

Finance Committee  
Special Meeting  
Tuesday, January 16, 2024  
Town Hall / Zoom

Minutes

Finance Committee Members Present: Ross Lally (Chair), Robert Morra, Amanda Gordon, Rhea Klein

Finance Committee Members Absent: Ashley Phelan, Robert Munroe, Christopher Connolly

Others Present: Kristin Hecht (Superintendent of Schools), James Rupert (Town Administrator), Rodney Fournier (First Selectman), John Butrymovich (Buildings and Grounds), Sean Bailey (Highway Department)

1. Call to Order
  - a. Ross Lally Called the meeting to order at 5:00 p.m.
2. Public Comment
  - a. James Loersch stated that the town needs a new town hall to replace the current inadequate structure on the town green. He stated that the best location would be on the site of the Notch Road Municipal Building after it has been demolished.
3. Approval of Minutes, January 18, 2023
  - a. Robert Morra MOVED to approve the minutes as written. Amanda Gordon SECONDED. By rollcall vote PASSES 1:0:3.
4. Discussion on CAPA Budget
  - a. Robert Morra noted that we did not yet have a figure for the grand list after the recent revaluation. We need this figure to determine the minimum capital investment required by the town charter.
5. Board of Education (BOE)
  - a. Kristin Hecht led the discussion with supporting details from John Butrymovich. The proposed expenditures cover maintenance and repairs of school buildings and their associated grounds, purchase of vehicles (plows, vans, utility trucks), maintenance equipment (mowers, floor scrubbers), and state-mandated HVAC 5-year assessments.
  - b. Amanda Gordon noted that the former Board of Finance had suggested spreading out expenditures over multiple years where possible to avoid larger lump-sum capital requests.
    - i. Robert Morra noted that this approach would also reduce the need for bonding which in turn would reduce interest payments to save money.
    - ii. Ross Lally asked if this would be good to do for vehicle purchase. John Butrymovich noted that the vehicles are on a cycle that replaces one per year, effectively spreading the costs over time.
    - iii. Committee agreed that funding should be set aside for the following upcoming expenses:

1. Line 1 – Center School 2029 HVAC assessment. \$8,000 in FY 2025, FY 2026, FY2027, and FY2028.
  2. Line 6 – Center School Well and Freezer Generator. \$35,000 FY2026 and \$38,600 in FYI 2027.
  3. Line 7 – High School 2029 HVAC assessment. \$8,000 in FY 2025, FY 2026, FY2027, and FY2028.
6. Board of Selectmen
- a. James Rupert led the discussion with supporting details from John Butrymovich and Sean Bailey. The proposed expenditures cover maintenance and repairs of town buildings, recreational facilities, and their associated Infrastructure. It also covers the purchase of vehicles (plows, vans, utility trucks), and purchase equipment (mowers, floor scrubbers).
  - b. Jim Rupert made two corrections to the proposed plan to reflect their relative priority:
    - i. Move Line 11 (Herrick Park Lodge Roof Replacement) from FY2026 to FY2025.
    - ii. Move Line 21 (Library Roof) from FY2025 to FY2026
  - c. Sean ??? justified the \$120,000 acquisition of a highway excavator in that rentals were costly and hard to find when needed. Additionally, the town's backhoes were inadequate for some of the larger upcoming projects in both capacity and ability to work on soft ground.
  - d. James Rupert also added \$42,000 to line 32 (Modular office) to cover the maximum expected rental costs for FY2025.
7. Consider and Act on CAPA Budget
- a. Postponed until our next meeting because key participants had to leave for another meeting at 6:00 p.m.
8. Adjournment
- a. Robert Morra MOVED to adjourn. Amanda Gordon SECONDED. Meeting adjourned at 6:02 p.m. By rollcall vote PASSES 4:0:0.

**TOWN OF BOLTON  
FINANCE COMMITTEE  
SPECIAL MEETING MINUTES  
Town Hall/ZOOM\*  
JANUARY 18, 2024 – 7:15 P.M.**

**Finance Committee Members Present:** Ross Lally – Chairman, Robert Munroe – Vice Chair, Ashley Phelan, Amanda Gordon, Rhea Klein, and Robert Morra (arrived at 7:25 PM).

