



A = Actual
E = Estimate
H = Handheld
W = Water
Company
Estimate

Previous Balance	\$17,615.52
Total Current Billing	\$14,751.36
Adjustments	\$0.00
Interest	\$0.00
Discount	\$0.00
Less Payments Received	\$17,615.52
Penalties	\$0.00
Total Amount Due	\$14,751.36

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Town of Manchester
Collector of Revenue
41 Center Street
P.O. Box 191
Manchester, CT 06040

Water and Sewer Invoice

REMIT PORTION

Late payments are subject to 1.5% interest per month from the due date. Please include the Account number on your check.

SERVICE LOCATION	BILL NUMBER	CUSTOMER #	ACCOUNT #	DUE DATE	TOTAL DUE
MIDDLE TURNPIKE EAST	1126776	9152	252210	03/27/2024	\$14,751.36

BOLTON LAKES REGIONAL WPCA
TOWN OF BOLTON
222 BOLTON CENTER RD
BOLTON, CT 06043

MAKE CHECKS PAYABLE AND REMIT TO:
Collector of Revenue - Town of Manchester
PO Box 847989
Boston, MA 02284-7989

00186042024801126776200014751366



Town of Manchester

Collector of Revenue
41 Center Street
P.O. Box 191
Manchester, CT 06040

Water and Sewer Invoice

CUSTOMER COPY

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BOLTON LAKES REGIONAL WPCA	9152	B	MIDDLE TURNPIKE EAST

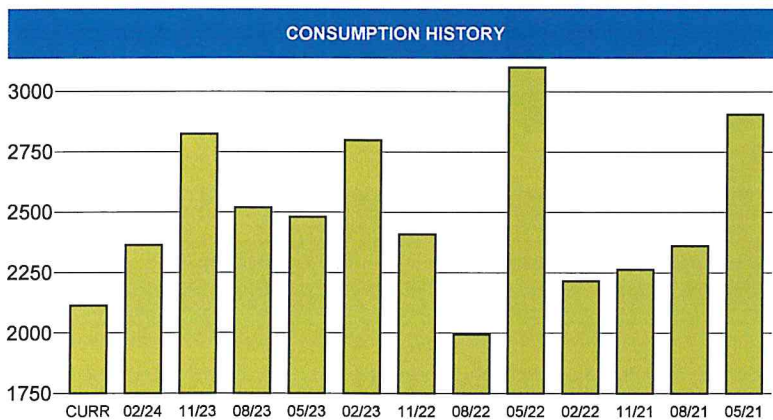
BILL NUMBER	BILL DATE	ACCOUNT #	ACCOUNT TYPE	DUE DATE
1143491	05/21/2024	252210	RESIDENTIAL	06/27/2024

DESCRIPTION	METER NUMBER	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE	RATE	CHARGE AMOUNT
SEWER LARGE VOLUME USERS	252210	A	02/06/2024	05/06/2024	155988	158101	2113	STND RTCD	\$13,185.12

1 HCF (hundred cubic feet) = 748 gallons

For questions regarding payments, please contact the Collector of Revenue 860-647-3018....

The 2023 Water Quality Report can be viewed at <https://manct.us/WQR2023>



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Company
Estimate

Previous Balance	\$14,751.36
Total Current Billing	\$13,185.12
Adjustments	\$0.00
Interest	\$0.00
Discount	\$0.00
Less Payments Received	\$14,751.36
Penalties	\$0.00
Total Amount Due	\$13,185.12

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SERVICE LOCATION	BILL NUMBER	CUSTOMER #	ACCOUNT #	DUE DATE	TOTAL DUE
MIDDLE TURNPIKE EAST	1143491	9152	252210	06/27/2024	\$13,185.12

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BOLTON, CT 06043

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BOLTON LAKES REGIONAL WPCA	9152	B	MIDDLE TURNPIKE EAST

BILL NUMBER	BILL DATE	ACCOUNT #	ACCOUNT TYPE	DUE DATE
1160201	08/19/2024	252210	RESIDENTIAL	09/26/2024

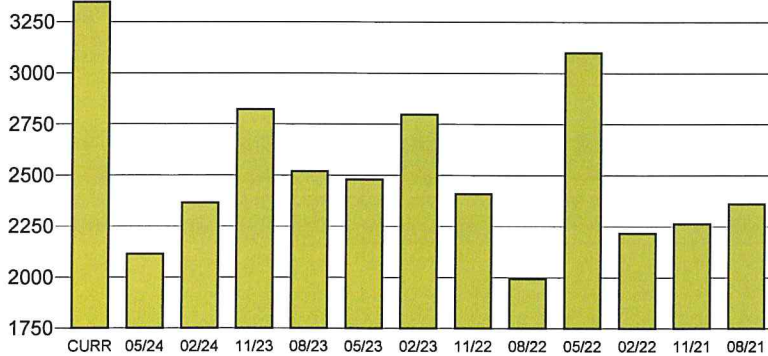
DESCRIPTION	METER NUMBER	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE	RATE	CHARGE AMOUNT
SEWER LARGE VOLUME USERS	252210	A	05/06/2024	08/06/2024	158101	161448	3347	STND RTCD	\$21,558.36

