



# Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043  
TELEPHONE (860) 649-8066 FAX (860) 643-0021

**BOARD OF FINANCE**  
**THURSDAY, OCTOBER 8, 2020**  
**7:00 PM – VIRTUAL**  
**SPECIAL MEETING MINUTES**

The October 8, 2020 emergency meeting of the Board of Selectmen was called to order by Chair, Emily Bradley, at 7:00 PM.

#### ROLL CALL

MEMBERS PRESENT: Chair Emily Bradley, Deputy Chair Robert Munroe, Ross Lally, Kristen Gourley, Robert DePietro, Charles Danna, and Richard Tuthill.

OTHERS PRESENT: First Selectman Sandra Pierog, Chief Financial Officer Jill Collins, and Administrator Joshua Steele Kelly.

#### PUBLIC PARTICIPATION

None.

AGENDA ITEM 3a – Consider and act upon a recommendation to refer an appropriation and short-term borrowing request to Special Town Meeting.

DISCUSSION: Pierog and Kelly presented information to the Board about a possible acquisition of 214 Bolton Center Road. The Board of Selectmen authorized an offer to be made in the amount of \$370,000, and the offer has been tentatively accepted pending an engineering review and the appropriation of money at Town Meeting. Pierog gave an overview of the pros and cons of the purchase and Kelly gave information about the nuances of the inside of the house. Square footage was reported out on after a question was asked by Munroe for that information. Kelly explained information about changes that would need to be made to bring the building up-to-code and to make it ADA-compliant. Pierog detailed information about how the project could be financed. Discussion continued on the merits of the proposal and the varying options for financing. Discussion was also held on how to best phrase a motion.

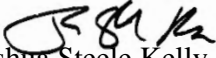
MOTION by DePietro, seconded by Danna, to bring the matter at hand to a Special Town Meeting to be held at 6:00 PM in the Bolton High School Commons, the total cost of \$380,000 to be financed as such: \$148,896 from the Town Hall Expansion Project account in the Capital Reserve line, and the remainder to be financed via short-term borrowing.

VOTING IN FAVOR: Munroe, Lally, DePietro, Gourley, Danna, and Bradley.

VOTING AGAINST: Tuthill.

The Chair adjourned the meeting at 8:19 PM.

Respectfully submitted,

  
Joshua Steele Kelly, Administrator

**BOLTON BOARD OF FINANCE  
REGULAR MEETING  
THURSDAY, OCTOBER 15, 2020 – 7:15 pm  
VIRTUAL MEETING VIA ZOOM WEBSITE PLATFORM  
Minutes**

**Board of Finance Members Present:** Chairman Emily Bradley, Vice-Chair Robert Munroe, Ross Lally, Charles Danna Jr., Kristen Gourley, and Robert DePietro

**Board of Finance Members Absent:** Richard Tuthill

**Board of Selectmen Present:** First Selectman Sandra Pierog and Selectman Robert DePietro

**Staff Present:** Town Administrator Joshua Steele Kelly, Chief Financial Officer Jill Collins, and Board Clerk Linda McDonald

**Others Present:** Nick Lavigne

1. Call to Order: E. Bradley called the meeting to order at 7:17 p.m.
2. Public Participation: No public participation.
3. Approval of September 17, 2020 Minutes:

The minutes of September 17, 2020 were amended as follows:

4c) "She said the schools are using a hybrid model to educate students until October ~~1~~**9**, 2020."

R. DePietro MOVED to approve the September 17, 2020 regular meeting minutes as amended.  
K. Gourley SECONDED. By roll call vote, MOTION CARRIED 6:0:0.

4. Elected Official and Town Staff Reports
  - a) BOE Update: The members reviewed the BOE reports. As of September 30, 2020, the BOE is 16% expended for FY 2021. E. Bradley said she will follow up on tonight's board questions with Superintendent Heckt and the BOE and will get their replies out to the members.
  - b) Revenue Summary: J. Collins reported, as of September 30, 2020, the current tax levy collected was at 97.69%. The current motor vehicle levy collected was at 83.41% and the interest and fees are at 21.17%. Tax payments, without penalty, were due by October 1, 2020 per executive order so payments made on October 1 are not reflected in these collection percentages. J. Collins noted the Town is still waiting on state revenues to come in.
  - c) Town Update: For expenditures, J. Kelly identified the following line items that are fixed costs: Auditing, Property insurance, Probate and Animal Control. He noted the Land Use line item is over-expended by over 25% and over-expended as compared to fiscal year 2019. He explained the Director of Community Development was busy during the months of July and August putting together the application for the Sustainable CT certification. J. Kelly said

expenditures are meeting expectations and the Town is focused on keeping spending lower based on need.

d) Other:

The members were updated on the potential purchase of a residential house on Bolton Center Road for Town office space. S. Pierog said the engineering report showed neither floor of the house would meet the 50 lbs. of load bearing per square foot threshold required for office space. It would be cost prohibitive to repair the structural issues of the building to bring it up to the required load bearing. S. Pierog reported the BOS withdrew the Town's offer on the property. The members thanked the BOS for their continued effort to find alternative office space for the departments currently located in the Notch Road Municipal Building.

5. New Business: Draft of 2021 Meeting Calendar Dates:

Members reviewed the draft 2021 meeting dates. The board will continue to meet virtually until further notice from the Governor's office. The calendar will be voted on at the November meeting.

6. Adjournment: E. Bradley adjourned the regular meeting at 7:54 p.m.

Next Regular Meeting: November 19, 2020 Regular Meeting - 7:15 PM

Respectfully submitted by

*Linda H. McDonald*

Linda H. McDonald, Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

## **Report Commentary FY2021**

As of October 31, 2020, we have expended 22% of the appropriated budget or \$3,285,020 and in 2019, we expended 23%. We are currently projecting expenditures of \$14,518,476 which is a projected budget under expenditure of \$294,829. In addition, please note that we have reduced expenditures by \$79,666 to reflect Coronavirus Relief Fund Grant reimbursement which was awarded by the state on October 28, 2020.

### Regular Instruction:

Actualized savings of \$829 from Continuing Education reduction in rate.

Expenditures have been reduced by \$344 due to Coronavirus Relief Fund Grant reimbursement. See attached Coronavirus Relief Funds summary for the breakdown of the funds awarded.

### Operations

Expenditures have been reduced by \$79,322 due to Coronavirus Relief Fund Grant reimbursement. See attached Coronavirus Relief Funds summary for the breakdown of the funds awarded.

### Salary/Wages & Employee Benefits:

Salary savings for unfilled positions of \$122K, \$119K in new hire savings, offset by an increase of \$58K for music position moved from grant to operating budget.

Benefits savings of \$46K on unfilled positions, \$163K new hires savings, offset by an increase of \$98K in insurance changes.

### Transfers:

The BOE approved all transfers presented at their November 12, 2020 meeting.

### Transfers over \$10,000:

See attached Memo to BOF 11-13-20 - Transfer of Funds over \$10,000.

### Attachments:

- Budget status FY2021
- October BOE Transfers Listing
- Coronavirus Relief Funds (CRF) Grant
- Memo to BOF 11-13-20 - Transfer of Funds over \$10,000
- Grant presentation package presented to the BOE on November 12<sup>th</sup>.
  - Summary listing of grants under BOE control
  - 2019-2020 Unaudited Expenditures
  - 2020-2021 Projected Use of Funds

### **Factors That May Impact the Budget**

1. Future possible/probable increased expenditures in special education such as educational programming changes required by students' Individual Educational Plans (IEP) including the possibility of future outplacements.

2. The Excess Cost Reimbursement threshold won't be known until sometime in November. The preliminary percentage to be reimbursed by the state is not released until late February and may still be revised in late May. These percentages are based on the special education excess cost report by all districts to the state in December

and March of every year.

3. Significant increase/decrease in the cost and usage of energy, tuition and transportation rates, and other professional services.