**Staff Present:** Jill Collins – Chief Financial Officer, Rodney Fournier – First Selectman, Ashleigh Johnson – Board Clerk

**Board of Education Members Present:** Kristin Heckt – Superintendent

**Others Present:** Nick Lavigne - CVC

1) **Call to Order:** R. Lally called this meeting to order at 7:20 PM.

2) **Public Participation:** None.

3) **Approval of Minutes:**

a) **December 21, 2023 – Regular Meeting:**

In attendance section, “Finance Committee Members Present In- Person: ...Ashley ~~Phalen~~  
**Phelan**”.

A. Gordon MOVED to approve the minutes with corrections. A. Phelan SECONDED. By roll call vote, passes UNANIMOUSLY 5:0:0.

4) **Elected Official and Town Staff Reports:**

a) **BOE Budget Update:**

K. Heckt announced that they are 39% expended compared to 41% last year. She reminded everyone that Special Education changes can go up or down at any time. She anticipates salaries and wages to increase due to unfilled positions. R. Munroe expressed concern for what he estimates to be \$1 million unspent to be returned by BOE. K. Heckt reminded him that the teachers haven’t been paid their full salaries yet and she doesn’t anticipate having a \$1 million give back.

b) **Town Update:**

**1) Revenue Summaries:**

J. Collins announced that as of 12/31/2023, our current year levy percentage collected for FY24 is 100.77%, motor vehicle is 96.27%, and we have begun collecting supplemental motor vehicle taxes. J. Collins presented other revenues and stated there are not any troubling areas.

**2) Expenditure Summaries:**

J. Collins stated expenditures are all on target except for waste collections. A. Gordon asked if we should be concerned about elections. R. Lally doesn't believe we should be concerned as it will depend on the number of referendums needed and stated that last year only one referendum was needed to pass the budget.

**3) Transfers:**

The transfers were presented to the committee. There were no questions or concerns from the committee.

**5) Discussion**

**a) How committee members work together as a team when presenting and reviewing the new budget:**

R. Lally explained how BOF worked together previously when presenting and reviewing the new budget and asked if the Finance Committee would like to keep it the same or change things.

A. Phelan recommended to be clear on the purpose of the meetings and not meet if we don't have all the information needed for the meetings. R. Morra recommended members of the other boards to be more involved to be able to answer questions from the public. A. Gordon recommended working on communication with the public and possibly creating some kind of subcommittee to work on that and discussing policies for the committee. K. Heckt recommended having a discussion on what this looks like. A. Gordon recommended a dedicated plan to tackle this. The Committee recommended adding budget calendar discussion and subcommittee planning to the agenda for the next meeting.

**5) Adjournment:**

R. Lally adjourned this meeting at 8:44 PM.

**Next Meetings:**

**February 15, 2024**

**March 21, 2024**

Respectfully submitted by Ashleigh N. Johnson, Board Clerk

*Ashleigh N. Johnson*

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

SEE ATTACHMENTS UNDER SEPARATE COVER.

**TOWN OF BOLTON  
FINANCE COMMITTEE  
REGULAR MEETING MINUTES  
Town Hall/ZOOM\*  
JANUARY 25, 2024 – 5 P.M.**

**Finance Committee Members Present:** Ross Lally – Chairman, Robert Munroe – Vice Chair, Ashley Phelan (Arrived at 5:02), Amanda Gordon, Rhea Klein, Chris Connelly, and Robert Morra

**Staff Present:** Jill Collins – Chief Financial Officer, Jim Rupert – Town Administrator, and Ashleigh Johnson – Board Clerk

**Board of Education Members Present:** Kristin Heckt – Superintendent

**1) Call to Order:**

R. Lally called this meeting to order at 5 PM.

**2) Public Comment:**

J. Loersch stated that the town hall was built in 1914 and many other buildings in the town have been rebuilt and/or updated and he stated that our priorities are in the wrong place.

**3) Discussion on Budget Calendar:**

The budget calendar was presented, and it was stated that this was for information purposes.

**4) Discussion on CAPA Budget:**

R. Morra stated he spoke to the Assessor, and she will not have the Grand List finalized until February 1<sup>st</sup>. He stated that this will make it difficult to know what to base the budget on, but he estimated we will need to reduce the CAPA budget to around \$600,000.

R. Morra recommended splitting the cost of the excavator into two years. J. Rupert stated if we do that, we should consider adding rental funds to the Highway's budget because there will be projects, they cannot complete without the excavator.