1 HCF (hundred cubic feet) = 748 gallons

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PAY ONLINE AT: WWW.MANCHESTERCT.GOV

CONSUMPTION HISTORY



A = Actual
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Company
Estimate

Previous Balance	\$13,185.12
Total Current Billing	\$21,558.36
Adjustments	\$0.00
Interest	\$0.00
Discount	\$0.00
Less Payments Received	\$13,185.12
Penalties	\$0.00
Total Amount Due	\$21,558.36

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Water and Sewer Invoice

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SERVICE LOCATION	BILL NUMBER	CUSTOMER #	ACCOUNT #	DUE DATE	TOTAL DUE
MIDDLE TURNPIKE EAST	1160201	9152	252210	09/26/2024	\$21,558.36

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TOWN OF BOLTON
222 BOLTON CENTER RD
BOLTON, CT 06043

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**Town of Manchester**

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CUSTOMER NAME	CUSTOMER NO.	PARCEL ID	SERVICE LOCATION
BOLTON LAKES REGIONAL WPCA	9152	B	MIDDLE TURNPIKE EAST

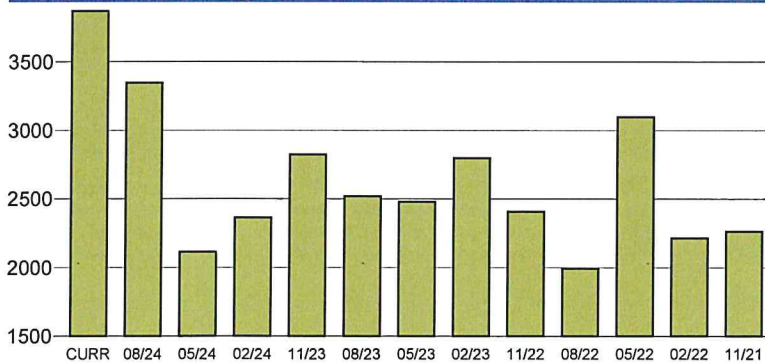
BILL NUMBER	BILL DATE	ACCOUNT #	ACCOUNT TYPE	DUE DATE
1176920	11/20/2024	252210	RESIDENTIAL	12/27/2024

DESCRIPTION	METER NUMBER	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE	RATE	CHARGE AMOUNT
SEWER LARGE VOLUME USERS	252210	A	08/06/2024	11/06/2024	161448	165318	3870	STND RTCD	\$26,083.80

1 HCF (hundred cubic feet) = 748 gallons

For questions regarding payments, please contact the Collector of Revenue 860-647-3018....

PAY ONLINE AT: WWW.MANCHESTERCT.GOV

CONSUMPTION HISTORY

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Previous Balance	\$21,558.36
Total Current Billing	\$26,083.80
Adjustments	\$0.00
Interest	\$0.00
Discount	\$0.00
Less Payments Received	\$21,558.36
Penalties	\$0.00
Total Amount Due	\$26,083.80

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**Town of Manchester**

Collector of Revenue
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Manchester, CT 06040

Water and Sewer Invoice

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SERVICE LOCATION	BILL NUMBER	CUSTOMER #	ACCOUNT #	DUE DATE	TOTAL DUE
MIDDLE TURNPIKE EAST	1176920	9152	252210	12/27/2024	\$26,083.80

BOLTON LAKES REGIONAL WPCA
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BOLTON, CT 06043

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Boston, MA 02284-7989

00186042025501176920500026083808



Town of Manchester

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Water and Sewer Invoice

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CUSTOMER NAME	CUSTOMER NO.	PARCEL ID	SERVICE LOCATION
BOLTON LAKES REGIONAL WPCA	9152	B	MIDDLE TURNPIKE EAST

