

**BOLTON BOARD OF FINANCE
SPECIAL MEETING
JUNE 7, 2023
HYBRID MEETING VIA ZOOM WEBSITE PLATFORM &
TOWN OF BOLTON, 222 BOLTON CENTER RD, BOLTON
MINUTES**

Board of Finance Members Present: Robert Munroe – Vice Chair, Charlie Danna Jr., Amanda Gordon, and Ashley Phelan

Staff Present: Jill Collins – Chief Financial Officer and James Rupert – Town administrator.

Absent: Ross Lally – Chairman, Mather Clarke, and Kristen Gourley

1) Call to Order: R. Munroe called this meeting to order at 7:15 PM.

2) Public Participation:

3) New Business:

a) Consider and possibly act on: Transfer of appropriations:

R. Munroe went over the transfers provided.

- \$200 from the Inland Wetlands Commission Advertising budget to the Board of Finance Payroll budget to cover under budgeted payroll account.
- \$53 from the Building and Land Use Payroll budget to the Assessor Advertising budget to cover shortage in advertising account.
- \$23,000 from the Building and Land Use Payroll budget to the Refuse Services Tipping Fees budget to cover under-budgeted account.
- \$825 from the Building and Land Use Payroll budget to the Assessor Training budget to cover under-budgeted training account.
- \$4,400 from the Building and Land Use Payroll budget to the Assessor Payroll budget to cover under-budgeted payroll account.
- \$536 from the Building and Land Use Payroll budget to the Assessor Dues and Fee budget to cover under-budgeted account.
- \$5,300 from the Administration Legal budget to the Refuse Services Refuse Removal budget to cover under-budgeted account.

C. Danna MOVED to approve the transfer of appropriations. A. Gordon SECONDED.

J. Rupert explained that the Assessor's budget was put together by our previous Assessor who was only part time, whereas the current Assessor is shared with

Wilmington and we will receive some money back from Wilmington at the end of the fiscal year.

By roll call vote, passes UNANIMOUSLY 4:0:0.

b) Consider and possibly act on: Supplemental appropriations for Town Meeting:

J. Collins explained this has to go to Town Meeting first, and she only added this just in case, so no discussion is necessary.

4) Adjourn: R. Munroe adjourned this meeting at 7:27 PM.

Next Meetings:

June 15th, 2023 – Regular Meeting

Respectfully submitted by Ashleigh N. Johnson, Board Clerk

Ashleigh N. Johnson

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

SEE ATTACHMENTS UNDER SEPARATE COVER.