4. Contractual payouts for benefits on retirements or resignation of unused earned time.

5. Long term substitute coverage for maternities and sickness.

**BOARD OF EDUCATION**

**BUDGET STATUS: October**

**MONTHLY BUDGET STATUS AND PROFORMA YEAR END EXPENDITURES**

	Function / Program	Unaudited Expenditures 2019-2020	Approved Budget 2020-2021	Budget Adjust./ Transfers	Revised Budget 2020-2021	YTD Expended 10/31/2020	YTD % Exp.	Projected Expenditures 2020-2021	Projected^ Budget Balance +/-	Incr(decr) from prior month proj.	October Changes/Transfers
<b>REGULAR INSTRUCTION</b>											
Instructional Technology (new)*	1000 / 100	0	52,200	0	52,200	<b>8,160</b>	16%	52,200	0	0	(\$344) BCS gym portable wireless speakers expense reimbursed by Coronavirus Relief Fund (CRF) Grant approved 10/28/20. See attachment.
Art	1000 / 105	8,076	9,898	0	9,898	<b>6,982</b>	71%	9,898	0	0	
English Language Arts	1000 / 110	13,093	18,083	623	18,706	<b>10,503</b>	56%	18,706	0	(0)	
World Language	1000 / 120	16,811	1,642	10,556	12,198	<b>7,436</b>	61%	12,198	0	2,646	See October Transfer Listing.
Computer Instruction	1000 / 140	11,006	13,767	0	13,767	<b>3,622</b>	26%	13,767	0	0	
Mathematics	1000 / 160	13,458	17,009	570	17,579	<b>15,504</b>	88%	17,579	0	0	
Science	1000 / 170	8,975	11,363	0	11,363	<b>3,974</b>	35%	11,363	0	0	
Health & Physical Education	1000 / 180	3,208	4,005	2,788	6,793	<b>1,908</b>	28%	6,793	0	0	
Social Studies	1000 / 190	3,452	4,616	0	4,616	<b>4,119</b>	89%	4,616	0	0	
Vocational Education	1000 / 300	0	0	0	0	<b>0</b>	0%	0	0	0	
Business Education	1000 / 310	173	111	0	111	<b>0</b>	0%	111	0	0	
Family & Consumer Science	1000 / 320	7,142	9,050	800	9,850	<b>1,627</b>	17%	9,850	0	(0)	
Music	1000 / 350	12,589	15,777	1,877	17,654	<b>7,218</b>	41%	17,654	0	0	
Technology Education	1000 / 360	4,562	11,290	0	11,290	<b>2,376</b>	21%	11,290	0	0	
Continuing Education	1000 / 600	14,250	16,602	0	16,602	<b>15,773</b>	95%	15,773	829	(829)	Savings from 5% reduction on rates.
Library Media Center	2220 / 440	24,516	28,461	0	28,461	<b>15,979</b>	56%	28,461	0	0	
Athletics	3200 / 910	52,807	60,140	1,607	61,747	<b>21,949</b>	36%	61,747	0	1,607	See October Transfer Listing.
<b>Subtotal</b>		<b>194,118</b>	<b>274,014</b>	<b>18,821</b>	<b>292,835</b>	<b>127,129</b>	<b>43%</b>	<b>292,006</b>	<b>829</b>	<b>3,424</b>	
<b>STUDENT SUPPORT SERVICES</b>											
Special Education	1000 / 200	295,240	286,103	0	286,103	<b>44,900</b>	16%	286,103	0	0	
ESY Special Education	1000 / 210	15,325	24,912	0	24,912	<b>12,052</b>	48%	24,912	0	0	
Tutorial & Homebound Instruction	1000 / Var	200	3,800	0	3,800	<b>0</b>	0%	3,800	0	0	
Social Work	2110 / 000	0	453	0	453	<b>0</b>	0%	453	0	0	
Guidance	2120 / 430	4,437	5,090	0	5,090	<b>4,502</b>	88%	5,090	0	0	
Nursing & Medical	2130 / 000	5,678	6,869	0	6,869	<b>1,420</b>	21%	6,869	0	0	
Psychological Services	2140 / 200	2,909	2,736	0	2,736	<b>266</b>	10%	2,736	0	0	
Speech, Hearing & Language	2150 / 200	265	622	0	622	<b>0</b>	0%	622	0	0	
Transportation - SY SPED	2700 / 200	77,297	82,282	0	82,282	<b>4,991</b>	6%	82,282	0	0	
Transportation - ESY SPED	2700 / 210	5,350	18,473	0	18,473	<b>960</b>	5%	18,473	0	0	
Subtotal		406,701	431,340	0	431,340	<b>69,091</b>	<b>16%</b>	431,340	0	0	
Excess Costs Grant		(24,432)	(35,100)	0	(35,100)	<b>0</b>	0%	(35,100)	0	0	
<b>Subtotal - Net of Excess Costs Grant</b>		<b>382,269</b>	<b>396,240</b>	<b>0</b>	<b>396,240</b>	<b>69,091</b>	<b>17%</b>	<b>396,240</b>	<b>0</b>	<b>0</b>	

**BOARD OF EDUCATION**

**BUDGET STATUS: October**

**MONTHLY BUDGET STATUS AND PROFORMA YEAR END EXPENDITURES**

	Function / Program	Unaudited Expenditures 2019-2020	Approved Budget 2020-2021	Budget Adjust./ Transfers	Revised Budget 2020-2021	YTD Expended 10/31/2020	YTD % Exp.	Projected Expenditures 2020-2021	Projected^ Budget Balance +/-	Incr(decr) from prior month proj.	October Changes/Transfers
<b>ADMINISTRATION, SUPPORT, &amp; CENTRAL SERVICES</b>											
Program Impr. & Evaluation	2210 / 100	32,956	42,885	0	42,885	5,949	14%	42,885	0	0	
Central Administration	2320 / 000	93,619	108,889	0	108,889	37,709	35%	108,889	0	0	
School Insurance	2330 / Var	137,305	141,676	0	141,676	65,375	46%	141,676	0	0	
Building Administration	2410 / Var	69,800	76,334	(3,030)	73,304	21,807	30%	73,304	0	0	
Fiscal Services	2510 / 000	60,462	98,501	0	98,501	3,745	4%	98,501	0	0	
Systems Management*	2580 / Var	334,539	166,440	(381)	166,059	31,206	19%	166,059	0	0	
<b>Subtotal</b>		<b>728,681</b>	<b>634,725</b>	<b>(3,411)</b>	<b>631,314</b>	<b>165,792</b>	<b>26%</b>	<b>631,314</b>	<b>0</b>	<b>0</b>	
<b>OPERATIONS &amp; TRANSPORTATION</b>											
Operations & Maintenance	2600 / 000	474,536	476,318	0	476,318	116,736	25%	476,318	0	0	(\$79,322) Expenses reimbursed by approved Coronavirus Relief Fund (CRF) Grant approved 10/28/20. See attachment.
Transportation	2700 / Var	458,095	556,550	(1,607)	554,943	94,007	17%	554,943	0	(1,607)	See October Transfer Listing.
<b>Subtotal</b>		<b>932,631</b>	<b>1,032,868</b>	<b>(1,607)</b>	<b>1,031,261</b>	<b>210,743</b>	<b>20%</b>	<b>1,031,261</b>	<b>0</b>	<b>(1,607)</b>	
<b>SALARIES/WAGES &amp; EMPLOYEE BENEFITS</b>											
Salaries & Wages	Var / Var	9,379,348	9,678,939	0	9,678,939	2,051,321	21%	9,495,939	183,000	(183,000)	Salary savings for unfilled positions of \$122K & \$119K in new hire savings offset by \$58K music position moved from grant to operating budget.
Personnel Benefits	2570 / Var	2,339,140	2,796,519	(13,803)	2,782,716	660,944	24%	2,671,716	111,000	(113,646)	Benefits savings of \$46K on unfilled positions, \$163K new hires savings, offset by increase of \$98K insurance changes. See October Transfer Listing.
<b>Subtotal</b>		<b>11,718,488</b>	<b>12,475,458</b>	<b>(13,803)</b>	<b>12,461,655</b>	<b>2,712,265</b>	<b>22%</b>	<b>12,167,655</b>	<b>294,000</b>	<b>(296,646)</b>	

