

**Bolton Board of Finance  
Special Meeting Minutes  
January 17, 2019 - 7:15pm  
Town Hall**

**Minutes**

**Members Present:** Vice Chair Emily Bradley, Robert DePietro, Robert Galle, Richard Tuthill, and Matthew Maulucci (arrived at 7:19pm)

**Members Excused:** Chairman Robert Munroe and Robert Flowers

**Others Present:** Town Administrative Officer Joyce Stille, Finance Director Jill Collins, and First Selectman Sandra Pierog (arrived at 7:21pm)

1) **Call to Order:** E. Bradley called the meeting to order at 7:15pm

2) **Public Participation:** None

3) **Approval of Minutes**

a) **December 20, 2018 Regular Meeting:**

R. Tuthill made a motion to approve the December 20, 2018 meeting minutes with the following amendments: on page one under correspondence change “Emily at the Journal Inquirer” to “Emily Brindley at the Journal Inquirer”, on page two under revenue summary add “motor vehicle” after supplemental, on page two under revenue summary replace “with penalties starting on February” to with penalties starting on February 1, 2019” R. Galle seconded the motion. Vote 5:0:0 with E. Bradley, R. DePietro, R. Galle, R. Tuthill, and M. Maulucci in favor. Motion passes.

4) **Correspondence:** None

5) **Elected Official and Town Staff Reports**

a) **Revenue Summary:**

Current property tax revenue is at 100.26% collected, as compared to 100.1% last year. Current supplemental motor vehicle tax collection is at 36.42% which is ahead of last year. Prior collections are still doing well at 140.72%. Overall tax collection is at 99.92% of the total expected.

The Pilot grant, Disable grant and Veterans grant have all been received. We are anticipating receiving more of the Pequot grant. About two-thirds of the DOT Transportation grant has been received. We have not heard about the status of the emergency management grant. The municipal projects grant is expected in June. The law enforcement grant comes quarterly. Most of the special education tuition has been received. We are expecting another tuition check by the end of the month. The first choice payment should come in at the beginning of February.

b) **Town Update:** We are 44.90 percent expensed, compared to 43.88, 44.3, and 45.01 in previous years. This is about where we expect to be since the state trooper bill does not come until June. The Board of Selectmen approved a budget transfer for

the fire commission in the amount of \$2,000 from purchased services to medical/expense training. There are no concerns about winter weather related expenditures at this time. There is an individual seeking unemployment. Some open projects are being finished. The generator at the fire station is being delivered and installed. The town garage project will be continued in March. The training area at the fire department needs to settle before more work can be done.

- c) **Board of Education Update:** The members of the Board of Finance reviewed the report submitted by the Board of Education. They commented on the under expenditure of \$45,000 in salaries and benefits and noted that \$50,000 was previously transferred out of that line for technology. There are three teachers retiring from the high school and an additional staff person is leaving before the end of the year.

## 6) Ongoing Business

- a) **FY19 Budget Status:** The Board of Selectmen acting as the legislative body, approved the town forming and joining to move forward with CT-Chip for the health consortium. Bolton is the first town to take that action. CT-Chip will be working with Cigna. The consortium is asking all of the towns to take action, so that everyone will be onboard by February. We should know the premiums by budget time. Right now there are just under 500 lives in the group.
- b) **Shared Services:** The Board of Selectman and the Board of Education are discussing shared services. The Board of Education is identifying representatives to work with the Board of Selectmen human resources subcommittee.

## 7) New Business

- a) **FY2020 Budget Process:** J. Collins developed a draft meeting schedule for the Board of Finance based on the budget referendum date set by the Board of Selectmen. The members of the Board of Finance discussed the meeting dates.

The meeting adjourned at 8:10pm.

Respectfully submitted,  
Rebekah Rupert  
Recording Secretary

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.