The Commissioners decided to add \$11,000 to Assessor's office revaluation for FY25-FY29 to prepare for next revaluation, add \$50,000 to Fire Commission strategic plan – removing \$50,000 from Heritage Farm restoration and code compliance, split the cost of highway excavator \$60,000 for FY 25 and \$60,000 for FY 26, lower modular office lease to \$12,722.43, add \$50,000 to grant matches, remove \$68,000 from district utility truck with plow (2005) and move to FY26. K.

Heckt recommended proposing a transfer of funds from salaries due to unfilled positions at the

school to the replacement of pump #2 high school geothermal pump and control so we can remove it from FY25 and do it in FY24.

A. Gordon recommended saving towards Town Hall improvements in the bonding projects.

**5) Consider and Act on CAPA Budget:**

A. Gordon MOVED to approve and send to BOS for consideration a CIP that includes \$479,625 for Town and \$204,125 for BOE with a total of \$683,750 for FY25 CIP. R. Morra SECONDED. By roll call, PASSES 6:0:0.

**6) Adjournment:**

R. Lally adjourned this meeting at 6:23 PM.

**Next Meetings:**

**February 15, 2024**

**March 21, 2024**

Respectfully submitted by Ashleigh N. Johnson, Board Clerk

*Ashleigh N. Johnson*

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

SEE ATTACHMENTS UNDER SEPARATE COVER.

TAX COLLECTOR  
1.31.24

	ADOPTED	COLLECTIONS			RETURNED	Transfers	NET COLLECTION		PERCENTAGE
		YTD	REFUNDS	PAYMENTS			1.31.24	FY 24 BUDGET	
CURRENT YR.LEVY	\$ 17,614,056.00	\$ 17,825,321.95	\$ (8,966.12)	\$ (54,055.90)	\$ 855.12	\$ 17,763,155.05		100.85%	
MOTOR VEHICLE	\$ 1,787,741.00	\$ 1,737,900.13	\$ (6,746.36)	\$ (638.17)	\$ 970.95	\$ 1,731,486.55		96.85%	
SUPP.MV LEVY	\$ 195,000.00	\$ 136,346.97	\$ -	\$ -	\$ -	\$ 136,346.97		69.92%	
<b>SUB TOTAL</b>	<b>\$ 19,596,797.00</b>	<b>\$ 19,699,569.05</b>	<b>\$ (15,712.48)</b>	<b>\$ (54,694.07)</b>	<b>\$ 1,826.07</b>	<b>\$ 19,630,988.57</b>		100.17%	
PRIOR YEARS	\$ 75,000.00	\$ 119,819.93	\$ (1,895.97)	\$ -	\$ (1,883.88)	\$ 116,040.08		154.72%	
INTEREST & FEES	\$ 55,000.00	\$ 57,582.79	\$ (64.90)	\$ (12.74)	\$ 57.81	\$ 57,562.96		104.66%	
<b>TOTAL</b>	<b>\$ 19,726,797.00</b>	<b>\$ 19,876,971.77</b>	<b>\$ (17,673.35)</b>	<b>\$ (54,706.81)</b>	<b>\$ 0.00</b>	<b>\$ 19,804,591.61</b>		100.39%	

PREVIOUS YEAR CURRENT YR LEVY COLLECTED

7.31.2023	8.31.2023	9.30.23	10.31.2023	11.30.2023	12.31.2023
80.73%	99.99%	100.34%	100.45%	100.54%	100.77%
1.31.2024	2.28.2024	3.31.2024	4.30.2024	5.31.2024	6.30.2024
100.85%					
7.31.2022	8.31.2022	9.30.2022	10.31.2022	11.30.2022	12.31.2022
86.13%	99.24%	99.63%	100.92%	101.10%	101.25%
1.31.2023	2.28.2023	3.31.2023	4.30.2023	5.31.2023	6.30.2023
101.23%	101.29%	101.38%	99.98%	100.11%	100.11%