**BOARD OF EDUCATION**

**BUDGET STATUS: October**

**MONTHLY BUDGET STATUS AND PROFORMA YEAR END EXPENDITURES**

Function / Program	Unaudited Expenditures 2019-2020	Approved Budget 2020-2021	Budget Adjust./ Transfers	Revised Budget 2020-2021	YTD Expended 10/31/2020	YTD % Exp.	Projected Expenditures 2020-2021	Projected^ Budget Balance +/-	Incr(decr) from prior month proj.	October Changes/Transfers
<b>SUMMARY OF ALL PROGRAMS</b>										
<b>REGULAR INSTRUCTION</b>	194,118	274,014	18,821	292,835	<b>127,129</b>	43%	292,006	829	3,424	
<b>STUDENT SUPPORT SERVICES</b>	382,269	396,240	0	396,240	<b>69,091</b>	17%	396,240	0	0	
<b>ADMIN/SUPPORT/CENTRAL SERVICES</b>	728,681	634,725	(3,411)	631,314	<b>165,792</b>	26%	631,314	0	0	
<b>OPERATIONS/TRANSPORTATION</b>	932,631	1,032,868	(1,607)	1,031,261	<b>210,743</b>	20%	1,031,261	0	(1,607)	
<b>SALARIES/EMPLOYEE BENEFITS</b>	11,718,488	12,475,458	(13,803)	12,461,655	<b>2,712,265</b>	22%	12,167,655	294,000	(296,646)	
<b>TOTAL EDUCATION BUDGET</b>	<b>13,956,187</b>	<b>14,813,305</b>	<b>0</b>	<b>14,813,305</b>	<b>3,285,020</b>	<b>22%</b>	<b>14,518,476</b>	<b>294,829</b>	<b>(294,829)</b>	

**TICKMARK NOTES:**

**FY2020 Comparative Expenditure %=> 23%**

Var=There are various/multiple programs associated with the function.

\*Program 100 Instructional Technology is a new program presentation for FY20-21. In FY19-20 these technology equipment costs were listed in various departments including 120 World Language, 170 Science, and 2580 Systems Management.

^Projected budget balance: Positive amounts will reflect a budget under expenditures and (negative) amounts reflects a budget over expenditures.

**Transfers Requested (see below): (20,000)**

**PROJECTED BALANCE BOE: 274,829**

**APPROVAL REQUIRED (Budget Transfers over \$10,000):**

**1. To purchase necessary PPE, cleaning supplies, and other COVID related and/or maintenance needs.**

**Requesting transfer of \$20,000 from Salaries to Operations.**

Budget	Amount	From Line Item	Amount	To Line Item
Salaries	(20,000)	Teacher		
Operations			20,000	Supplies
<b>Total:</b>	<b>(20,000)</b>		<b>20,000</b>	



## BOE TRANSFER LISTING - OCTOBER

FUNCTION / PROGRAM FROM	TO	ACCOUNT	AMOUNT
-------------------------	----	---------	--------

Reclass: To cover the cost of the coding part of the new 4th grade computer curriculum.

1000 /	140 BCS	Technology Supplies	(\$229.95)
1000 /	140	BCS Online Subscription Services	\$229.95

Reclass: To cover shortfall in the cost of PSAT tests.

2410 /	0 BCS	General Supplies for Classrooms	(\$20.00)
2410 /	100	BCS Tests	\$20.00

Reclass: To correct Online French Instruction Grade 8 from supplies to purchased services.

1000 /	120 BCS	Instructional Supplies	(\$4,200.00)
1000 /	120	BCS Professional Services	\$4,200.00

COVID: Transfer for Porto-Potty rentals for Athletics due to COVID-19.

2700 /	910 BCS	Transportation-Athletics/Student Activities	(\$549.88)
2700 /	910 BHS	Transportation-Athletics/Student Activities	(\$1,057.36)
3200 /	910	BCS Other Purchased Services	\$549.88
3200 /	910	BHS Other Purchased Services	\$1,057.36

COVID: Transfer for BCS/BHS World Language distance/hybrid learning materials during COVID-19.

1000 /	100 BCS	Health Insurance	(\$2,646.27)
1000 /	120	BCS Online Subscription Services	\$2,285.00
1000 /	120	BHS Textbooks	\$361.27

Reclass: Replacement television in BHS Main Entrance.

2410 /	0 BHS	Technology Related Repairs and Maint.	(\$252.90)
2410 /	0 BHS	Other Supplies	(\$76.10)
2410 /	0	BHS Technology Supplies	\$329.00

**78200 Coronavirus Relief Funds**  
**Grant approved by CSDE on 10/28/2020**

<b>CRF Grant Approved Uses</b>	<b>Amount</b>
<b>400-Purchased Property Services</b>	<b>54,160.00</b>
Portable AC Rentals	54,160.00
<b>600-Supplies</b>	<b>79,666.00</b>
Air scrubbers	10,200.00
Desk Shields	43,523.51
Gym wireless speaker	344.00
Hand Sanitizer	5,535.45
Isolation Gowns/Coveralls	2,083.46
Masks	8,125.60
Outdoor Canopy Tent	180.99
Sanitizing Wipes	6,953.46
Soap for touchless soap dispenser	2,178.00
Walkie Talkies	541.53
<b>Grand Total</b>	<b>133,826.00</b>

**Paid out of Grant funds: \$ 54,160.00**

Operations budget 79,322.00  
 Instructional budget 344.00  
**Paid out of General funds: 79,666.00**

**Total CRF awarded: \$ 133,826.00**

---

## *Memorandum*

---

TO: Bolton Board of Finance

FR: Kristin B. Heckt  
Superintendent of Schools

DT: November 13, 2020

RE: Transfer of Funds over \$10,000

CC: Bolton Board of Education

---

The Bolton Board of Education approved the following transfer over \$10,000 at their meeting on November 12, 2020.

1. \$20,000 from Salaries to Operations to provide a buffer in the operations budget for necessary repairs, purchases, and additional PPE and cleaning supplies related to COVID-19.

<p style="text-align: center;"><b>Report Commentary</b> <b>FY2020</b></p>
---

As of October 31, 2019, we expended 23% of the budget or \$2,244,816 and in 2018, we expended 24%. We are currently projecting the budget to be fully expended at \$14,315,998.

Transfers over \$10,000:

- None

Attachments:

- Budget status summary & FY2019 report.

### **Factors That May Impact the Budget**

1. Future possible/probable increased expenditures in special education such as educational programming changes required by students' Individual Educational Plans (IEP) including the possibility of future outplacements.
2. The Excess Cost Reimbursement threshold won't be known until sometime in November. The preliminary percentage to be reimbursed by the state is not released until late February and may still be revised in late May. These percentages are based on the special education excess cost report by all districts to the state in December and March of every year.
3. Significant increase/decrease in the cost and usage of energy, tuition and transportation rates, and other professional services.
4. Contractual payouts for benefits on retirements or resignation of unused earned time.
5. Long term substitute coverage for maternities and sickness.

