

**Bolton Board of Finance
Regular Meeting Minutes
February 21, 2019 - 7:15pm
Town Hall**

Minutes

Members Present: Chairman Robert Munroe, Robert DePietro, Richard Tuthill, Robert Flowers, and Matthew Maulucci

Members Excused: Vice Chair Emily Bradley, Robert Galle

Others Present: Town Administrative Officer Joyce Stille, Finance Director Jill Collins, and First Selectman Sandra Pierog

1. Call to Order: R. Munroe called the meeting to order at 7:18 pm

2. Public Participation: None.

3. Approval of Minutes

a. January 17, 2019 Special Meeting:

R. Tuthill made a motion to approve the January 17, 2019 special meeting minutes as written. M. Malucci seconded the motion.

R. DePietro suggested that the word "ground" be added to the last sentence of section 5b, to read, "The training area ground at the fire department needs to settle before more work can be done."

R. Tuthill moved to approve the January 17, 2019 special meeting minutes with the amended language. M. Malucci seconded the motion. Vote 3:0:2, with R. DePietro, R. Tuthill, and M. Malucci in favor. R. Flowers and R. Munroe abstained.

4. Correspondence: None

5. Elected Official and Town Staff Reports

a. Revenue Summary: The tax revenue from through January is at 100.46% collected for current year levy compared to 100.19% last year. Motor vehicle collection is at 95.19% and supplemental motor vehicle is at 88.27%. Prior year collection is at 161.01%. Interest is at 115.56%. There is still some collection to be done, but it will start to slow down now.

b. Town Update: The second ECS payment was received. We are expecting all of the ECS to come in with the exception of about \$5,000. Uncertain when the CHOICE grant will come in. In past years the CHOICE grant has been received at different times. The second payment from Columbia just came in. There will be one more payment from Columbia.

Through the end of January Bolton is 50.91% expensed compared to 49.54% in FY 2018, 49.6% in FY 2017, and 50.49% in FY 2016. The police is a large expenditure that does not go out until June. Snow storms continue to be ones that require a lot of time and product. There is a minor claim out with unemployment. Everything seems to be pretty close to where it should be.

Trash collection is costing more due to unclean recyclables. Gas prices are also going up, increasing the cost of fuel for the trucks. Looking into options for mattress recycling. Brief discussion on the need to continue educating taxpayers on recycling.

The conversation commission made a budget transfer for \$60 from office operating expenses to professional business and training.

- c. Board of Education Update: R. Munroe noted that there was an increase in unexpended funds and three transfers in excess of \$10,00 for a total of about \$81,000. Previously there was a transfer of about \$50,000 out of salaries and benefits to purchase technology. Another \$13,000 was transferred out of the same line for technology.

6. Ongoing Business

- a. FY2019 Budget Status: The budget this year is in good shape. Looking towards the 2020 budget with more concern. The governor's budget proposal does include cuts to Bolton. It puts a portion of the teachers' pension into Bolton's cost. There continue to be changes to the budget proposal. CCM will break down the governor's budget proposal and show the town by town impact. In the second year of the budget it looks like there will be additional reductions. It looks like there will be a reduction in ECS grant money. The state police are understaffed and looking at more retirements. There may be changes to the state trooper program. We will continue to see what happens.

There was a change in the grand list due to revaluation. Appeals will impact the final number.

- b. Shared Services: The BOS and BOE continue to discuss creating a shared facilities management position. They are working on the statement of duties and working through legal and union issues. The BOF will be notified of the next meeting date.

Recently signed a contract with the Town of Coventry to provide 3.5 hours a week of assistant building official services. This is a way to keep revenue coming in and offer the assistant building official more hours.

Continue to discuss shared services in the areas of tax collection, assessor's office, and finance department. The governor's proposal is trying to

implement shared services through the council of governments. Towns may be able to save more by sharing software.

- c. FY2020 Budget Calendar: R. Tuthill made a motion to approve the FY2020 budget calendar as presented. R. Flowers seconded the motion. Vote, unanimous with all in favor.

The meeting adjourned at 8:17pm.

Respectfully submitted,
Rebekah Rupert

Recording Secretary

Please see the minutes of subsequent meetings for approval of these minutes and any corrections hereto.