

**BOLTON CONSERVATION COMMISSION**  
**Regular Meeting**  
**Monday, December 3, 2018**  
**7:00 p.m.**  
**TOWN HALL**

Members Present: Chairman Rodney Parlee, Alan Bicknell and Peter Van Dine  
Others Present: Recording Secretary Leslie Brand

**1.0 Preliminaries**

**1.1 Call Meeting to Order**

R. Parlee called the meeting to order at 7:07 p.m.

**1.2 Minutes Approval of November 8, 2018 Regular Meeting**

P. Van Dine made a motion to approve the minutes as presented. A. Bicknell seconded. Motion passed unanimously.

**1.3 Approval of Calendar Dates for 2019**

January 12, 2019-Winter Trails Day

March 23, 2019-Vernal Pools Day

April 27, 2019-Bolton Earth Day Celebration

May 15, 2019-Photo Contest Entry Deadline

June 1, 2019-National Trails Day

October 19, 2019-BCC Peak Foliage Hike

November 3, 2019-17<sup>th</sup> Annual BCC Riffle Bio Assessment (RBV)

A. Bicknell made a motion to accept the dates as noted. P. Van Dine seconded. Motion passed unanimously.

**2.0 Public Comment**

No Public Comment

**3.0 Correspondence**

Request received from the Bolton Land Trust asking for a donation. P. Van Dine moved to donate the customary \$25.00 from the Conservation Activity Fund. A. Bicknell seconded. Motion passed unanimously.

Email received from Dawn Silveira noting that a report listing the Commission's activities is due by December 31, 2018, for inclusion in the Town's Annual Report.

Publications: "Connecticut State of the Birds 2018" published by the CT Audubon Society

"ArcUser" The Magazine for Esri Software Users Fall 2018 Edition

"What's In, What's Out" recycling flyer to be included in the BCC calendar.

**4.0 Financial Report**

**4.1 Propose FY2019-2020 Budget**

The Financial Report as of October 31, 2018 was presented. A. Bicknell made a motion to accept the report as presented. R. Parlee seconded. Motion passed unanimously.

The BOS is requesting a proposed budget by December 27, 2018. The BCC is proposing a 3.2% increase for FY2020.

A. Bicknell made a motion to have the Treasurer submit responses to the BOS on the questions for the FY 2020 budget of \$1,625.00 as discussed and agreed upon by the Commission. R. Parlee seconded. Motion passed unanimously.

#### **4.2 Conservation Activity Fund**

P. Van Dine will finish an outline of ideas on how to manage the fund and he will present the outline to Commission members to review ahead of the next meeting. P. Van Dine feels that the BCC should be tax payer funded as opposed to being a charity. P. Van Dine wants to formulate a policy for funding new projects. The Commission needs reasonably specific requests to spend funds legitimately and responsibly.

RESOLVED, It is recognized that pursuant to Connecticut General Statutes 7-148(c)(2)(k), that a special fund to be known as the Conservation Activity Fund (“the Fund”) be hereby established by the Board of Selectmen, which Fund shall be used in whole or in part for Conservation Commission Activities, including but not limited to: the purchase and sale of rain barrels, composting units and calendars. The operation of the fund shall be determined by the Finance and Administration Subcommittee of the Board of Selectmen. –October 2011

### **5.0 Unfinished Business**

#### **5.1 2019 Calendar Printing, Sales and Circulation**

100 calendars were printed and priced at \$10.00 each. The advertisers should all receive a calendar. Distribution was allocated as follows:

B. Cataldo-Bolton Veterinary Hospital, Georgina’s and Pet’s Store Next Store.

P. Van Dine-Bolton Physical Therapy, England’s and W. H. Preuss.

A. Bicknell-Amazing Hardwood Floors, Bolton Motors, Christina Ilies, DDS and Highland Park Market.

R. Parlee-Cropley’s Garden Center.

R. Parlee will be selling calendars at Cropley’s at their “Photos with Santa” event on Saturday, December 8, 2018, from 10-2.