Town of Bolton - FY2024 Revenue Statement - January 31, 2024

	Adopted Budget	Revised Revenues	Actual to Date	Balance Due To Adopted Budget	Balance Due To Revised Forecast	% COLLECTION TO REVISED FORECAST
<b>General Fund Revenue</b>						
<b>Property Taxes</b>						
Current Property Tax	\$17,614,056.00	\$17,614,056.00	\$17,763,155.05	\$149,099.05	\$149,099.05	100.85%
Motor Vehicle Tax	\$1,787,741.00	\$1,787,741.00	\$1,731,486.55	(\$56,254.45)	(\$56,254.45)	96.85%
Supplemental MV Lewy	\$195,000.00	\$195,000.00	\$136,346.97	(\$58,653.03)	(\$58,653.03)	69.92%
Prior Year's Taxes	\$75,000.00	\$75,000.00	\$116,040.08	\$41,040.08	\$41,040.08	154.72%
Interest & Fees	\$55,000.00	\$55,000.00	\$57,562.96	\$2,562.96	\$2,562.96	104.66%
<b>Total Taxes</b>	<b>\$19,726,797.00</b>	<b>\$19,726,797.00</b>	<b>\$19,804,591.61</b>	<b>\$77,794.61</b>	<b>\$77,794.61</b>	<b>100.39%</b>
<b>State of Connecticut Education Grants</b>						
ECS	\$2,626,382.00	\$2,626,382.00	\$1,341,608.00	(\$1,284,774.00)	(\$1,284,774.00)	51.08%
Adult Education	\$5,797.00	\$5,797.00	\$3,837.00	(\$1,960.00)	(\$1,960.00)	66.19%
<b>Total State of CT Ed</b>	<b>\$2,632,179.00</b>	<b>\$2,632,179.00</b>	<b>\$1,345,445.00</b>	<b>(\$1,286,734.00)</b>	<b>(\$1,286,734.00)</b>	<b>51.12%</b>
<b>Other Grants</b>						
Municipal Transition Grant	\$469,204.00	\$469,204.00	\$469,203.54	(\$0.46)	(\$0.46)	100.00%
Municipal Revenue Sharing	\$0.00	\$0.00	\$130,866.31	\$130,866.31	\$130,866.31	N/A
Pilot: New Tiered Reimb. Disabled	\$31,984.00	\$31,984.00	\$34,383.23	\$2,399.23	\$2,399.23	107.50%
Veterans Grant	\$800.00	\$800.00	\$883.02	\$83.02	\$83.02	110.38%
Pequot	\$2,500.00	\$2,500.00	\$2,760.66	\$260.66	\$260.66	110.43%
Misc. State Grants	\$3,244.00	\$3,244.00	\$1,081.33	(\$2,162.67)	(\$2,162.67)	33.33%
DOT Transportation Grant	\$5,000.00	\$5,000.00	\$5,020.00	\$20.00	\$20.00	100.40%
Municipal Projects	\$11,825.00	\$11,825.00	\$3,941.66	(\$7,883.34)	(\$7,883.34)	33.33%
Municipal Stabilization	\$24,859.00	\$24,859.00	\$0.00	(\$24,859.00)	(\$24,859.00)	0.00%
Law Enforcement	\$11,053.00	\$11,053.00	\$11,053.00	\$0.00	\$0.00	100.00%
	\$2,000.00	\$2,000.00	\$455.00	(\$1,545.00)	(\$1,545.00)	22.75%
<b>Total Other Grants</b>	<b>\$562,469.00</b>	<b>\$562,469.00</b>	<b>\$659,647.75</b>	<b>\$97,178.75</b>	<b>\$97,178.75</b>	<b>117.28%</b>
<b>Other Town Revenue</b>						
Tuition	\$94,839.00	\$94,839.00	\$64,291.12	(\$30,547.88)	(\$30,547.88)	67.79%
Town Clerk	\$85,000.00	\$85,000.00	\$54,068.67	(\$30,931.33)	(\$30,931.33)	63.61%
Selectmen Fees	\$12,745.00	\$12,745.00	\$5,735.50	(\$7,009.50)	(\$7,009.50)	45.00%
Building Official Fees	\$75,000.00	\$75,000.00	\$66,461.96	(\$8,538.04)	(\$8,538.04)	88.62%
Library	\$2,000.00	\$2,000.00	\$638.69	(\$1,361.31)	(\$1,361.31)	31.93%
Building Official Service	\$94,432.00	\$94,432.00	\$15,709.59	(\$78,722.41)	(\$78,722.41)	16.64%
Misc. Revenue	\$15,000.00	\$15,000.00	\$10,679.69	(\$4,320.31)	(\$4,320.31)	71.20%
Telephone	\$7,500.00	\$7,500.00	\$0.00	(\$7,500.00)	(\$7,500.00)	0.00%
Interest	\$15,000.00	\$15,000.00	\$358,563.68	\$343,563.68	\$343,563.68	2390.42%
Rental	\$31,824.00	\$31,824.00	\$19,002.00	(\$12,822.00)	(\$12,822.00)	59.71%
Shared Services-Assessor	\$58,582.00	\$58,582.00	\$14,645.50	(\$43,936.50)	(\$43,936.50)	25.00%
Senior Donations	\$0.00	\$0.00	\$575.00	\$575.00	\$575.00	100.00%
<b>Total Other Town Revenue</b>	<b>\$491,922.00</b>	<b>\$491,922.00</b>	<b>\$610,371.40</b>	<b>\$118,449.40</b>	<b>\$118,449.40</b>	<b>124.08%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$23,413,367.00</b>	<b>\$23,413,367.00</b>	<b>\$22,420,055.76</b>	<b>(\$993,311.24)</b>	<b>(\$993,311.24)</b>	<b>95.76%</b>

