

**Town of Bolton Board of Finance  
Regular Meeting Minutes  
May 16, 2019-7:15 p.m.  
Town Hall**

**Members Present:** Chairman Robert Munroe, Vice Chair Emily Bradley (arrived at 7:43 p.m.), Robert Galle, Matthew Maulucci and Richard Tuthill

**Members Excused:** Robert DePietro and Robert Flowers

**Others Present:** Finance Director Jill Collins, First Selectman Sandra Pierog and Town Administrative Officer Joyce Stille

**1. Call to Order:** Chairman R. Munroe called the meeting to order at 7:23 p.m.

**2. Public Participation:** None

**3. Approval of Minutes  
March 21, 2019**

Corrections:

Item 5a, 6<sup>th</sup> line-correct "Monroe" to "Munroe"

Item 6a, 3<sup>rd</sup> line-correct "BOS" to "BOE"

Item 6b, 3<sup>rd</sup> paragraph, 1<sup>st</sup> sentence-correct "road repairs" to "road repairs and paving."

Next sentence-correct "increase in the Building Official hours." to "increase in the Assistant Building Official hours."

Third line after that-correct "R. Maulucci" to "M. Maulucci"

5<sup>th</sup> paragraph, 1<sup>st</sup> sentence-correct "service 134 Suburban)" to "service 134 (Suburban)"

R. Galle moved to accept the minutes as amended. Seconded by R. Munroe. Motion passed unanimously

**March 28, 2019**

Corrections:

Item 3, 5<sup>th</sup> paragraph-correct "some teachers leaving at top step" to "some teachers are leaving at top step"

Same paragraph-correct “They are the only one who teaches a course.” to “And is the only one qualified to teach that specific course.” And “Without them” to “Without certification”

Next paragraph-correct “Title 4 grant received” to “Title IV grant was received”

Next paragraph-correct “number of students in the Choice program is” to “number of students in the Choice program will be”

Following paragraph-correct “using CHIT for insurance” to “using CT CHIP for insurance”  
And “There may be some other play once open enrollment is complete” to “There may be some other variability once open enrollment is complete.”

R. Galle moved to accept the minutes as amended. M. Maulucci seconded. Motion passed unanimously.

### **April 4, 2019**

Corrections:

Item 3, 1<sup>st</sup> paragraph-correct “Motor Vehicles (98% collection rate)” to “Motor Vehicles (94% collection rate) and “Property taxes have a 94% collection rate” to “Property taxes have a 98% collection rate”

Item 4, first sentence-correct “to put forward \$80,000.” to “to commit to returning \$80,000 in unexpended funds.”

Item 4, second sentence-correct “to put forward \$125,000” to “to commit to returning \$125,000 in unexpended funds.”

Item 4, fourth sentence-correct “last year and have cuts come from the BOS. An aggressive way” to “current year budget and reduce BOS from the current budget. He believes an aggressive path”

Item 4, lines 6 and 7-move the sentence starting with “Both boards have done a stellar job” to after the sentence ending “plan a little bit leaner.”

R. Tuthill moved to accept the minutes as amended. R. Galle seconded. Motion passed unanimously.

### **April 9, 2019**

Corrections:

Item 3, 4<sup>th</sup> paragraph-correct “R. Maulucci” to “M. Maulucci”

Item 3, last paragraph, second sentence-correct “The boards have been” to “R. Flowers noted the boards have been”

Item 3, last paragraph, last sentence-correct "He feels" to "R. Munroe feels"

R. Tuthill moved to accept the minutes as amended. R. Munroe seconded. Motion passed 4:0:1 with R. Galle abstaining.

### **April 22, 2019**

Corrections:

Item 3, 4<sup>th</sup> line-remove the sentence "They reviewed the contingency fund and feel that it should not be used as a buffer for unknown expenses."

Item 3, last paragraph-add after vote on motion "This results in a budget of \$22,253,789 to be presented at the Public Hearing with no change in the mil rate."

