

BOLTON BOARD OF FINANCE
REGULAR MEETING
7:15 PM, Thursday, October 19, 2017
Minutes & Motions

Attendance: Members Chairman Robert Munroe, Morris Silverstein, Robert Flowers, Emily Bradley, Robert DePietro, Robert Gallé (7:25), and Matthew Maulucci (7:25). Administrative Officer Joyce Stille was not present. Also in attendance were Chief Financial Officer Jill Collins, First Selectman Robert Morra, and Selectman Sandra Pierog, and Richard Tuthill.

1. Call to Order: Chairman Robert Munroe called the meeting to order at 7:18 pm.

2. Public Participation: None.

3. Correspondence: None.

4. Approval of Minutes: September 21, 2017: R. Flowers moved to approve with the amendment of “Now Hartford is to pay Bolton” to “Now Bolton is to pay CREC the initial full cost, and then Hartford will reimburse Bolton.” E. Bradley seconded. Vote 4:0:1, RDP abstaining due to absence at that meeting.

5. Elected Official and Town Staff Reports:

a) Board of Education update: The BOE is 16% expensed at \$2,182,746 out of a total budget of \$13,875,128.

b) Revenue Summary: The BOS reviewed the FY 2017 revenue summary.

c) Town Update: The town is 24.37% expensed, compared to 24.90% in FY2017 and 23.57% in 2016. The BOF discussed the auditor’s proposal. The proposal options were two years at \$31,600, three years at \$29,150, or five years at \$26, 500. The auditor has been in town about five years and has been charging at a pretty flat rate since he started. The Board had been thinking about going out to bid for a lower rate, but the bids were likely to come in higher and the auditor came in through the bid process originally. The BOF discussed the options and agreed that the auditor had done good work for a good rate. R. Gallé moved to choose the 5 year plan. R. Flowers seconded. Vote 7:0:0.

6. Ongoing Business:

a) F2018 Budget Status: R. Morra heard from Robin Green about the current state budget. The worst case scenario for a differential from last year to this year would be \$149,168 less from the state, and \$128,612 next year.

b) Status Report on High School Project: Monique Coates, the state auditor, will be starting soon. She will be here two weeks and should have a preliminary report by the time she leaves. The official final report will take up to a year.

C) Shared Services: R. Morra reported they are in the process of reviewing all non-education positions at the school, and looking at salaries and job descriptions on the school and town sides. They are also looking at cross training and simplifying hierarchy on the town side. There is potential to bring school employees to aid highway when weather related overtime is needed. There are upcoming retirements which will be opportunities to make changes without eliminating staff. Changes would not occur until next fiscal year.

The BOF discussed the need for a plan of more immediate action. R. Munroe will do an analysis of materials from R. Morra, Superintendent Kristin Heckt, Liz Krueger, and J. Stille, and include consideration of bargaining units. E. Bradley volunteered to review the packets as well. They hoped to have a study ready for the next meeting and a report by January or earlier.

d) 3 Board Meeting: The next meeting will be November 13, 2017 at the Town Hall.

5. Adjournment: M. Silverstein moved to adjourn. R. DePietro seconded. Vote 7:0:0. Meeting adjourned at 9:20 pm.

Respectfully submitted,

Sarah Benitez, Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.