	Adopted Budget	Revised Revenues	Actual to Date	Balance Due To Adopted Budget	Balance Due To Revised Forecast	% COLLECTION TO REVISED FORECAST
<b>BOARD OF EDUCATION</b>						
Excess Cost Grant	\$128,207.00	\$128,207.00	\$0.00	(\$128,207.00)	(\$128,207.00)	0.00%
Federal Grants	\$212,174.00	\$212,174.00	\$5,951.99	(\$206,222.01)	(\$206,222.01)	2.81%
SHEFF	\$60,150.00	\$60,150.00	\$27,766.72	(\$32,383.28)	(\$32,383.28)	46.16%
CHOICE Grant TEAM	\$350,000.00	\$350,000.00	\$107,114.00	(\$242,886.00)	(\$242,886.00)	30.60%
Donations	\$750.00	\$750.00	\$0.00	(\$750.00)	(\$750.00)	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Total Board of Education Grants</b>	<b>\$751,281.00</b>	<b>\$751,281.00</b>	<b>\$140,832.71</b>	<b>(\$610,448.29)</b>	<b>(\$610,448.29)</b>	<b>18.75%</b>
<b>ADDITIONAL TOWN</b>						
Town Aid Roads	\$	199,975.00	\$199,003.96	(\$971.04)	(\$971.04)	99.51%
<b>Total Additional Town Grants</b>	<b>\$199,975.00</b>	<b>\$199,975.00</b>	<b>\$199,003.96</b>	<b>(\$971.04)</b>	<b>(\$971.04)</b>	<b>99.51%</b>
<b>TOTAL BOARD OF EDUCATION AND OTHER TOWN GRANTS</b>	<b>\$951,256.00</b>	<b>\$951,256.00</b>	<b>\$339,836.67</b>	<b>(\$611,419.33)</b>	<b>(\$611,419.33)</b>	<b>35.73%</b>

# **INTEREST REPORT**

<b>Month</b>	<b>Accumulative Total</b>	<b>Monthly interest received</b>
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July	\$ 21,938.15	\$ 21,938.15
August	\$ 85,714.54	\$ 63,776.39
September	\$ 143,835.75	\$ 58,121.21
October	\$ 207,751.98	\$ 63,916.23
November	\$ 259,602.22	\$ 51,850.24
December	\$ 311,494.86	\$ 51,892.64
January	\$ 358,563.68	\$ 47,068.82
February		
March		
April		
May		
June		

