

**Bolton Board of Finance
Special Meeting
May 10, 2018- 7:15pm
Town Hall**

Minutes

Members Present: Vice Chair Robert Flowers, Richard Tuthill, Emily Bradley, Robert DePietro, and Matthew Maulucci

Members Excused: Chairman Robert Munroe and Robert Galle

Others Present: Town Administrative Officer Joyce Stille, Finance Director Jill Collins, First Selectman Sandra Pierog

- 1) Call to Order: R. Flowers called the meeting to order at 7:17pm.
- 2) Public Participation: None.
- 3) Approval of Minutes:
 - a) April 19, 2018: M. Maulucci made a motion to approve the April 19, 2018 minutes as presented. R. Tuthill seconded the motion. Vote 5:0:0 with all in favor.
 - b) May 1, 2018: E. Bradley made a motion to approve the May 1, 2018 minutes with the following change: eliminate the sentence, "Bolton's debt is on the lower end compared to other towns." M. Maulucci seconded the motion. Vote, 4:0:1 with R. Flowers, E. Bradley, R. DePietro, and M. Maulucci in favor. R. Tuthill abstained.
- 4) Correspondence: None.
- 5) Elected Official and Town Staff Reports
 - a) Tax Collection Summary: J. Collins shared that tax collection is still on target. It is hard to gauge motor vehicle collections without a comparable year. J. Collins expressed some concern that Bolton may not collect all of the outstanding motor vehicle tax in the next two months. All of the ECS has been received. Bolton is still waiting for the adult education to come in. Tuition has been received from Columbia. Payment for special education billing is outstanding.
 - b) Town Update: The budget report through the end of April is in line with other years. Total expenditures are at 70.97%. There are no major expenses outstanding except the Resident State Troopers. Line item transfers were made to unemployment compensation, new equipment, and vendor payments. Below is a list of the transfers:

Budget	Amount	From Line Item		To Line Item
Fringe Benefits	\$5,000.00	Worker's Compensation	to	Unemployment Compensation
Data Processing	\$170.00	Other Contracts	to	New Equipment
	\$270.00	Repairs & Maintenance	to	New Equipment
	\$1,548.00	Office Operating	to	New Equipment
Highway	\$11,000.00	Sand & Salt	to	New Equipment
	\$1,900.00	Other Payroll	to	New Equipment
Insurance/Probate	\$400.00	Property & Liability	to	Vendor Payments
Data Processing	\$725.00	Other Contracts	to	New Equipment
Senior/Social Services	\$1,500.00	Other Payroll	to	Vendor Payments

c) Board of Education Budget Update: No update

6) Discussion and Action Re: FY2018-2019 Budget for May 22, 2018 Referendum

The Board of Finance discussed the state budget. R. DePietro made a motion to accept the revised revenue for FY17-18. E. Bradley seconded the motion. Vote unanimous, with all in favor. M. Maulucci made a motion to adopt the following for referendum: "Shall the Annual Budget for the Town of Bolton, Connecticut for the fiscal year 2018-2019 as recommended by the Board of Finance in the amount of \$21,993,475 be adopted?" R. Tuthill seconded the motion. Vote 4:1:0 with M. Maulucci, R. Tuthill, E. Bradley and R. DePietro in favor. R. Flowers opposed. The Board of Finance discussed preparing and distributing information regarding the proposed FY18-19 budget.

7) New Business

a) Discussion and Approval of Annual Transfer to Suspense: R. Tuthill made a motion to approve the transfer to suspense as presented. E. Bradley seconded the motion. Unanimous vote, with all in favor.

8) Old Business

a) Budget calendar: The May 17th meeting has been canceled. The next meeting is on May 24th, to be held if necessary. The Board of Finance set a special meeting on June 7th.

b) Shared services: Nothing to report.

c) Update on High School Building Project: Nothing to report.

9) Adjournment: R. Flowers adjourned the meeting at 8:05pm.

Respectfully submitted,

Rebekah Rupert
Recording Secretary

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.