

**TOWN OF BOLTON  
FINANCE COMMITTEE  
REGULAR MEETING  
7:15 P.M., THURSDAY, APRIL 17, 2025  
\*TOWN HALL/ZOOM\***

**Finance Committee Members Present at Town Hall/Zoom:** Chair Ross Lally, Member Robert Morra, Member Amanda Gordon, Member Rhea Klein (Zoom), Member Tyler Egner, Member Ashley Phelan. Absent was Member Chris Connelly

**Staff Present Via Town Hall/Zoom:** Chief Financial Officer Jill Collins, Board Clerk Mary Johnston, Selectmen Rodney Fournier, Board of Education Superintendent Kristin Heckt (7:16 p.m.)

**Others Present Via Town Hall/Zoom:** None

**1. Call to Order**

R. Lally called the meeting to order at 7:15 p.m.

R. Lally advised the Committee he will not vote on agenda items due to a conflict of interest.

**2. Public Participation:**

None.

**3. Approval of Minutes**

**3a. April 10, 2025, Special Meeting**

R. Morra said the motion in Section 4a. should be stricken from the Minutes. R. Morra MOVED to approve the April 10, 2025, Special Meeting Minutes as amended. A. Gordon SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0 AS AMENDED.

**4. Elected Official and Town Staff Reports**

**4a. Board of Education Update**

K. Heckt reminded the Committee of the transfers she mentioned at last week's meeting. K. Heckt reported that 63% of the FY 2025 budget has been expended which is the same as last year.

**4b. Tax Collection Summary**

**4c. Town Update**

**4d. Other**

None.

## **5. New Business**

### **5a. Discussion and Action: Annual Transfer to Suspense**

The Committee discussed the annual Transfer to Suspense as recommended by the Tax Collector. A. Gordon MOVED to move \$183.72 from three Personal Property accounts and \$17,523.21 for seventy Motor Vehicle and Supplemental Motor Vehicle accounts to the Annual Suspense Account. A. Phelan SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

## **6. Ongoing Business**

### **6a. Discussion of FY2025 Budgets (expenditures & revenues)**

There was no additional discussion on the FY 2025 budgets by the Committee. A. Phelan asked if the auditor questions had been addressed. J. Collins replied she will complete the questions from the auditor.

### **6b. Discussion of FY2026 Budgets (expenditures & revenues)**

K. Heckt stated the Board of Education have not received the costs for benefits but hope to receive that information soon.

### **6c. Discussion on Public Communication/Outreach**

The Committee held a lengthy discussion on the budget presentation and One Page Budget Document. K. Heckt added the Board of Education cannot send out any budget information after the budget is set. R. Lally stated the Committee should ask the Town Clerk about the communication rules for the budget. A. Gordon will complete the Budget Presentation by reviewing/updating the budget numbers and removing some presentation pages. R. Lally added the layout and format of the presentation looks good but the numbers need to be double checked. J. Collins will also review all budget presentation figures to make sure all the information is correct. A letter from the Committee will provide information on the budget drivers to the public. K. Heckt stated the same Board of Education presentation can be used during the Public Hearing.

### **6d. FY2026 Budget Calendar**

A. Gordon MOVED to approve the Revised FY 2026 Budget Calendar with the addition of the May 21, 2025, Special Meeting. R. Morra SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

## **7. Adjournment**

R. Morra MOVED to adjourn the meeting at 8:48 p.m. A. Gordon SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

Respectfully submitted by Mary J. Johnston

*Mary J. Johnston*

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR CORRECTIONS TO THESE MINUTES AND ANY CORRECTIONS HERETO.

SEE ATTACHMENTS UNDER SEPARATE COVER.

Next Scheduled Meetings

April 22, 2025 – Public Hearing/Special Meeting

April 23, 2025 – Special Meeting (if necessary) Wednesday

May 1, 2025 – Special Meeting (if necessary)

**TOWN OF BOLTON  
FINANCE COMMITTEE  
SPECIAL MEETING  
8:18 P.M., THURSDAY, APRIL 22, 2025  
\*TOWN HALL/ZOOM\***

**Finance Committee Members Present at Town Hall/Zoom:** Chair Ross Lally, Member Robert Morra, Member Amanda Gordon, Member Rhea Klein, Member Tyler Egner, Member Ashley Phelan (Zoom), Absent was Member Chris Connelly.