BOARD OF EDUCATION

BUDGET STATUS: **October**

MONTHLY BUDGET STATUS AND EXPENDITURE PROJECTION TO YEAR END

Function / Program	Unaudited Expenditures 2018-2019	Approved Budget 2019-2020	Revised Budget 2019-2020	YTD Expended 10/31/19	YTD % Exp.	Projected Expenditures 2019-2020	
<b>REGULAR INSTRUCTION</b>							
Art	1000 / 105	10,541	9,438	9,438	5,485	58%	9,438
English Language Arts	1000 / 110	24,293	12,531	12,531	7,435	59%	12,531
World Language	1000 / 120	5,058	15,732	15,732	777	5%	15,732
Computer Instruction	1000 / 140	10,676	15,508	15,508	3,599	23%	15,508
Mathematics	1000 / 160	15,648	13,271	13,271	10,988	83%	13,271
Science	1000 / 170	21,403	13,335	13,335	2,296	17%	13,335
Health & Physical Education	1000 / 180	14,683	4,380	4,380	386	9%	4,380
Social Studies	1000 / 190	4,627	3,549	3,549	3,145	89%	3,549
Business Education	1000 / 310	16,300	200	200	0	0%	200
Family & Consumer Science	1000 / 320	12,398	9,550	9,550	362	4%	9,550
Music	1000 / 350	32,399	15,899	15,899	2,773	17%	15,899
Technology Education	1000 / 360	13,136	5,851	5,851	0	0%	5,851
Continuing Education	1000 / 600	13,840	14,250	14,250	14,250	100%	14,250
Library Media Center	2220 / 440	35,806	26,030	26,030	13,608	52%	26,030
Athletics	3200 / 910	57,156	59,600	59,600	27,862	47%	59,600
<b>Subtotal</b>		<b>287,965</b>	<b>219,124</b>	<b>219,124</b>	<b>92,966</b>	<b>42%</b>	<b>219,124</b>
<b>STUDENT SUPPORT SERVICES</b>							
Special Education	1000 / 200	263,834	304,322	304,322	31,456	10%	304,322
ESY Special Education	1000 / 210	32,886	32,422	32,422	15,325	47%	32,422
Tutorial & Homebound Instruction	1000 / Var	1,249	3,800	3,800	0	0%	3,800
Social Work	2110 / 000	0	600	600	0	0%	600
Guidance	2120 / 430	5,883	3,965	3,965	0	0%	3,965
Nursing & Medical	2130 / 000	7,847	6,100	6,100	3,939	65%	6,100
Psychological Services	2140 / 200	6,146	1,146	1,146	569	50%	1,146
Speech, Hearing & Language	2150 / 200	738	515	515	0	0%	515
Transportation - SY SPED	2700 / 200	63,516	101,757	101,757	8,008	8%	101,757
Transportation - ESY SPED	2700 / 210	9,659	13,893	13,893	5,350	39%	13,893
Subtotal		391,760	468,520	468,520	64,648	14%	468,520
Excess Costs Grant		(27,396)	(25,000)	(25,000)	0	0%	(25,000)
<b>Subtotal - Net of Excess Costs Grant</b>		<b>364,364</b>	<b>443,520</b>	<b>443,520</b>	<b>64,648</b>	<b>15%</b>	<b>443,520</b>
<b>ADMINISTRATION, SUPPORT, &amp; CENTRAL SERVICES</b>							
Program Impr. & Evaluation	2210 / 100	27,539	35,706	35,706	13,871	39%	35,706
Central Administration	2320 / 000	126,303	97,583	97,583	37,603	39%	97,583
School Insurance	2330 / Var	144,086	150,974	150,974	68,010	45%	150,974
Building Administration	2410 / Var	62,844	77,647	77,647	20,649	27%	77,647
Fiscal Services	2510 / 000	86,007	104,122	104,122	12,623	12%	104,122
Systems Management	2580 / Var	242,398	208,501	208,501	42,925	21%	208,501
<b>Subtotal</b>		<b>689,177</b>	<b>674,533</b>	<b>674,533</b>	<b>195,681</b>	<b>29%</b>	<b>674,533</b>
<b>OPERATIONS &amp; TRANSPORTATION</b>							
Operations & Maintenance	2600 / 000	467,613	476,812	476,812	104,807	22%	476,812
Transportation	2700 / Var	520,347	541,208	541,208	144,844	27%	541,208
<b>Subtotal</b>		<b>987,960</b>	<b>1,018,020</b>	<b>1,018,020</b>	<b>249,651</b>	<b>25%</b>	<b>1,018,020</b>
<b>SALARIES/WAGES &amp; EMPLOYEE BENEFITS</b>							
Salaries & Wages	Var / Var	9,175,914	9,502,216	9,502,216	2,111,401	22%	9,502,216
Personnel Benefits	2570 / Var	2,320,598	2,458,585	2,458,585	604,207	25%	2,458,585
<b>Subtotal</b>		<b>11,496,513</b>	<b>11,960,801</b>	<b>11,960,801</b>	<b>2,715,608</b>	<b>23%</b>	<b>11,960,801</b>
<b>SUMMARY OF ALL PROGRAMS</b>							
<b>REGULAR INSTRUCTION</b>		287,965	219,124	219,124	92,966	42%	219,124
<b>STUDENT SUPPORT SERVICES</b>		364,364	443,520	443,520	64,648	15%	443,520
<b>ADMIN/SUPPORT/CENTRAL SERVICES</b>		689,177	674,533	674,533	195,681	29%	674,533
<b>OPERATIONS/TRANSPORTATION</b>		987,960	1,018,020	1,018,020	249,651	25%	1,018,020
<b>SALARIES/EMPLOYEE BENEFITS</b>		11,496,513	11,960,801	11,960,801	2,715,608	23%	11,960,801
<b>TOTAL EDUCATION BUDGET</b>		<b>13,825,978</b>	<b>14,315,998</b>	<b>14,315,998</b>	<b>3,318,553</b>	<b>23%</b>	<b>14,315,998</b>

TICKMARK NOTES:

Var=There are various/multiple programs associated with the function.

**EDUCATION GRANT OBJECTIVES  
PROJECTED FUNDS UNDER BOE CONTROL**

SOURCE	TYPE	GRANT NAME	OBJECTIVES	QUALIFIERS/REQUIREMENTS	GRANT PERIOD	COMMENTS	
1	Federal	Entitlement	IDEA-Part B 611 Entitlement	To assist with the excess costs of providing special education and related services to children with disabilities ages 3-21. To obtain high academic achievement of all students in reading, writing, mathematics, science, and to obtain high school reform.	Supports children with disabilities ages 3 - 21. Property is limited to instructional equipment and assistive technology devices costing over \$5,000 and 1+ years useful life. Administrative costs limited to 10% of grant. Must supplement not supplant BOE budget.	2 year grant ending every 6/30	IDEA (Individuals with Disability Education Act)
2	Federal	Entitlement	IDEA-Part B 619 Preschool Entitlement	To provide funds for children with disabilities ages 3 to 5 to obtain high quality preschool education for all students.	Supports children with disabilities ages 3 - 5. Must supplement not supplant BOE budget.	2 year grant ending every 6/30	
3	Federal & State	Entitlement	MEDICAID	To support and provide reimbursement for school based services in enrolling eligible children in the Medicaid program, and assisting children already enrolled to access benefits available to them.	Supports students with disabilities ages 3 - 21 that are eligible for Medicaid.	Cumulative ongoing with reimb. claims	Cost benefit analysis currently shows that we are projecting between \$9,000-\$12,000. Could be less depending cost reporting and claims during the year and State's rate. In addition the district has a 16% reimbursement rate due to low Medicaid consent forms which is well below the state average of 41.45%. We are examining the feasibility of continuing to participate this year.
4	Federal	Entitlement	Title I-Improving Basic Programs	To reduce achievement gaps, support academic excellence for all and prepare students for college and career. To support district and school improvement efforts and effective teaching and leadership.	Funding based on free and reduced lunch counts and supports children living at or near poverty. Must supplement not supplant BOE budget.	2 year grant ending every 6/30	
5	Federal	Entitlement	Title II-Part A Teachers				
6	Federal	Entitlement	Title III-Part A English Language Acquisition and Language Enhancement	To support English Language Learners.	Supports English Language Learners. Testing material not allowable.	2 year grant ending every 6/30	CREC manages and pays for all instructional supplies, professional services, and retains an administrative fee. We do not receive these funds.

