

BOLTON CONSERVATION COMMISSION

Minutes

Regular Meeting

Thursday, September 7, 2017

7:00 p.m.

TOWN HALL

Members present: Rodney Parlee, Brenda Cataldo, Peter Van Dine

1.0 Preliminaries

1.1 Call Meeting to Order- The Chairman, Rod Parlee called the meeting to order at 7:09 p.m.

1.2 Approval of Agenda- A motion was made by Peter Van Dine, seconded by Brenda Cataldo to approve the agenda. The motion passed unanimously.

1.3 Approval of Minutes from Regular Meeting on July 10, 2017

A motion was made by Peter Van Dine and seconded by Rod Parlee to approve the regular meeting minutes as submitted. The motion passed unanimously.

2.0 Public Comment- none

3.0 Correspondence- Rod Parlee noted the following correspondence:

- CACIWC Membership Fees & Annual Conference
- ARC User - 2017
- 6 Sign-In sheets from the Freja Park kiosk.
- September 7, 2017 email from Fran Zygmunt to Rod Parlee, regarding; Breeding Bird Survey
- Rod Parlee read excerpts from the BOS Meeting, held on August 8, 2017.
- A discussion of the Stangland Parcel was made.

4.0 Financial Report-

4.1 Accounts Balance- Peter Van Dine reported on the current balance in all accounts.

4.2 A motion was made by Peter Van Dine, seconded by Brenda Cataldo, for CACIWC membership of \$60.00, which is a co-membership with IWC. Funds to come out of Professional & Business Account. The motion passed unanimously.

4.3 A motion was made by Peter Van Dine, seconded by Rod Parlee, to transfer from Office Expenditures to Professional & Business Account (P&B), the amount of \$165.00. On approval of such transfer, the expenditures that were approved at the August 14, 2017 BCC Meeting, be expended from the P&B account as directed by the Finance Department. The motion passed unanimously.

4.4 Peter Van Dine made a motion, seconded by Brenda Cataldo, that BCC Officers are authorized to request approval of a purchase order (PO) from the Town Administrator. After receipt of approved PO, the BCC Board will determine purchases based on a majority vote. The motion passed unanimously.

4.5 A motion was made by Peter Van Dine, seconded by Brenda Cataldo, to appropriate \$150.00 (for 3 attendees) to the CACIWC Annual Conference. Funds to come from the Professional & Business Account. The motion passed unanimously.

5.0 Unfinished Business

5.1 BCC Calendar Dates-Brenda Cataldo made a motion, seconded by Rod Parlee to approve the following BCC Meeting dates for the 2018 Bolton Town Calendar. January 8, February 5, March 5, April 2, May 7, June 4, July 9, August 6, September 10, October 1, November 8 and December 3. The motion passed unanimously.

BCC Events & Town Event Dates- A motion was made by Peter Van Dine, seconded by Brenda Cataldo to approve the following event dates for the 2018 Bolton Town Calendar. Winter Trails Day- January 13, Vernal Pools Day- March 24, Earth Day Celebration- April 21, Bolton Lake Regatta- May 20, Bolton Family Day- May 28, National Trails Day- June 2, Rifle-Bio Assessment- November 4, Bolton Winter Faire- December 1. The motion passed unanimously.

5.2 Stream Temperature Monitoring Update- The stream temperature monitoring will be reviewed.

5.3 Pet Waste Station Status- John Butrymovich agreed to install the Pet Stations at both Herrick and Freja Park and indicated that, the Town would manage the stations.

5.4 RBV Planning, Publicity for 11/5- It was agreed to hold the RBV identification process in Brenda Cataldo's garage.

5.5 Work parties for Freja Park, Herrick Park and Nathan Hale Greenway- The Commission will continue to work on ideas to establish trail work parties. Peter Van Dine and Rod Parlee agreed to meet with Ray Hardy to continue to review the Nathan Hale Greenway.

6.0 New Business

6.1 Photo Contest Publicity- Print up Photo Contest Flyers to place at park kiosks.

6.2 Heritage Farm Weekend 9/30 & 10/1- Tabling at this event was discussed.

6.3 BLWCA Special Meeting on October 12, 2017- Chair, Rod Parlee urged members to attend.

6.4 Outreach Ideas-Schedule Special Meeting- It was mentioned to include outreach ideas in the 2018 Bolton Town Calendar, as well as, at park kiosks.

7.0 Approval of Clerk's Invoice

Peter Van Dine made a motion to approve the clerk's invoice as submitted and was seconded by Rod Parlee. The motion passed unanimously.

8.0 Adjournment - A motion was made by Peter Van Dine, seconded by Rod Parlee to adjourn the meeting at 9:17 p.m. The motion passed unanimously.

Respectively submitted,

Brenda Cataldo
Conservation Commission Member

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

The next meeting is scheduled for Monday, October 2, 2017, 7:00 p.m. at Town Hall.