

**TOWN OF BOLTON  
FINANCE COMMITTEE  
REGULAR MEETING  
7:15 P.M., THURSDAY, APRIL 17, 2025  
\*TOWN HALL/ZOOM\***

**Finance Committee Members Present at Town Hall/Zoom:** Chair Ross Lally, Member Robert Morra, Member Amanda Gordon, Member Rhea Klein (Zoom), Member Tyler Egner, Member Ashley Phelan. Absent was Member Chris Connelly

**Staff Present Via Town Hall/Zoom:** Chief Financial Officer Jill Collins, Board Clerk Mary Johnston, Selectmen Rodney Fournier, Board of Education Superintendent Kristin Heckt (7:16 p.m.)

**Others Present Via Town Hall/Zoom:** None

**1. Call to Order**

R. Lally called the meeting to order at 7:15 p.m.

R. Lally advised the Committee he will not vote on agenda items due to a conflict of interest.

**2. Public Participation:**

None.

**3. Approval of Minutes**

**3a. April 10, 2025, Special Meeting**

R. Morra said the motion in Section 4a. should be stricken from the Minutes. R. Morra MOVED to approve the April 10, 2025, Special Meeting Minutes as amended. A. Gordon SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0 AS AMENDED.

**4. Elected Official and Town Staff Reports**

**4a. Board of Education Update**

K. Heckt reminded the Committee of the transfers she mentioned at last week's meeting. K. Heckt reported that 63% of the FY 2025 budget has been expended which is the same as last year.

**4b. Tax Collection Summary**

**4c. Town Update**

**4d. Other**

None.

## **5. New Business**

### **5a. Discussion and Action: Annual Transfer to Suspense**

The Committee discussed the annual Transfer to Suspense as recommended by the Tax Collector. A. Gordon MOVED to move \$183.72 from three Personal Property accounts and \$17,523.21 for seventy Motor Vehicle and Supplemental Motor Vehicle accounts to the Annual Suspense Account. A. Phelan SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

## **6. Ongoing Business**

### **6a. Discussion of FY2025 Budgets (expenditures & revenues)**

There was no additional discussion on the FY 2025 budgets by the Committee. A. Phelan asked if the auditor questions had been addressed. J. Collins replied she will complete the questions from the auditor.

### **6b. Discussion of FY2026 Budgets (expenditures & revenues)**

K. Heckt stated the Board of Education have not received the costs for benefits but hope to receive that information soon.

### **6c. Discussion on Public Communication/Outreach**

The Committee held a lengthy discussion on the budget presentation and One Page Budget Document. K. Heckt added the Board of Education cannot send out any budget information after the budget is set. R. Lally stated the Committee should ask the Town Clerk about the communication rules for the budget. A. Gordon will complete the Budget Presentation by reviewing/updating the budget numbers and removing some presentation pages. R. Lally added the layout and format of the presentation looks good but the numbers need to be double checked. J. Collins will also review all budget presentation figures to make sure all the information is correct. A letter from the Committee will provide information on the budget drivers to the public. K. Heckt stated the same Board of Education presentation can be used during the Public Hearing.

### **6d. FY2026 Budget Calendar**

A. Gordon MOVED to approve the Revised FY 2026 Budget Calendar with the addition of the May 21, 2025, Special Meeting. R. Morra SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

## **7. Adjournment**

R. Morra MOVED to adjourn the meeting at 8:48 p.m. A. Gordon SECONDED the motion. MOTION CARRIED UNANIMOUSLY 5:0:0.

Respectfully submitted by Mary J. Johnston

*Mary J. Johnston*

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR CORRECTIONS TO THESE MINUTES AND ANY CORRECTIONS HERETO.

SEE ATTACHMENTS UNDER SEPARATE COVER.

Next Scheduled Meetings

April 22, 2025 – Public Hearing/Special Meeting

April 23, 2025 – Special Meeting (if necessary) Wednesday

May 1, 2025 – Special Meeting (if necessary)