**EDUCATION GRANT OBJECTIVES  
PROJECTED FUNDS UNDER BOE CONTROL**

SOURCE	TYPE	GRANT NAME	OBJECTIVES	QUALIFIERS/REQUIREMENTS	GRANT PERIOD	COMMENTS	
7	Federal	Entitlement	Title IV-Part A Student Support & Academic Enrichment Grant	To provide all student with access to a well rounded education; to improve school conditions for student learning; and improve the use of technology in order to improve the academic achievement and digital literacy of all students.	Must meet one of the 3 stated conditions.	1-2 year grant.	Part of ESSA.
8	Federal	Entitlement	Elementary & Secondary School Emergency Relief Fund (ESSER)	To address impact that COVID-19 has had on elementary & secondary schools.	Funding based on Title I eligibility. Preparedness and response to COVID for both safety and academic equitable access to education.	3/13/20 to 9/30/21	Economic Security Act (CARES ACT).
9	Federal	Entitlement	Coronavirus Relief Fund (CRF)	To reimburse districts increased cost related to school re-opening during COVID-19 in CSDE determined categories: o Academics o Student Supports o Building Cleaning/PPE/Safety o Technology o Transportation	May only be used to cover unbudgeted expenditures incurred due to COVID-19 and were incurred during the period of March 1, 2020 through December 30, 2020.	3/1/20 to 12/30/20	All BPS monies have been awarded to go towards purchases already made and received for cleaning/PPE/safety.
10	State	Entitlement	Open Choice-Attendance Grant & Early Beginnings Grant	To enhance and enrich the Open Choice programs and activities that reduce racial, ethnic, and economic isolation.	Supports Hartford-resident minority students placed in the Sheff region. Section 10-266aa(G) of the Connecticut General Statutes requires that town must make these funds available to the BOE in <b>supplement</b> to any other local appropriations, other state or federal grants or other revenues to which the BOE is entitled.	Cumulative ongoing based on Oct. 1 enrollment	Bolton must pay full tuition to the outplacement facility for any outplaced Choice special education student. Hartford reimburses Bolton the tuition less the grant amount of \$8,000/student.
11	State	Entitlement	Sheff Settlement-Open Choice Academic and Social Support	To promote and supplement academic and social success for students participating in the Open Choice program, improve student retention, increase high school graduation rates, increase academic preparedness for college and career, improve school climate and academic achievement for all students.	Supports Hartford-resident minority students placed in the Sheff region. Max of 10% for technology. Must provide data that substantiates direct impact on Open Choice students. Must supplement not supplant BOE budget.	1 year grant ending every 6/30	Requires approval by CSDE SHEFF grant manager. Must have site visits by state program manager.

**EDUCATION GRANT OBJECTIVES  
PROJECTED FUNDS UNDER BOE CONTROL**

SOURCE	TYPE	GRANT NAME	OBJECTIVES	QUALIFIERS/REQUIREMENTS	GRANT PERIOD	COMMENTS	
12	Federal	Discretionary/ Competitive	Perkins V	To provide consortium members with grants to improve programs for Tech Ed, FCS, and Business at the BHS level.	Supports the development of the academic, career, and technical skills of secondary students.	1 year grant ending every 6/30	FY20 Somers BOE became the fiscal agent for a Bolton/Somers consortium. Bolton will no longer be participating in this very restrictive grant.
13	Federal	Discretionary/ Competitive	Career & Tech. Student Organization Grant (CTSO)	To support students in CTE courses grade 9-12.	Funds must be utilized to create new CTSSO or enhance and improve current CTSSOs.	7/17/19 to 9/30/19	Funds used to enhance BHS branch of Future Business Leaders of America (FBLA).
14	State	Discretionary/ Competitive	Teacher Education And Mentoring (TEAM) Grant	To support the CT TEAM program for new teachers to be mentored.	State funded support to meet the requirement of providing mentors for new teachers.	1 year grant ending every 6/30	
15	State	Discretionary/ Competitive	Adult Education	To provide participation in VRABE - Vernon Adult Education program.		1 year grant ending every 6/30	Funds go directly to the Town of Bolton.
16	Other	Discretionary/ Competitive	Amplify	To support communities' abilities to assess, address, and advance wellness.	Regional funded support for student wellness.	1 year grant ending every 6/30	Bolton will no longer be participating in this restrictive grant.



**BOLTON BOE EDUCATION GRANTS  
2019-2020 UNAUDITED EXPENDITURES**

#	Grant	FTE Salary & Ben.	Other Salaries	Prof. & Purch. Svcs.	Mag/Voag /Outpl Tuition	Supplies	Tech Equip/Supplies	Texts	Equip.	Other	Grant Total	FY 2019-2020 USE OF FUNDS SUMMARY (unaudited expenditures)
1	IDEA 611	142,402		8,191		7,283	3,524				161,402	0.6 FTE Sped teacher, 0.76 FTE Licensed Marriage Family Therapist, 1.0 FTE Para, 0.2 Occupation Therapist, 1:1 Para extra curricular coverage, professional development training, pupil services, & instructional supplies.
2	IDEA 619					1,421					1,421	PK transportation and instructional materials to support early childhood curriculum needs.
3	MEDICAID		48	2,466		2,152	1,325				5,990	Medicaid vendor and other sped expenses as needed.
4	TITLE I		3,990			14,129					18,119	Homework Club tutors, classroom snacks, literacy & math instructional supplies.
5	TITLE II			5,200							5,200	Professional development in math, literacy and instructional practices using technology.
6	TITLE III									16	16	CREC automatically deducts/retains their indirect administrative cost (\$16) as fiscal agent to manage our grant.
7	TITLE IV			875		8,933					9,808	Interactive displays training for teachers, STEM kits, electronic response systems for student to support computer teacher & supplies and text to support development of interdisciplinary units in both ELA & social studies.
8	ESSER						17,146				17,146	Touchscreen chromebooks for students..
10	OPEN CHOICE	170,897	31,890	75,157	80,005	35,653	107,807	2,833	16,499		520,741	0.11 FTE Math teacher, 0.6 FTE Music teacher, 1.0 FTE Dean of Students, 0.5 HR Specialist, Homework Club Supervisors AM & PM, Winter Season Supervisor, BHS breakfast supervision, tutoring, professional development, shared chinese teacher with Coventry, support for hardship students (transportation, dues/fees, food, & supplies), tuition for magnet, vo-ag, & sped tuition, PR videos, instructional supplies, subscriptions & fees, & technology.
11	SHEFF-CHOICE	48,339	8,436	9,600							66,375	0.61 FTE Guidance, Bigs & Littles stipend, BCS & BHS quarterly newsletters stipends, Capstone stipend, Writing Center stipend, & inservice/professional services.

**BOLTON BOE EDUCATION GRANTS  
2019-2020 UNAUDITED EXPENDITURES**

#	Grant	FTE Salary & Ben.	Other Salaries	Prof. & Purch. Svcs.	Mag/Voag /Outpl Tuition	Supplies	Tech Equip/ Supplies	Texts	Equip.	Other	Grant Total	FY 2019-2020 USE OF FUNDS SUMMARY (unaudited expenditures)
12	PERKINS V		3,000	575		837					4,412	Curriculum writing, professional development, & instructional supplies.
13	PERKINS-CTSO			25		2,039	949				3,013	Business education instructional supplies.
14	TEAM		1,929								1,929	Teacher mentor stipends.
16	AMPLIFY			161							161	Vaping presentation
	<b>Grant Total</b>	<b>361,638</b>	<b>49,293</b>	<b>102,250</b>	<b>80,005</b>	<b>72,446</b>	<b>130,751</b>	<b>2,833</b>	<b>16,499</b>	<b>16</b>	<b>815,731</b>	

**TOTAL GRANT FUNDED POSITIONS: 4.93 FTEs**

THE FOLLOWING NUMBERS ARE EXCLUDED FROM ABOVE:

- 6 Title III -CREC is the fiscal agent and manages all revenues and expenses on behalf of Bolton.
- 10 \*Bolton is responsible for full outplacement tuition and will be reimbursed by Hartford every six months minus the 8K tuition we receive for each Choice student.
- 15 Adult Ed-Continuing Education expenses are paid out of the BOE General Fund for \$14,250. Grant revenue \$3,867 (split into two installments in August/May) goes directly to the Town.