FY2024 January 30, 2023		Adopted Budget	Revised Budget	Expense YTD	Balance	Encumbrance	Unexpended	% Expended	FY23	FY22	FY21
Administration	\$ 700,500.00	\$ 700,500.00	\$ 700,500.00	\$ 353,448.04	\$ 347,051.96	\$ 479.86	\$ 346,572.10	50.53%	38.78%	38.68%	42.10%
Board of Finance	\$ 2,450.00	\$ 2,450.00	\$ 2,450.00	\$ 350.00	\$ 2,100.00	\$ -	\$ 2,100.00	14.29%	17.39%	17.47%	12.73%
Financial Administration	\$ 240,308.00	\$ 240,308.00	\$ 240,308.00	\$ 128,943.80	\$ 111,364.20	\$ 222.99	\$ 111,141.21	53.75%	52.84%	53.17%	53.56%
Auditing	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 8,000.00	\$ 37,000.00	\$ -	\$ 37,000.00	17.78%	17.24%	18.87%	18.87%
Assessor	\$ 160,971.00	\$ 160,971.00	\$ 160,971.00	\$ 83,347.60	\$ 77,623.40	\$ 414.95	\$ 77,208.45	52.04%	52.57%	47.48%	54.60%
Tax Collector	\$ 94,912.00	\$ 94,912.00	\$ 94,912.00	\$ 47,012.22	\$ 47,899.78	\$ 859.83	\$ 47,039.95	50.44%	52.62%	57.24%	56.07%
Fringe Benefits	\$ 1,071,100.00	\$ 1,071,100.00	\$ 1,071,100.00	\$ 662,691.27	\$ 408,408.73	\$ -	\$ 408,408.73	61.87%	50.10%	49.15%	50.96%
Town Clerk	\$ 141,440.00	\$ 141,440.00	\$ 141,440.00	\$ 78,704.29	\$ 62,735.71	\$ 19,542.00	\$ 59,035.71	58.26%	57.53%	57.50%	56.98%
Land Use	\$ 386,837.00	\$ 386,837.00	\$ 386,837.00	\$ 188,916.30	\$ 197,920.70	\$ 3,700.00	\$ 178,378.70	53.89%	47.54%	46.11%	59.68%
Planning & Zoning	\$ 4,205.00	\$ 4,205.00	\$ 4,205.00	\$ 669.67	\$ 3,535.33	\$ -	\$ 3,535.33	15.93%	39.36%	16.02%	6.46%
Zoning Board of Appeals	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	\$ 291.85	\$ 1,358.15	\$ -	\$ 1,358.15	17.63%	18.55%	10.27%	3.96%
Property Insurance	\$ 155,000.00	\$ 155,000.00	\$ 155,000.00	\$ 82,962.54	\$ 72,037.46	\$ -	\$ 72,037.46	53.52%	54.26%	51.07%	60.59%
Probate	\$ 7,258.00	\$ 7,258.00	\$ 7,258.00	\$ 6,059.00	\$ 1,199.00	\$ -	\$ 1,199.00	83.48%	0.00%	95.18%	0.00%
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 2,235.00	\$ 525.00	\$ 1,710.00	\$ -	\$ 1,710.00	23.49%	27.04%	22.75%	10.96%
Economic Development	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 500.00	\$ -	\$ 500.00	80.00%			
Elections	\$ 67,830.00	\$ 67,830.00	\$ 67,830.00	\$ 18,638.48	\$ 49,191.52	\$ -	\$ 49,191.52	27.48%	59.73%	48.79%	59.96%
Police	\$ 311,300.00	\$ 311,300.00	\$ 311,300.00	\$ 120.89	\$ 311,179.11	\$ -	\$ 311,179.11	0.04%	0.37%	1.77%	0.02%
Fire Commission	\$ 257,981.00	\$ 257,981.00	\$ 257,981.00	\$ 110,626.33	\$ 147,354.67	\$ 56,602.69	\$ 90,751.98	64.82%	56.58%	59.49%	51.03%
Animal Control	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -	\$ -	100.00%	96.77%	0.00%	100.00%
Fire Marshal	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 11,019.27	\$ 20,980.73	\$ -	\$ 20,980.73	34.44%	29.55%	31.85%	23.40%
Emergency Management	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 3,126.72	\$ 7,873.28	\$ -	\$ 7,873.28	28.42%	57.98%	46.31%	49.90%
Highways and Streets	\$ 1,067,767.00	\$ 1,067,767.00	\$ 1,067,767.00	\$ 494,169.84	\$ 573,597.16	\$ 112,598.88	\$ 460,998.28	56.83%	65.98%	47.86%	61.65%
Public Building Commission	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ -	\$ 4,100.00	\$ -	\$ 4,100.00	0.00%	3.94%	0.00%	0.00%
Parks/Town Building Ops	\$ 826,719.00	\$ 826,719.00	\$ 826,719.00	\$ 418,992.05	\$ 407,726.95	\$ 15,827.98	\$ 391,898.97	52.60%	46.81%	47.41%	45.09%
Public Health Admin	\$ 28,409.00	\$ 28,409.00	\$ 28,409.00	\$ 14,529.02	\$ 14,004.98	\$ -	\$ 14,004.98	50.92%	50.48%	71.12%	46.27%
Veterans' Commission	\$ 600.00	\$ 600.00	\$ 600.00	\$ -	\$ 600.00	\$ -	\$ 600.00	0.00%			
Seniors / Social Services	\$ 175,469.00	\$ 175,469.00	\$ 175,469.00	\$ 87,322.89	\$ 88,021.11	\$ 4,985.79	\$ 83,035.32	52.64%	53.21%	51.17%	45.67%
Library	\$ 307,561.00	\$ 307,561.00	\$ 307,561.00	\$ 172,477.22	\$ 135,083.78	\$ 10,048.05	\$ 125,035.73	59.35%	58.02%	60.25%	56.72%
Recreation	\$ 11,144.00	\$ 11,144.00	\$ 11,144.00	\$ -	\$ 11,144.00	\$ -	\$ 11,144.00	0.00%			
Conservation	\$ 2,105.00	\$ 2,105.00	\$ 2,105.00	\$ 1,095.00	\$ 1,010.00	\$ -	\$ 1,010.00	52.02%	44.89%	38.43%	45.23%
Waste Collection	\$ 597,230.00	\$ 597,230.00	\$ 597,230.00	\$ 345,663.00	\$ 251,567.00	\$ 450.00	\$ 251,117.00	57.95%	53.71%	50.23%	51.03%
<b>Totals</b>	<b>\$ 6,724,081.00</b>	<b>\$ 6,724,081.00</b>	<b>\$ 6,724,081.00</b>	<b>\$ 3,328,202.29</b>	<b>\$ 3,395,878.71</b>	<b>\$ 225,733.02</b>	<b>\$ 3,170,145.69</b>	<b>52.85%</b>	<b>36.86%</b>	<b>36.89%</b>	<b>40.28%</b>

