

**Bolton Board of Finance  
Regular Meeting Minutes  
September 20, 2018 - 7:15pm  
Town Hall**

**Minutes**

**Members Present:** Chairman Robert Munroe, Emily Bradley, Robert DePietro, Matthew Maulucci, and Richard Tuthill

**Members Excused:** Vice Chair Robert Flowers, Robert Galle

**Others Present:** Town Administrative Officer Joyce Stille, Finance Director Jill Collins, and First Selectman Sandra Pierog

**1) Call to Order:** R. Munroe called the meeting to order at 7:19pm.

**2) Public Participation:** None

**3) Approval of Minutes**

**a) June 7, 2018:**

R. Tuthill moved to approve the June 7, 2018 meeting minutes as written. R. DePietro seconded the motion. Vote 4:0:1, with R. Munroe, E. Bradley, R. DePietro, and R. Tuthill in favor. M. Maulucci abstained.

**4) Correspondence:** None

**5) Elected Official and Town Staff Reports**

**a) Revenue Summary:**

The tax collection for the end of the fiscal year 2018 did very well. The town collected more money than anticipated based on the revised budgeted. The figures are unaudited.

July and August were on track. The tax collector is encouraging taxpayers to make a payment plan for past taxes. Current year tax collections are similar to previous years. Collection of prior year taxes is higher this year than in previous years. State money should start coming in soon.

R. Munroe commented on interest revenue.

**b) Town Update:**

Expenses are in the same range as last year. Some amounts that get billed once a year, such as probate and animal control have already been billed. Unemployment compensation bills lag two months behind. The town just received one invoice for unemployment the month of July. It looks like some people are dropping off of unemployment.

The percentage that the town has to pay for policing did not increase. However, the state police did come out with a benefit increase. That amounts to about \$10,000 of cost to the town. The police do not have a signed contract for July 1st and have not begun negotiations yet.

DEEP is pushing hard for clean recyclables. Clean recyclables include only materials that are acceptable by DEEP. Willimantic Waste is billing the town for recyclables that are not clean as opposed to crediting the bill for collecting the recyclables. The fee for garbage removal is lower than the fee for contaminated recyclables. The Board discussed the best way to make taxpayers aware of the issue.

Eastconn has been working with small towns to look at an E-Chip Light insurance pool. The risk would be shared over the pool. Participating might initially cost Bolton more, but the long term benefit is leveling out increases and keeping the cost more consistent from year to year. Ultimately the Board of Selectmen and Board of Education will make the decision.

**c) Board of Education Update:**

The Board of Education provided a report. R. Munroe commented on the fringe benefit line and transfer. There are a few lines that the board members want to watch carefully. A revised ECS estimate came out at the beginning of the week. The estimate is about \$31,000 higher than the expected amount.

**6) New Business**

**a) Status of Capital Projects:**

The cistern project is almost complete. The phone system at the school has been completed. There is a new online system for Board of Education projects, so the town is not sure when the money will come in. The asbestos work was postponed a year. The paving at Center School was also postponed.

The town garage addition has been approved. The town applied to use LoCIP funds for the project. J. Stille is hoping to get started this fall once the use of LoCIP funds is approved.

The highway plow truck and fire department crew cab are being worked on. The fire department training area is going to be done with funds within the budget.

There will be a three board meeting on Thursday, November 1st.

**7) Ongoing Business**

**a) Bolton High School Project:**

The final audit report and some of the money for the project has been received. The actual cost to the town was less than anticipated. The excess amount is going to be refunded to the school capital project fund. The final reimbursement rate was about 60%. The town is done with the project and is just waiting for the rest of the money to come in.

R. Munroe presented the following resolution: Whereas the Town of Bolton embarked on the single most expensive building project in its history and whereas the project took several years to complete from concept to bonding to construction to completion and whereas the final audit is now complete and whereas the Board of Finance wishes to recognize the professional efforts of the members of staff, the Board of Selectmen, and the Board of Education involved in this town project, it is resolved that the efforts of Joyce Stille, Jill Collins, Selectman Sandra Pierog, and Representative Green deserve additional recognition as this resolution so bestows.

R. Tuthill made a motion to endorse the resolution. R. DePietro seconded the motion. Vote unanimous, with all in favor.

Complete documentation was crucial for this project and is a lesson that can be applied to future projects.

**b) Shared Services:** Nothing to report at this time.

**8) Adjournment:** The meeting was adjourned at 8:49pm

Respectfully submitted,

Rebekah Rupert  
Recording Secretary

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.