NOTE: EXCLUDES EXCESS COST REIMBURSEMENT GRANT WHICH IS REPORTED WITH THE GENERAL FUND BUDGET STATUS UPDATE MONTHLY.

**BOLTON BOE EDUCATION GRANTS  
2020-2021 PROJECTED USE OF FUNDS**

#	Grant	FTE Salary & Ben.	Other Salaries	Prof. & Purch. Svcs.	Mag/Voag /Outpl Tuition	Supplies	Tech Equip/ Supplies	Texts	Equip.	Other	Grant Total	PROJECTED FY 2020-2021 USE OF FUNDS SUMMARY
1	IDEA 611	147,065		12,902		9,659	276				169,902	0.6 FTE Sped teacher, 0.6 FTE Licensed Marriage Family Therapist, 1.0 FTE Para, 0.4 Occupation Therapist, 1:1 Para extra curricular coverage, pupil services, & instructional supplies. [Carryover funds \$10,685.05 ]
2	IDEA 619			3,434		3,512					6,946	Pre-K Professional development & instructional materials to support early childhood curriculum needs. [Carryover funds \$3,189.28]
3	MEDICAID (re-enrolled amount TBD)			4,000		2,000				41,575	47,575	Medicaid vendor and other sped expenses as needed. [Carryover funds=\$47,575.15]
4	TITLE I		10,710	500		15,798					27,008	Homework Club tutors, transportation for homeless students, classroom snacks, literacy & math instructional supplies. [Carryover funds \$4,376.26]
5	TITLE II			15,375							15,375	Professional development in math, literacy and instructional practices using technology. [Carryover funds \$5,137.02]
6	TITLE III		912			1,226				61	2,199	Instructional EL supplies and CREC's administration fee. [Carryove fundsr=\$1,533.46]
7	TITLE IV			9,066		1,577					10,643	Subsription to G-suite, Avancemos Level 1A & 1B, Virtual Teaching Writing/Reading, PE Individual To-Go Bags, & Multi-Title Book Set (revised Grade 6 unit). [Carryover \$642.73]
9	CORONAVIRUS RELIEF FUNDS-(CRF)		-	54,160		79,322	344				133,826	Rental of BCS Portable AC units, air scrubbers, desk shields, isolation gowns, masks, outdoor canopy tent, handsanitizers, sanitizing wipes, soap for touchless soap dispenser, walkie talkies and gym wireless speaker.
10	OPEN CHOICE	154,324	16,297	68,513	102,000	46,417	78,722	27,204	5,895		499,372	1.0 FTE Dean of Students, 0.67 FTE HR Specialist, Homework Club Supervisors AM & PM, Winter Season Supervisor, BHS breakfast supervision, professional development & leadership trainings, support for hardship students (transportation, dues/fees, food, & supplies), tuition for magnet, vo-ag, & sped tuition*, PR videos, instructional supplies, subscriptions & fees, technology needs, & BCS Cafe 3-door reach-in freezer replacement.. [10/1/20 base 48 x \$8,000=\$384,000 in new money + Carryover \$115,371.44]
11	SHEFF-CHOICE	41,848	10,752	5,800							58,400	0.91 FTE Guidance, Bigs & Littles stipend, BCS & BHS quarterly newsletters stipends, Capstone stipend, Writing Center stipend, BCS Choice Liason stipend, & inservice/professional services.

**BOLTON BOE EDUCATION GRANTS  
2020-2021 PROJECTED USE OF FUNDS**

#	Grant	FTE Salary & Ben.	Other Salaries	Prof. & Purch. Svcs.	Mag/Voag /Outpl Tuition	Supplies	Tech Equip/ Supplies	Texts	Equip.	Other	Grant Total	PROJECTED FY 2020-2021 USE OF FUNDS SUMMARY
14	TEAM (TBD)		1,929								1,929	Teacher Mentor stipends based on State's beginning teachers numbers. Amount will vary annually. [This year's amount is based on last year actual of \$1,929]
	<b>Grant Total</b>	<b>343,237</b>	<b>40,600</b>	<b>173,750</b>	<b>102,000</b>	<b>159,511</b>	<b>79,342</b>	<b>27,204</b>	<b>5,895</b>	<b>41,636</b>	<b>973,175</b>	

**TOTAL GRANT FUNDED POSITIONS: 5.18 FTEs\***

THE FOLLOWING NUMBERS ARE EXCLUDED FROM ABOVE:

- 6 Title III -CREC is the fiscal agent and manages all revenues and expenses on behalf of Bolton. Starting FY21 To speed up the purchasing, Bolton will process all purchases & request reimbursement from CREC.
- 10 Bolton is responsible for full outplacement tuition and will be reimbursed by Hartford every six months minus the 8K tuition we receive for each Choice student.
- 15 Adult Ed-Continuing Education expenses are paid out of the BOE General Fund for \$15,733. Grant revenue \$4,414 (split into two installments in August/May) goes directly to the Town.
- \* FTEs subject to vary annually dependent upon actual salary and actual availability of awarded grant funds.

NOTE: EXCLUDES EXCESS COST REIMBURSEMENT GRANT WHICH IS REPORTED WITH THE GENERAL FUND BUDGET STATUS UPDATE MONTHLY.

**TAX COLLECTOR**  
**10.31.20**

	ADOPTED	COLLECTIONS YTD	REFUNDS	RETURNED ON-LINE PYMT	RETURNED CHECKS	Transfers	NET COLLECTION 10.31.20	PERCENTAGE COLLECTED FY 21 BUDGET
<b>CURRENT YR. LEVY</b>	\$ 15,388,282.00	\$ 15,441,358.40	\$ (25,675.53)	\$ (9,763.58)	\$ (16,088.04)	\$ 910.67	\$ 15,390,741.92	100.02%
<b>MOTOR VEHICLE</b>	\$ 1,595,871.00	\$ 1,467,471.34	\$ (10,598.77)	\$ (1,203.88)	\$ (298.83)	\$ 213.09	\$ 1,455,582.95	91.21%
<b>SUPP. MV LEVY</b>	\$ 175,000.00	-	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>SUB TOTAL</b>	\$ 17,159,153.00	\$ 16,908,829.74	\$ (36,274.30)	\$ (10,967.46)	\$ (16,386.87)	\$ 1,123.76	\$ 16,846,324.87	98.18%
<b>PRIOR YEARS</b>	\$ 75,000.00	\$ 46,661.86	\$ (359.62)			\$ (1,175.95)	\$ 45,126.29	60.17%
<b>INTEREST &amp; FEES</b>	\$ 50,000.00	\$ 16,479.51	\$ -			\$ 52.19	\$ 16,531.70	33.06%
<b>TOTAL</b>	\$ 17,284,153.00	\$ 16,971,971.11	\$ (36,633.92)	\$ (10,967.46)	\$ (16,386.87)	\$ (0.00)	\$ 16,907,982.86	97.82%