Department that will be underbudgeted

### FY2024 Transfers for January

\$	373.48	To	Payroll - Tax Collector <i>To cover shortage in the payroll line</i>	From	Other Payroll - Tax Collector
\$	3,500.00	To	Fire/Sec. Maint. & Supplie Services-Fire Comm <i>For emergency repairs - EGR value</i>	From	Repair & Maint. Supplies - Fire Comm.
\$	300.00	To	Repair & Maint. Services - Senior Services <i>To cover the cost of repairing the awning</i>	From	General Supplies - Senior Services
\$	5,976.00	To	Equipment - Highway <i>To cover the cost of purchasing a sander</i>	From	Tree Trimming - Highway
\$	6,000.00	To	Fire/Sec. Maint. & Supplie Services-Fire Comm <i>To cover the cost of an emergency repair to R134/ladder and annual testing</i>	From	Uniforms - Fire Comm.

**Town of Bolton, Connecticut  
Finance Committee  
Budget Calendar  
FY2025 Budget Calendar Draft**

- 3/15/24 Board of Education and Board of Selectmen Budgets Due to Finance Committee**
- 3/21/24 Finance Committee Regular Meeting – Including Board of Education presentation on FY2025 Budget and Board of Selectmen presentation FY2025 General Government, Capital & Debt Budgets Budget – Location Town Hall 7:15 PM
- 4/8-4/12/24 Bolton Public Schools Spring Recess
- 4/18/24 Finance Committee Regular Meeting – Including Budget Discussion – Location Town Hall 7:15 PM
- 4/22/24 Finance Committee Meeting (if needed) – Budget Discussion– Location Town Hall 7:15 PM**
- 4/26/24 *Budget Filed with Town Clerk (5 days prior to Public Hearing)*
- 4/26/24 *Public Notice Issued (5 days prior to Public Hearing)*
- 4/30/24 *Public Hearing/Finance Committee Special Meeting (if necessary)  
Time: 7:15 PM (THIS IS A TUESDAY) (Must be completed by May 1, 2024 by Charter)*
- 5/2/24 Finance Committee Special Meeting – Budget Adoption (Must adopt the budget on or before 5/10/24 by Charter)**
- 5/16/24 Finance Committee Regular Meeting
- 5/17/24 *Budget Filed with Town Clerk (5 days Prior to Referendum)*
- 5/17/24 *Budget Question Due to Town Clerk (5 days prior referendum)*
- 5/21/24 *Budget Referendum*

**The dates in blue are only dates used as placeholders, these dates will need to be set by the appropriate boards.**