Calendars are currently being sold at Cropley’s, England’s and the Town Hall.

P. Van Dine will have calendars available for sale at the FBL Holiday party.

A. Bicknell will take one to Fish Family Farm and R. Parlee will take one to the Six and Forty Four Package Store. Both will have flyers noting where calendars can be purchased. Each commission member will take 10 calendars each to sell. Calendar sale locations could be mentioned on the Community Voice Channel.

#### **5.2 Calendar; Envelope, Photo Contest and “A Guide to Recycling” Inserts**

The request for a donation envelope was withdrawn. This may be pursued in the future.

Recycling inserts (“What’s In, What’s Out”) were put in the calendars. The photo contest was mentioned in the letter in the front of the calendar

#### **5.3 Dead Wood Brochure Circulation**

A. Bicknell will drop off brochures at the library and at Fish Family Farm. Brochures will also be available at the above mentioned event at Cropley’s on December 8, 2018.

#### **5.4 Freja Park 50<sup>th</sup> Anniversary/Kiosk Reinstallation**

The 50<sup>th</sup> Anniversary celebration will be held in 2019. Bike path is not open yet as work continues on controlling runoff. R. Parlee offered to send a letter to the BOS with a cc: to J. Stille stating that the BCC wishes to have the kiosk at the entrance to Freja Park reinstalled before Spring. P. Van Dine moved to have R. Parlee write a letter. A. Bicknell seconded. Motion passed unanimously.

#### **5.5 Open Space Mapping**

P. Van Dine continues work on this project.

#### **5.6 Freja/Herrick/BNSP Trail Monitor Report**

No official monitor report. A. Bicknell attended the Bolton Land Trust hike last weekend. 45-50 people were in attendance.

### **6.0 New Business**

#### **6.1 BCC Citizen Science Initiative**

Volunteer Water Monitoring Conference will be held on Friday, April 5, 2019, at Three Rivers Community College.

#### **6.2 Results of CACIWC 41<sup>st</sup> Annual Meeting on November 17<sup>th</sup>**

A. Bicknell learned of an app to track areas as he is doing trail monitoring. Coordinates can be noted on photos and sounds. R. Parlee noted that the meeting was outstanding with over 300 people and 24 exhibitors in attendance. The keynote speaker was excellent with a talk geared towards conservation and wetlands. A. Bicknell networked with attendees from Naugatuck who were impressed by the BCC calendar and photo contest. The drone demonstration was a success.

#### **6.3 Possible Tabling Event on December 8<sup>th</sup>**

“Photos with Santa” from 10-2 at Cropley’s

#### **6.4 Winter Trails Day on Saturday, January 12<sup>th</sup>**

Last year’s event was tracking at Heritage Farm. R. Parlee will ask Ray Hardy to run this walk again at Heritage Farm.

#### **6.5 Stream Temperature Monitoring and RBV Data**

P. Van Dine presented monitoring graphs through the end of October for Bolton Pond Brook and Railroad Brook. R. Parlee received RBV data from M. Lally. Results of analysis are pending DEEP research.

#### **6.6 FBL and BLWCA Report – AWC GPR & Sediment Coring Project**

P. Van Dine is trying to make contact with the Textile Museum in Willimantic regarding the Atlantic White Cedar. R. Thorson is leading a research project to see if they are on a ledge or floating. They need to determine what level of water is best.

### **7.0 Approval of Clerk’s Invoice**

P. Van Dine moved to accept the clerks invoice as submitted. A. Bicknell seconded. Motion passed unanimously.

**8.0 Adjournment**

A. Bicknell moved to adjourn at 9:31 p.m. P. Van Dine seconded. Motion passed unanimously.

The next meeting is scheduled for January 7, 2019, 7:00 p.m. at Town Hall.

Respectfully submitted by Leslie Brand

*Leslie J. Brand*

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

Originals Printed on 100% Recycled Paper – Earth Day and Every Day