BILL NUMBER	BILL DATE	ACCOUNT #	ACCOUNT TYPE	DUE DATE
1193682	02/19/2025	252210	RESIDENTIAL	03/28/2025

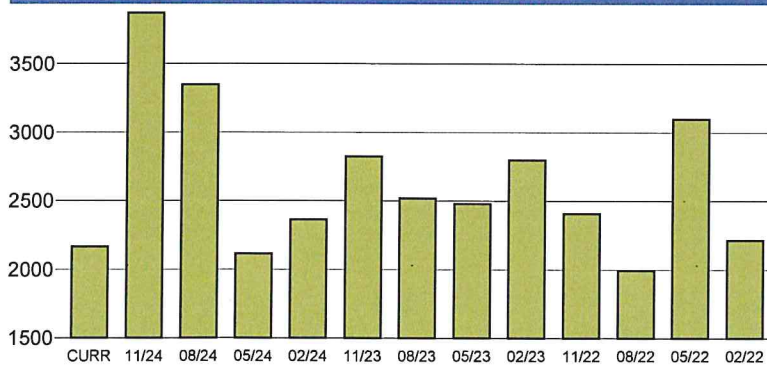
DESCRIPTION	METER NUMBER	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE	RATE	CHARGE AMOUNT
SEWER LARGE VOLUME USERS	252210	A	11/06/2024	02/05/2025	165318	167484	2166	STND RTCD	\$14,598.84

1 HCF (hundred cubic feet) = 748 gallons

For questions regarding payments, please contact the Collector of Revenue 860-647-3018,....

PAY ONLINE AT: WWW.MANCHESTERCT.GOV

CONSUMPTION HISTORY



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Previous Balance	\$26,083.80
Total Current Billing	\$14,598.84
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Interest	\$0.00
Discount	\$0.00
Less Payments Received	\$26,083.80
Penalties	\$0.00
Total Amount Due	\$14,598.84

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Water and Sewer Invoice

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SERVICE LOCATION	BILL NUMBER	CUSTOMER #	ACCOUNT #	DUE DATE	TOTAL DUE
MIDDLE TURNPIKE EAST	1193682	9152	252210	03/28/2025	\$14,598.84

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CUSTOMER NAME	CUSTOMER NO.	PARCEL ID	SERVICE LOCATION
BOLTON LAKES REGIONAL WPCA	9152	B	MIDDLE TURNPIKE EAST

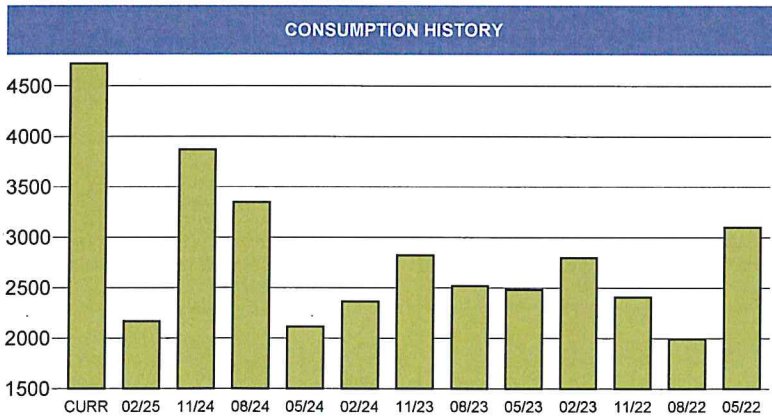
BILL NUMBER	BILL DATE	ACCOUNT #	ACCOUNT TYPE	DUE DATE
1210394	05/19/2025	252210	RESIDENTIAL	06/27/2025

DESCRIPTION	METER NUMBER	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE	RATE	CHARGE AMOUNT
SEWER LARGE VOLUME USERS	252210	A	02/05/2025	05/05/2025	167484	172206	4722	STND RTCD	\$31,826.28

1 HCF (hundred cubic feet) = 748 gallons

For questions regarding payments, please contact the Collector of Revenue 860-647-3018....

Coming Soon 2024 Water Quality Report - <https://manct.us/WQR2024>



A = Actual
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Company
Estimate

Previous Balance	\$14,598.84
Total Current Billing	\$31,826.28
Adjustments	\$0.00
Interest	\$0.00
Discount	\$0.00
Less Payments Received	\$14,598.84
Penalties	\$0.00
Total Amount Due	\$31,826.28

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Water and Sewer Invoice

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Late payments are subject to 1.5% interest per month from the due date. Please include the Account number on your check.