**PREVIOUS YEAR CURRENT YR LEVY COLLECTED**

<b>7.31.2020</b>	<b>8.31.2020</b>	<b>9.30.2020</b>	<b>10.31.2020</b>	<b>11.30.2020</b>	<b>12.31.2020</b>
<b>74.79%</b>	<b>82.27%</b>	<b>97.69%</b>	<b>100.02%</b>		
<b>1.31.2021</b>	<b>2.28.2021</b>	<b>3.30.2021</b>	<b>4.30.2021</b>	<b>5.31.2021</b>	<b>6.30.2021</b>
<b>7.31.2019</b>	<b>8.31.2019</b>	<b>9.30.2019</b>	<b>10.31.2019</b>	<b>11.30.2019</b>	<b>12.31.2019</b>
<b>92.22%</b>	<b>99.97%</b>	<b>100.53%</b>	<b>100.68%</b>	<b>100.83%</b>	<b>101.31%</b>
<b>1.31.2020</b>	<b>2.29.2020</b>	<b>3.30.2020</b>	<b>4.30.2020</b>	<b>5.31.2020</b>	<b>6.30.2020</b>
<b>101.42%</b>	<b>101.65%</b>	<b>101.85%</b>	<b>100.03%</b>	<b>100.13%</b>	<b>100.18%</b>

Town of Bolton - FY2021 Revenue Statement - October 31, 2020

	Adopted Budget	Revised Forecast	Actual to Date	Balance Due To Adopted Budget	Balance Due To Revised Forecast	% COLLECTION TO REVISED FORECAST
<b>General Fund Revenue</b>						
<b>Property Taxes</b>						
Current Property Tax	\$15,388,282.00	\$15,388,282.00	\$15,390,741.92	\$2,459.92	\$2,459.92	100.02%
Motor Vehicle Tax	\$1,595,871.00	\$1,595,871.00	\$1,455,582.95	(\$140,288.05)	(\$140,288.05)	91.21%
Supplemental MV Levy	\$175,000.00	\$175,000.00	\$0.00	(\$175,000.00)	(\$175,000.00)	0.00%
Prior Year's Taxes	\$75,000.00	\$75,000.00	\$45,126.29	(\$29,873.71)	(\$29,873.71)	60.17%
Interest & Fees	\$50,000.00	\$50,000.00	\$16,531.70	(\$33,468.30)	(\$33,468.30)	33.06%
<b>Total Taxes</b>	<b>\$17,284,153.00</b>	<b>\$17,284,153.00</b>	<b>\$16,907,982.86</b>	<b>(\$376,170.14)</b>	<b>(\$376,170.14)</b>	<b>97.82%</b>
<b>State of Connecticut</b>						
<b>Education Grants</b>						
ECS	\$2,683,216.00	\$2,683,216.00	\$0.00	(\$2,683,216.00)	(\$2,683,216.00)	0.00%
Adult Education	\$4,062.00	\$4,062.00	\$2,943.00	(\$1,119.00)	(\$1,119.00)	72.45%
<b>Total State of CT Ed</b>	<b>\$2,687,278.00</b>	<b>\$2,687,278.00</b>	<b>\$2,943.00</b>	<b>(\$2,684,335.00)</b>	<b>(\$2,684,335.00)</b>	<b>0.11%</b>
<b>Other Grants</b>						
Pilot: State Property	\$24,288.00	\$24,288.00	\$24,288.00	\$0.00	\$0.00	100.00%
Elderly Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-100.00%
Disabled	\$697.00	\$697.00	\$0.00	(\$697.00)	(\$697.00)	0.00%
Veterans Grant	\$3,276.00	\$3,276.00	\$0.00	(\$3,276.00)	(\$3,276.00)	0.00%
Pequot	\$3,244.00	\$3,244.00	\$0.00	(\$3,244.00)	(\$3,244.00)	0.00%
Misc. State Grants	\$5,000.00	\$5,000.00	\$0.00	(\$5,000.00)	(\$5,000.00)	0.00%
DOT Transportation Grant	\$11,494.00	\$11,494.00	\$0.00	(\$11,494.00)	(\$11,494.00)	0.00%
Municipal Projects	\$24,859.00	\$24,859.00	\$0.00	(\$24,859.00)	(\$24,859.00)	0.00%
Municipal Stabilization	\$11,053.00	\$11,053.00	\$11,053.00	\$0.00	\$0.00	100.00%
Law Enforcement	\$2,000.00	\$2,000.00	\$0.00	(\$2,000.00)	(\$2,000.00)	0.00%
<b>Total Other Grants</b>	<b>\$85,911.00</b>	<b>\$85,911.00</b>	<b>\$35,341.00</b>	<b>(\$50,570.00)</b>	<b>(\$50,570.00)</b>	<b>41.14%</b>
<b>Other Town Revenue</b>						
Tuition	\$216,848.00	\$216,848.00	\$3,817.67	(\$213,030.33)	(\$213,030.33)	1.76%
Town Clerk	\$80,000.00	\$80,000.00	\$41,458.00	(\$38,542.00)	(\$38,542.00)	51.82%
Selectmen Fees	\$12,745.00	\$12,745.00	\$3,448.00	(\$9,297.00)	(\$9,297.00)	27.05%
Building Official Fees	\$60,000.00	\$60,000.00	\$21,726.79	(\$38,273.21)	(\$38,273.21)	36.21%
Library	\$2,000.00	\$2,000.00	\$0.00	(\$2,000.00)	(\$2,000.00)	0.00%
NCAAA	\$5,000.00	\$5,000.00	\$0.00	(\$5,000.00)	(\$5,000.00)	0.00%
Building Official Service	\$60,000.00	\$60,000.00	\$0.00	(\$60,000.00)	(\$60,000.00)	0.00%
Misc. Revenue	\$20,000.00	\$20,000.00	\$5,176.09	(\$14,823.91)	(\$14,823.91)	25.88%
Telephone	\$5,500.00	\$5,500.00	\$0.00	(\$5,500.00)	(\$5,500.00)	0.00%
Interest	\$75,000.00	\$75,000.00	\$11,667.55	(\$63,332.45)	(\$63,332.45)	15.56%
Rental	\$24,377.00	\$24,377.00	\$9,359.38	(\$15,017.62)	(\$15,017.62)	38.39%
Shared Services-Coventry	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
Senior Donations	\$2,000.00	\$2,000.00	\$0.00	(\$2,000.00)	(\$2,000.00)	0.00%
<b>Total Other Town Revenue</b>	<b>\$563,470.00</b>	<b>\$563,470.00</b>	<b>\$96,653.48</b>	<b>(\$466,816.52)</b>	<b>(\$466,816.52)</b>	<b>17.15%</b>

	Adopted Budget	Revised Forecast	Actual to Date	Balance Due To Adopted Budget	Balance Due To Revised Forecast	% COLLECTION TO REVISED FORECAST
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$20,620,812.00</b>	<b>\$20,620,812.00</b>	<b>\$17,042,920.34</b>	<b>(\$3,577,891.66)</b>	<b>(\$3,577,891.66)</b>	<b>82.65%</b>
<b>BOARD OF EDUCATION GRANTS</b>						
Excess Cost Grant	\$35,100.00	\$35,100.00	\$0.00	(\$35,100.00)	(\$35,100.00)	0.00%
Federal Grants	\$214,119.00	\$214,119.00	\$1,943.37	(\$212,175.63)	(\$212,175.63)	0.91%
SHEFF	\$66,375.00	\$66,375.00	\$0.00	(\$66,375.00)	(\$66,375.00)	0.00%
CHOICE Grant	\$400,000.00	\$400,000.00	\$0.00	(\$400,000.00)	(\$400,000.00)	0.00%
ERASE	\$1,900.00	\$1,900.00	\$0.00	(\$1,900.00)	(\$1,900.00)	0.00%
Total Board of Education Grants	\$717,494.00	\$717,494.00	\$1,943.37	(\$715,550.63)	(\$715,550.63)	0.27%
<b>ADDITIONAL TOWN GRANTS</b>						
<b>Town Aid Roads</b>	<b>\$ 200,010.00</b>	<b>\$ 200,010.00</b>	<b>\$99,987.30</b>	<b>(\$100,022.70)</b>	<b>(\$100,022.70)</b>	<b>49.99%</b>
Total Additional Town Grants	\$200,010.00	\$200,010.00	\$99,987.30	(\$100,022.70)	(\$100,022.70)	49.99%
<b>TOTAL BOARD OF EDUCATION AND OTHER TOWN GRANTS</b>	<b>\$917,504.00</b>	<b>\$917,504.00</b>	<b>\$101,930.67</b>	<b>(\$815,573.33)</b>	<b>(\$815,573.33)</b>	<b>11.11%</b>