**Staff Present Via Town Hall/Zoom:** Chief Financial Officer Jill Collins, Board Clerk Mary Johnston, Town Administrator Jim Rupert, Selectmen Rodney Fournier, Board of Education Superintendent Kristin Heckt, Incoming Board of Education Superintendent David Caruso, Bolton Fire Chief Bruce Dixon, Board of Education Board Chair Andrew Bronielli

**Others Present Via Town Hall/Zoom:** Ashley Paggoli, Bernice Dixon, Christopher Davey

**1. Call to Order**

R. Lally called the meeting to order at 8:18 p.m.

R. Lally advised the Committee he will not vote on agenda items due to a conflict of interest.

**2. Correspondence:**

None.

**3. Ongoing Business**

**3a. Discussion as a result of the Public Hearing**

Comments made during the Public Hearing were not substantive to change the budget.

**3b. Discussion of FY2025/2026 Revenues & Expenditures**

**3c. Discussion of FY2024/2025 Revenues & Expenditures**

**3d. Discussion of Public Communication/Outreach**

A.Gordon MOVED to revised the One Pager to reflect the changes to the budget discussed tonight which includes \$54,182 in additional revenue, a reduction in Board of Selectmen expenses for benefits in the amount of \$24,592 and an additional \$75,000 in givebacks in this fiscal year for next fiscal year from the Board of Selectmen. R. Morra SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

A.Gordon MOVED to make the same changes from her last motion in the presentation from the Finance Committee. T. Egner SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

R. Fournier recommended using the heading "In Progress Proposed Budget" on all budget documents.

**3e. Budget Calendar**

R. Morra MOVED to cancel the April 23, 2025 Special Meeting. A. Gordon SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

**4. New Business**

**4a. Consider and possible action on Expenditures for FY2026**

No action was taken. The Committee will consider the expenditures at the May 1, 2025 Special Meeting.

**4b. Consider and possibly act on ballot question.**

No action was taken. The Committee will discuss the question at the May 1, 2025 Special Meeting.

**5. Adjournment**

R. Morra MOVED to adjourn the meeting at 8:47 p.m. T. Egner SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

Respectfully submitted by Mary J. Johnston

*Mary J. Johnston*

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR CORRECTIONS TO THESE MINUTES AND ANY CORRECTIONS HERETO.

SEE ATTACHMENTS UNDER SEPARATE COVER.

Next Scheduled Meetings April 17, 2025 – Regular Meeting  
May 1, 2025 – Special Meeting  
May 15, 2025 – Regular Meeting

**3.20 Town of Bolton, Connecticut  
Finance Committee  
Budget Calendar  
FY2026 Budget Calendar**

- 4/10/25 Finance Committee Special Meeting (If necessary) – Budget Discussion  
Location: Town Hall 7:15 PM
- 4/14-4/18/25 Bolton Public Schools Spring Recess
- 4/17/25 Finance Committee Regular Meeting – Location: Town Hall 7:15 PM
- 4/17/25 **Budget Filed with Town Clerk (5 days prior to Public Hearing)**
- 4/17/25 **Public Notice Issued (5 days prior to Public Hearing)**
- 4/22/25 **Public Hearing/Finance Committee Special Meeting (if necessary) Location: Town Hall  
Time: 7:00 PM (THIS IS A TUESDAY)** (Must be completed by May 1, 2025 by Charter)
- ~~4/23/25 Finance Committee Special Meeting (If necessary) – Budget Discussion  
Location: Town Hall 7:15 PM (THIS IS A WEDNESDAY) CANCELLED~~
- 5/1/25 **Finance Committee Special Meeting (If necessary) – Budget Discussion (Must adopt the budget on  
or before 5/10/25 by Charter)**
- 5/15/25 Finance Committee Regular Meeting – Location: Town Hall 7:15 PM
- 5/16/25 **Budget Filed with Town Clerk (5 days prior to Public Referendum)**
- 5/16/25 **Public Notice Issued (5 days prior to Public Referendum)**
- 5/20/25 **Budget Referendum**
- 5/21/25 Finance Committee Special Meeting Location: Town Hall 7:15 pm