

BOLTON CONSERVATION COMMISSION
Regular Meeting
Rescheduled to December 5, 2019 due to weather
7:00 p.m.
Notch Road Municipal Center, Room 9

Members Present: Chairman Rod Parlee, Alan Bicknell and Brenda Cataldo

1.0 Preliminaries

1.1 Call Meeting to Order

Chairman R. Parlee called the meeting to order at 7:13 p.m.

1.2 Minutes Approval of November 7, 2019 Regular Meeting

A. Bicknell moved to accept the minutes as presented. B. Cataldo seconded. The motion passed unanimously.

2.0 Public Comment: None

3.0 Correspondence:

Connecticut League of Conservation Voters 2019 Environmental Scorecard

Email notice from the Town of Bolton requesting an Annual Report of activities from all Commissions—due by December 31, 2019

ArcUser Magazine Fall 2019

4.0 Financial Report

R. Parlee presented the financial report for P. Van Dine.

The calendar printing cost \$798.00 and the hitchhiker envelopes cost \$100.00. There is a \$2.00 profit on each calendar sale.

The composters cost \$259.43 and R. Parlee will be reimbursed.

A. Bicknell moved to accept the report as presented pending a question about the \$400.00 stated for calendar income. B. Cataldo seconded. The motion passed unanimously.

4.1 New Reimbursement Policy

This is still a work in progress. Potential procedures and processes were outlined by P. Van Dine.

4.2 Composter Sales

Two composters were purchased from Wal-Mart for \$41.00 each. Four additional composters were purchased for \$39.99, also from Wal-Mart. The resale price will be \$55.00.

R. Parlee will produce a flyer for the composters, noting that a calendar will be included with every purchase.

4.3 RBV Supplies

Funds for waders and gloves were appropriated in November. Sizes were discussed for wader purchases. The consensus was to purchase one pair of large, two pairs of medium and one pair of small.

4.4 Calendar Ads

\$900.00 has been collected for calendar ads. Payment is pending from Amazing Floors. Bolton Vet submitted funds directly to the Town. They were deposited by the Selectman's office. B. Cataldo suggested that the form for calendar ads include verbiage that the payment is tax deductible.

4.5 Citizen Science Fund

A report of Citizen Science activities is included in the calendar. The hitchhiker envelope can be used for donations to the Conservation Activity Fund for Citizen Science activities.

5.0 Unfinished Business

5.1 2019-20 Calendar Circulation & Sales

Hitchhiker envelopes will be attached diagonally to the calendars on the December page with rubber cement.

Calendars will be for sale at England Hardware, Cropley's, the Bentley Library and the Town Hall.

\$10.00 price tags will be put on the calendars to be sold at England Hardware.

Ten calendars will be dropped off at England Hardware, Cropley's and the Bentley Library. Twenty will be dropped off at Town Hall.

A. Bicknell moved to offer a free calendar with each composter purchase. B. Cataldo seconded. The motion passed unanimously.

5.2 2020 Photo Contest Flyer

B. Cataldo presented copy of the flyer. It is posted on the Conservation Commission page of Town of Bolton website. The photo contest flyer will be added to the collage page of the calendar.

5.3 Freja/Herrick/BNSP Trail Monitor Report

There is no report this month. New brochures will be printed for Freja Park. Prices of metal binders will be researched. There was discussion about installing cameras to monitor wildlife and vandalism.

5.4 BCC Volunteer Monitoring Initiative-V-STeM/RBV Data Collection Status

The DEEP items will be returned to Meghan Lally on Saturday, December 7th.

5.5 CACIWC Annual Meeting Results

R. Parlee shared a collage of pictures from the meeting. 326 people were registered with 298 attending. There were numerous exhibitors and the seminars were informative. Very little time was spent at the exhibiting table due to the fast pace of the meeting.

6.0 New Business

6.1 Sustainable CT

The first meeting was held in November. The next meeting will be held on December 12, 2019 at 7:30 p.m. at Town Hall. There are many opportunities for involvement.

6.2 2019 Bolton Community Survey

R. Parlee noted the importance of filling out the survey and he reviewed a selection of the questions. He suggested that the Commission members mention a watershed management plan for Bolton lakes in their responses.

6.3 Latest Open Space Percentage Map and 490 Forest Property

The latest official percentage of open space is 14.5. With the last acquisition, the percentage will be closer to 15 or 16 percent. The goal is 20%. The Commission will check with the president of the Bolton Land Trust to see how the 14.5 percent was calculated and if the former DOT land was included in that figure.

6.4 Winter Faire on Saturday, December 7, 2019

The Faire will be held from 9:00 to 3:00 at Bolton Center School.

Composters and calendars will be available for sale.

There will be a composter demonstration.

The Freja Park display will be adjusted to show the best before and after pictures.

Citizen Science pictures will be presented along with an explanation of what Citizen Science entails.

6.5 FBL and BLWCA Report

P. Van Dine and the FBL will be meeting with Joshua Kelly, the Bolton Town Administrator on December 6, 2019 to discuss a four town lake management plan. The next BLWCA meeting will be held on January 8, 2020.

7.0 Approval of Clerk's Invoice

A. Bicknell moved to accept the Clerk's invoice as presented. B. Cataldo seconded. The motion passed unanimously.

8.0 Adjournment

B. Cataldo moved to adjourn at 9:14 p.m. A. Bicknell seconded. The motion passed unanimously.

The next regular meeting is scheduled for January 6, 2020, 7:00 p.m. at Town Hall.

Respectfully submitted by Leslie Brand,

Leslie J. Brand

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

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