Item 5c, second sentence-correct "J. Stille noted that the budget transfers are line items within departments." to " J. Stille noted the following budget transfers: Town Building Operations sub-budget: \$30,000 from maintenance and supplies line item, \$4,000 from postage line item, \$6,000 from overtime line item and \$2,500 from other payroll line item to other contracts line item; and Highway sub-budget:\$10,000 from road repairs line item, \$5,000 from diesel fuel & gasoline line item, \$5,000 from overtime line item and \$19,000 from sand & salt line item to repairs and maintenance line item. The Highway Department transfers are for the repair of the vehicle lift."

R. Tuthill moved to accept the minutes as amended. E. Bradley seconded. Motion passed 4:0:1 with R. Galle abstaining.

### **April 30, 2019 (Public Hearing)**

In Others Present, R. Tuthill moved to include only the names of people attending in official capacity. R. Galle seconded. Motion passed unanimously.

As a result, the following names were removed from Others Present-"Recording Secretary Linda McDonald, Adam Teller, Peter Morra, Paula Meyers, Journal Inquirer Reporter Emily Brinley and Dave Nelson".

The following were identified as BOE members-Elizabeth Krueger, Susan Pike, Christopher Davey, Scott Rich and Allison Romkey.

Under Members Present and Item 1-correct "R. Monroe" to "R. Munroe".

R. Tuthill moved to accept the minutes as amended. E. Bradley seconded. Motion passed 3:0:2 with R. Galle and M. Maulucci abstaining.

### **April 30, 2019 (Special Meeting)**

Corrections:

Remove the following from Others Present-“Recording Secretary Linda McDonald, Journal Inquirer reporter Emily Brinley and Scott Rich”

The following were identified as BOE members-Elizabeth Krueger and Susan Pike

Christopher Davey was added as a BOE member in attendance.

In several places in the minutes, correct “R. Monroe” to “R. Munroe”

E. Bradley moved to accept the minutes as amended. R. Tuthill seconded. Motion passed 3:0:2 with R. Galle and M. Maulucci abstaining.

**4. Correspondence:** None

**5. Elected Official and Town Staff Reports**

**a. Revenue Summary**

The Tax Collector report and the FY2019 Revenue Statement were presented. The current property tax collection is at 99.99%.

**b. Town Update**

Spending is stable.

The following budget transfers were made:

In Town Building Operations: \$4,500 from Maintenance & Supplies to Other Contracts

In Finance/Administration: \$5,000 from Regular Payroll to Other Payroll

In PBC/Conservation: \$72.05 from Other Payroll to Other Payroll

In Conservation: \$37.95 from Office Operating to Other Payroll

**c. Board of Education Budget Update**

The budget update was presented.

**6. New Business**

**a. Discussion and Approval of Annual Transfer to Suspense**

R. Galle moved to approve the transfer to suspense as presented. R. Tuthill seconded. Motion passed unanimously.

**7. Ongoing Business**

**a. Shared Services**

An MOU has been signed with the supervisors union. The BOE and the new facilities director are working with the schools.

**b. Budget Calendar-Additional Special Meetings (for possible 2<sup>nd</sup> referendum & to set mil rate**

If the budget passes, the next Special meeting will be held Tuesday, May 21, 2019, at 8:15 p.m. in the Selectman’s office at Town Hall.

If the budget doesn't pass, the next Special meeting will be held Wednesday, May 22, 2019, at 7:15 p.m. at NRMC, Room 10.

E. Bradley made a motion to set the above meetings. M. Maulucci seconded. Motion passed unanimously.

**8. Adjournment**

R. Galled moved to adjourn at 8:53 p.m. M. Maulucci seconded. Motion passed unanimously.

**Next Regular Meeting:**

**June 20, 2019 Regular Meeting 7:15 p.m. Town Hall**

Respectfully submitted,

*Leslie J. Brand*

Leslie Brand  
Recording Secretary

Please see the minutes of subsequent meetings for approval of these minutes and any corrections hereto.