

**BOLTON BOARD OF FINANCE
REGULAR MEETING
THURSDAY, JUNE 18, 2020 – 7:15 pm
VIRTUAL MEETING VIA ZOOM WEBSITE PLATFORM
Minutes**

Board of Finance Members Present: Chairman Emily Bradley, Charles Danna Jr., Ross Lally, Kristen Gourley, and Robert DePietro

Board of Finance Members Absent: Richard Tuthill, Vice-Chair Robert Munroe

Board of Selectmen Present: Selectman Robert DePietro and First Selectman Sandra Pierog (joined meeting at 7:26 p.m.)

Staff Present: Town Administrator Joshua Steele Kelly, Chief Financial Officer Jill Collins, and Board Clerk Linda McDonald

Others Present: Nick Lavigne

1. Call to Order: E. Bradley called the meeting to order at 7:23 p.m.
2. Public Participation: J. Kelly reported the Town has not seen any new cases of COVID-19 in two weeks. Town Hall has partially opened. Working on claims to qualify for FEMA reimbursements of COVID-related purchases.

S. Pierog reported the Town and Library staff are working on opening the library in a few weeks.
3. Approval of May 21, 2020 Minutes: KG MOVED to approve the May 21, 2020 regular meeting minutes as amended. CD SECONDED. By roll call vote, MOTION CARRIED 4:0:0. (unable to get audio from R. DePietro).
4. Elected Official and Town Staff Reports
 - a) Tax Collection Summary:

J. Collins reported, as of May 31, 2020, the current tax levy collected is at 100.13 % of the revised number. The motor vehicle levy collected is at 101.20% and the supplemental motor vehicle levy collected is at 102.09%. The total levy is 100.36%. There is one more months' worth of collection for this fiscal year. J. Kelly said the tax bills are scheduled to go out on time.
 - b) Town Update: For revenues, J. Collins said a few items have slowed down as expected as a result of the COVID-19 virus.

For expenditures, J. Kelly reported there are no line item areas that would meet his criteria of concern.

For budget transfers, J. Kelly said most of the town government budget transfers are for projects the town is trying to complete before the end of the year or COVID-19 related. A

transfer from building and grounds to building improvement is for a Town Hall security system installation to limit face-to-face interaction (\$9,903.83).

c) BOE Update: As of May 31, 2020, the BOE has expended 84% of their budget. E. Bradley complimented Joseph Maselli, Principal of Bolton High School, and Superintendent of Schools Kristin Heckt on their great work putting together the 8th grade graduation at Mansfield Drive-In.

5. New Business

a) Town and BOE List of Reductions:

E. Bradley reported, per the BOF vote at the May 6, 2020 Special Meeting to adopt the budget request for the fiscal year ending June 30, 2021 with a \$25,000 reduction from the Town's original ask, the Board of Selectmen took action at their meeting on June 2 to identify from which budget lines the \$25,000 reduction would come. The Board of Selectmen unanimously voted on the following reduction:

56. Capital Improvements -\$10,000 Bolton Center School Window Replacement -\$15,000 Firehouse Storage Garage

The Board of Education voted at their June 11, 2020 meeting that the \$30,000 reduction from the BOE's original ask would come from the Personnel Benefits budget line. J. Collins reported the BOE received a rate reduction in health insurance from 19.5% to 19%.

6. Adjournment:

E. Bradley noted the board members may have questions for the BOS or BOE before the next regular meeting scheduled for September. She asked members to forward any questions or concerns to her and she would follow-up with First Selectman Sandra Pierog, Town Administrator Joshua Kelly, BOE Chair Andrew Broneill or Superintendent of Schools Kristin Heckt for response.

E. Bradley adjourned the regular meeting at 8:01 p.m.

Next Meeting: September 17, 2020 Regular Meeting - 7:15 PM

Respectfully submitted by *Linda H. McDonald*

Linda H. McDonald, Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.