<b>FY2021 October 31, 2020</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Expense YTD</b>	<b>Balance</b>	<b>Encumbrance</b>	<b>Unexpended</b>	<b>% Expended</b>	<b>FY20</b>	<b>FY19</b>	<b>FY18</b>
Administration	\$ 729,120.00	\$ 723,066.75	\$ 179,280.20	\$ 543,786.55	\$ 192.12	\$ 543,594.43	24.82%	34.12%	41.45%	41.78%
Board of Finance	\$ 2,200.00	\$ 2,200.00	\$ 140.00	\$ 2,060.00	\$ -	\$ 2,060.00	6.36%	6.36%	6.36%	6.82%
Financial Administration	\$ 231,238.00	\$ 231,238.00	\$ 72,897.92	\$ 158,340.08	\$ -	\$ 158,340.08	31.53%	30.96%	38.41%	38.06%
Auditing	\$ 26,500.00	\$ 26,500.00	\$ -	\$ 26,500.00	\$ -	\$ 26,500.00	0.00%	0.00%	0.00%	0.00%
Assessor	\$ 81,034.00	\$ 81,034.00	\$ 24,821.66	\$ 56,212.34	\$ 625.00	\$ 55,587.34	31.40%	32.36%	39.01%	37.97%
Tax Collector	\$ 84,394.00	\$ 84,394.00	\$ 26,901.07	\$ 57,492.93	\$ 295.00	\$ 57,197.93	32.23%	33.50%	41.19%	36.52%
Fringe Benefits	\$ 974,958.00	\$ 974,958.00	\$ 275,575.68	\$ 699,382.32	\$ -	\$ 699,382.32	28.27%	32.28%	38.15%	41.44%
Town Clerk	\$ 137,079.00	\$ 137,079.00	\$ 43,794.39	\$ 93,284.61	\$ 5,850.00	\$ 87,434.61	36.22%	37.00%	45.35%	43.73%
Land Use	\$ 303,709.00	\$ 303,709.00	\$ 100,469.57	\$ 203,239.43	\$ 14,558.40	\$ 188,681.03	37.87%	35.49%	40.48%	39.91%
Planning & Zoning	\$ 7,120.00	\$ 7,120.00	\$ 310.00	\$ 6,810.00	\$ -	\$ 6,810.00	4.35%	3.57%	6.21%	5.81%
Zoning Board of Appeals	\$ 1,640.00	\$ 1,640.00	\$ -	\$ 1,640.00	\$ -	\$ 1,640.00	0.00%	5.21%	0.00%	22.22%
Property Insurance	\$ 140,000.00	\$ 140,000.00	\$ 84,291.39	\$ 55,708.61	\$ -	\$ 55,708.61	60.21%	43.61%	44.85%	44.01%
Probate	\$ 5,786.00	\$ 5,786.00	\$ -	\$ 5,786.00	\$ -	\$ 5,786.00	0.00%	100.00%	96.97%	0.00%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 150.00	\$ 2,085.00	\$ -	\$ 2,085.00	6.71%	17.79%	14.94%	25.58%
Economic Development	\$ 2,000.00	\$ 2,000.00	\$ 490.00	\$ 1,510.00	\$ -	\$ 1,510.00	24.50%	29.50%	26.75%	0.00%
Elections	\$ 44,931.00	\$ 44,931.00	\$ 13,976.81	\$ 30,954.19	\$ 491.71	\$ 30,462.48	32.20%	8.70%	33.40%	26.58%
Parks/Town Building Ops	\$ 798,907.00	\$ 798,907.00	\$ 205,484.57	\$ 593,422.43	\$ 7,281.09	\$ 586,141.34	26.63%	28.98%	24.36%	24.02%
Police	\$ 404,927.00	\$ 404,927.00	\$ 67.28	\$ 404,859.72	\$ -	\$ 404,859.72	0.02%	0.00%	0.02%	0.01%
Fire Commission	\$ 210,797.00	\$ 210,797.00	\$ 47,249.31	\$ 163,547.69	\$ 36,854.63	\$ 126,693.06	39.90%	62.26%	55.12%	48.25%
Animal Control	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	\$ -	100.00%	85.71%	85.71%	85.71%
Fire Marshal	\$ 29,500.00	\$ 29,500.00	\$ 3,794.49	\$ 25,705.51	\$ -	\$ 25,705.51	12.86%	5.48%	7.85%	27.31%
Emergency Management	\$ 19,293.00	\$ 19,293.00	\$ 6,270.35	\$ 13,022.65	\$ -	\$ 13,022.65	32.50%	0.00%	0.00%	0.00%
Highways and Streets	\$ 1,028,960.00	\$ 1,028,960.00	\$ 283,707.60	\$ 745,252.40	\$ 62,723.10	\$ 682,529.30	33.67%	47.35%	36.89%	34.18%
Public Building Commission	\$ 540.00	\$ 540.00	\$ -	\$ 540.00	\$ -	\$ 540.00	0.00%	0.00%	0.00%	0.00%
Public Health Admin	\$ 30,250.00	\$ 30,250.00	\$ 13,995.82	\$ 16,254.18	\$ -	\$ 16,254.18	46.27%	42.22%	41.12%	41.04%
Seniors / Social Services	\$ 180,563.00	\$ 180,563.00	\$ 44,193.29	\$ 136,369.71	\$ 2,000.00	\$ 134,369.71	25.58%	36.28%	33.17%	29.21%
Library	\$ 292,286.00	\$ 292,286.00	\$ 95,906.61	\$ 196,379.39	\$ 18,652.99	\$ 177,726.40	39.19%	41.23%	40.94%	42.43%
Conservation	\$ 1,625.00	\$ 1,625.00	\$ 480.00	\$ 1,145.00	\$ -	\$ 1,145.00	29.54%	36.31%	33.02%	33.33%
Waste Collection	\$ 510,982.00	\$ 517,035.25	\$ 166,492.35	\$ 350,542.90	\$ -	\$ 350,542.90	32.20%	28.53%	29.13%	29.03%
<b>Totals</b>	<b>\$ 6,285,574.00</b>	<b>\$ 6,285,574.00</b>	<b>\$ 1,693,740.36</b>	<b>\$ 4,591,833.64</b>	<b>\$ 149,524.04</b>	<b>\$ 4,442,309.60</b>	<b>29.33%</b>	<b>33.14%</b>	<b>40.45%</b>	<b>40.78%</b>

Criteria for Highlight: Budget is both over 33.3% expensed (as 33.3% of the fiscal year has passed) and is overexpended compared to all prior three years.

Fixed annual costs; including Auditing, Property Insurance, Probate and Animal Control; are exempt from this review process.



Proposed FY 2021 Transfers - November 10, 2020					
\$ 6,300	To	Insurance Waiver - Personnel Services	From	\$ 6,300	Health Insurance - Personnel Services
		<i>Rationale: We have more people waiving insurance this year than expected. Additionally, our auditor has recommended that the waivers be taken out of a separate line than anything else for accounting purposes. Thus, the Finance Department is requesting that this transfer be made from the Health Insurance line to a new Insurance Waiver line.</i>			

**Town of Bolton, Connecticut  
Board of Finance  
Meeting Schedule for Calendar Year 2021**

**Thursday, January 21, 2021**

**Thursday, February 18, 2021**

**Thursday, March 18, 2021**

**Thursday, April 15, 2021**

**Thursday, May 20, 2021**

**Thursday, June 17, 2021**

**Thursday, September 16, 2021**

**Thursday, October 21, 2021**

**Thursday, November 18, 2021**

**Thursday, December 16, 2021**

All meetings are held via ZOOM at 7:15 P.M unless posted otherwise.