SERVICE LOCATION	BILL NUMBER	CUSTOMER #	ACCOUNT #	DUE DATE	TOTAL DUE
MIDDLE TURNPIKE EAST	1210394	9152	252210	06/27/2025	\$31,826.28

BOLTON LAKES REGIONAL WPCA
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222 BOLTON CENTER RD
BOLTON, CT 06043

MAKE CHECKS PAYABLE AND REMIT TO:
Collector of Revenue - Town of Manchester
PO Box 847989
Boston, MA 02284-7989

00186042025501210394100031826282

**Town of Manchester**

Collector of Revenue

41 Center Street

P.O. Box 191

Manchester, CT 06040

Water and Sewer Invoice

CUSTOMER COPY

Manchester Water and Sewer Department

Billing Inquiries 860-647-6050

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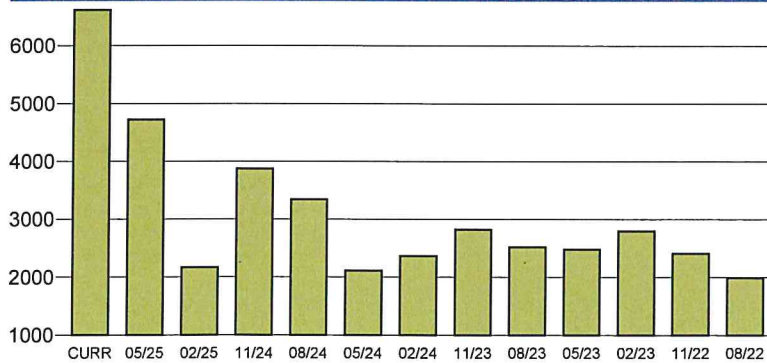
CUSTOMER NAME	CUSTOMER NO.	PARCEL ID	SERVICE LOCATION
BOLTON LAKES REGIONAL WPCA	9152	B	MIDDLE TURNPIKE EAST

BILL NUMBER	BILL DATE	ACCOUNT #	ACCOUNT TYPE	DUE DATE
1227106	08/16/2025	252210	RESIDENTIAL	09/26/2025

DESCRIPTION	METER NUMBER	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE	RATE	CHARGE AMOUNT
SEWER LARGE VOLUME USERS	252210	A	05/05/2025	08/05/2025	172206	178822	6616	STND RTCD	\$44,591.84

1 HCF (hundred cubic feet) = 748 gallons

For questions regarding payments, please contact the Collector of Revenue 860-647-3018....

Available Now 2024 Water Quality Report - <https://manct.us/WQR2024>**CONSUMPTION HISTORY**

A = Actual
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Company
Estimate

Previous Balance	\$31,826.28
Total Current Billing	\$44,591.84
Adjustments	\$0.00
Interest	\$0.00
Discount	\$0.00
Less Payments Received	\$31,826.28
Penalties	\$0.00
Total Amount Due	\$44,591.84

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂

**Town of Manchester**

Collector of Revenue

41 Center Street

P.O. Box 191

Manchester, CT 06040

Water and Sewer Invoice

REMIT PORTION

Late payments are subject to 1.5% interest per month from the due date. Please include the Account number on your check.

SERVICE LOCATION	BILL NUMBER	CUSTOMER #	ACCOUNT #	DUE DATE	TOTAL DUE
MIDDLE TURNPIKE EAST	1227106	9152	252210	09/26/2025	\$44,591.84

BOLTON LAKES REGIONAL WPCA
TOWN OF BOLTON
222 BOLTON CENTER RD
BOLTON, CT 06043

MAKE CHECKS PAYABLE AND REMIT TO:
Collector of Revenue - Town of Manchester
PO Box 847989
Boston, MA 02284-7989

00186042026301227106000044591840



Bolton Lakes Regional Water Pollution Control Authority

Refund Policy

General Policy

Refunds are issued only in specific situations and must be requested in writing and send via mail to Bolton Town Hall, 222 Bolton Center Road, Bolton, CT 06043.

If a ratepayer chooses to prepay future installments (for example, January and April), they are advised that these payments remain with the property and will not be refunded, even in the event of a property sale. Any necessary adjustments should be handled at closing.

Acceptable Reasons for Refund Requests

Refunds may be considered only under the following circumstances:

- Duplicate payment for the same bill.
- Payment made to the wrong account or property.
- Clerical or billing error by the Town.
- Adjustment authorized by the BLRWPCA or Vernon Tax Collector.

Authorization and Approval

- All refunds will be reviewed, approved, and signed by the Sewer Administrator.
All refunds issued by the Sewer Administrator will be reported to the Board at its regular meeting.

Processing

Once approved, refunds will be processed through the **Vernon Tax Collector's Office**. Refunds are issued to the original payer unless otherwise required by law or supported by closing documentation.

Effective Date: _____

Approved by: _____

Robert Morra, BLRWPCA chair.