

**BOLTON CONSERVATION COMMISSION**  
**Regular Meeting**  
**Monday, September 10, 2018**  
**7:00 p.m.**  
**TOWN HALL**

Members Present: Chairman Rodney Parlee, Alan Bicknell, Brenda Cataldo and Peter Van Dine

Others Present: Recording Secretary Leslie Brand

**1.0 Preliminaries**

**1.1 Call Meeting to Order**

R. Parlee called the meeting to order at 7:15 p.m.

**1.2 Minutes Approval of August 13, 2018 Special Meeting**

Under 5.1 and 6.1 correct committee to Commission

P. Van Dine moved to accept the minutes as amended. Seconded by A. Bicknell. Motion passed unanimously.

**2.0 Public Comment**

None

**3.0 Correspondence**

Town of Bolton Ordinance Book update with an updated storm water ordinance. Accepted by BOS on June 5, 2018. Published in the Hartford Courant on June 19, 2018. Effective July 19, 2018.

\$100.00 received from England Hardware for calendar sponsorship.

Thank you letter to R. Parlee for \$25.00 contribution to the Land Conservation Council

“Volunteer Monitor” a newsletter of volunteer watershed monitoring

“ArcUser” The Magazine for Esri Software Users

P. Van Dine submitted maps of property taken under eminent domain for the Route 6 project with five rights of way that are potentially being conveyed back to the original property owners.

## **4.0 Financial Report**

P. Van Dine distributed the financial report. Payments were made to the Board Clerk and CACIWC. Funds were received for calendar sponsorship. R. Parlee asked if there could be separate categories for equipment donations and calendar sponsorship.

P. Van Dine moved as follows: The BCC hereby considers our membership in CACIWC to be a permanent commitment until otherwise noted. Therefore, the Treasurer of the Commission is authorized to request the payment of our share of the membership dues when requested by CACIWC. B. Cataldo seconded. Motion passed unanimously.

P. Van Dine noted the purchases of recycled paper have been planned for some time. The BCC will submit a purchase order to be appropriated with the Conservation Activity Fund up to \$70.00 to be submitted to Staples for this purpose. If turned down, this will be brought up to the BOS. A. Bicknell moved to purchase a ream of recycled paper from Staples. B. Cataldo seconded. Motion passed unanimously.

## **5.0 Unfinished Business**

### **5.1 Brochures-Final Proof**

R. Parlee forwarded the final proofs of the deadwood, vernal pool and Freja Park brochures to B. Cataldo on August 18, 2018. Review to continue.

P. Van Dine moved to request authorization to submit a purchase order for \$180.00 to Hedges & Hedges for printing of three brochures. A. Bicknell seconded. Motion passed unanimously.

### **5.2 Notch Pond Test Results-Appropriations**

Testing was done for oxygen content and ph. Temperatures were consistent. There were no surprises. Results will be distributed at the next meeting. Purple loosestrife was the only invasive weed noted. The pond was healthier than expected and testing was deemed successful. Testing is recommended in November after the leaves fall and before the pond freezes.

### **5.3 Open Space Mapping**

Pending. R. Parlee will send P. Van Dine the map and plan of open space. P. Van Dine to pursue.

### **5.4 Freja Park 50<sup>th</sup> Anniversary/Kiosk Reinstallation**

P. Van Dine and R. Parlee want to work the celebration around a little girl named Freja-a namesake of the park. The Freja Park deed was filed on January 22, 1969. The contract was signed on December 14, 1969. The Freja Park 50<sup>th</sup> anniversary will be on January 22, 2019. This will be added to the calendar.

A new piece of lexan may be purchased for the kiosk. A. Bicknell to pursue. R. Parlee sent a message to S. Pierog questioning when the kiosk will be reinstalled. Per S. Pierog, the kiosk will not be installed until November 2018 when the construction equipment will be removed from the area. Discussion ensued about the critical nature of having information available to the public on a kiosk.

### **5.5 End of Summer Stream Temperature Monitoring Update**

P. Van Dine noted that there are six monitors to be checked and data collected-two or three at a time. P. Van Dine and B. Cataldo to pursue.

### **5.6 Next BLWCA Meeting and Volunteer Monitoring Workshop.**

P. Van Dine will not be attending the monitoring workshop. The next BLWCA meeting will be held on Thursday, October 4, 2018 or Monday, October 8, 2018. The two main topics of discussion will be obtaining grant money and finding a graduate student to assist with stream monitoring.

## **6.0 New Business**

### **6.1 Bolton Lake Report**

P. Van Dine noted that the lake looks and tests fine but has tested for a high level of cyan bacteria. P. Van Dine will be present for the retesting. P. Van Dine will develop a recommendation of a future plan on how the BCC should be involved. The next meeting of the Friends of Bolton Lake will be October 22, 2018 at 7:00 p.m. at Town Hall.

### **6.2 2018-19 Calendar Dates, Production, Funding and Circulation**

B. Cataldo said that the calendars could go to printing by the end of the week. B. Cataldo solicited eleven sponsors for the calendar. P. Van Dine will pursue having Friends of Bolton Lake as the twelfth sponsor. Earth Day will be added to the calendar as the 50<sup>th</sup> anniversary of Earth Day. R. Parlee may attend the next meeting of the Bolton 300<sup>th</sup> anniversary on September 18, 2018.

### **6.3 Calendar Envelope (Postage) and “A Guide to Recycling” Inserts**

R. Parlee investigated bulk rate options through the town. No town options are available. P. Van Dine noted that bulk rate can only be used for “sent back” envelopes. B. Cataldo to check with Hedges & Hedges re: bulk rate. P. Van Dine suggested that if Hedges and Hedges doesn't have a bulk rate option that the BCC ask people to put a stamp on the return envelope. B. Cataldo to design an envelope for donations. P. Van Dine moved to include an envelope in the calendar provided that Hedges & Hedges can do it for less than \$100.00. A. Bicknell seconded. Motion passed unanimously.

There was discussion about including “A Guide to Recycling” in the calendar. Perhaps this would be too many inserts. A. Bicknell to research the differences between Town and State recycling rules.

### **6.4 Calendar Letter and Collage**

The chairman's letter in the calendar will have a request for donations. The commission members will review the letter and pick photos for “Citizen's Science”.

### **6.5 Freja/Herrick/BNSP Trail Monitor Report**

A. Bicknell walked the trails at Freja Park and BNSP. There was very little garbage and the leaves of the mountain laurel do not have the brown mold that was present in the spring. There was a bright red Indian Pipe by the water monitor (hobo) on the Mohegan Trail. The water is

running over the water bars at Freja Park and creating a gully. P. Van Dine to accompany A. Bicknell on the inspection of Herrick Park.

### **6.6 Restriping of Town/State Roads in Bolton**

R. Parlee noted that the new stripes on the shoulder of the road vary from a width of eleven to thirteen feet. State roads and town roads have different standards. It is called “road diet” when there is a narrower road to follow which also acts as traffic calming.

### **7.0 Approval of the Clerk’s Invoice**

P. Van Dine moved to approve the clerk’s invoice as submitted. B. Cataldo seconded. Motion passed unanimously.

### **8.0 Adjournment**

B. Cataldo moved to adjourn at 9:47 p.m. A. Bicknell seconded. Motion passed unanimously.

The next meeting is scheduled for Monday, October 1, 2018, 7:00 p.m. at Town Hall.

Respectfully submitted by Leslie Brand

*Leslie J. Brand*

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

