

The Board of Ethics held its first meeting on March 21, 2017 at Bolton Town Hall with the First Selectman Robert Morra presiding. In attendance were: Robert Lessard, Richard Tuthill, Richard Hayes, Paul Edelen, Trace Maulucci (7:35 p.m.), and Timothy Johnston.

1. Call to Order: The meeting was called to order at 7:30 p.m. Robert Morra called the meeting to order and announced that this would be the last meeting he calls to order. Morra discussed that each member has different terms/cycles.
2. Election of Chair and Vice-Chair: Robert Morra nominates Robert Lessard. Morra stated that Lessard was on the Charter Revision Review Committee and proposed this Committee. Richard Tuthill moved to approve. Paul Edelen seconded, 1 abstained. (Maulucci was not in attendance for this vote).

Robert Lessard nominated Timothy Johnston as Vice-Chair. Paul Edelen seconded. 5 approved. 1 abstained (Maulucci was not in attendance for this vote).

3. Overview of Board Responsibilities: Lessard asked everyone to look at the handout "Code of Ethics", Page 6, Section C – Powers and Duties. Lessard says it states a series of things that a Board of Ethics is supposed to be able to do. Morra says it relates to the Code of Ethics as it relates back to the Ordinance. Lessard says they have to establish rules and procedures to carry out the intent of the Ordinance. Lessard states he has some guidelines to look at. Richard Hayes mentions that the Board should look at Simsbury's guidelines. (Trace Maulucci arrived and introduced herself.)

Lessard has other town's guidelines such as Ellington, Tolland, Coventry, Columbia and 3-4 others. Suggests all the members research them online and bring opinions to the next meeting. Hayes mentioned that Simsbury's guidelines was unique and they did a good job. Richard Tuthill asked if Lessard had the other town's By-laws/Ordinances. Lessard said no. Hayes mentioned that they are online and easily found. Tuthill confirmed that Lessard would like each member of the Board to research that and Lessard said yes and believes it is important to learn about.

4. Discussion of Next Steps: Morra suggested that the members give a number of dates for the next meetings. He also added that an attorney can be made available at the next meeting to discuss ethics in greater detail.
5. Future Meeting Dates: Paul Edelen mentioned meeting on the third Tuesday of every month. Hayes asked if the Town Hall Room was open at that time every month. Morra said yes and, if need be, a room would be available to them at Notch Road Municipal Center. Maulucci stated she had possible conflict with Tuesdays but then said that after April, her schedule would free up and 7:30 p.m. would work. Morra also said after the next meeting, the Board will only meet upon request or as needed and the Board must meet at least once a year. Johnston suggested that after the April, 2017 meeting, that attorney can come to the May, 2017 meeting. Lessard asked if the Board of Education was aware of this new ethics ordinance. Morra stated that all town employees were made aware of this shortly after it was approved and it is up to the Superintendent to make the Board of Education aware of it.

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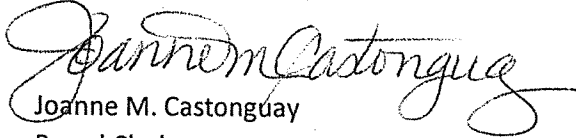
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Town Clerk of Bolton

Morra thanked each member for volunteering. Said it is a godsend to have people do this. Also mentioned that the Selectman's office would send an email to each member stating what their term for this Board is.

6. Adjournment: T. Johnston moved to adjourn the meeting at 7:45 p.m., seconded by R. Tuthill, Motion unanimously passed.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joanne M. Castonguay". The signature is written in black ink and is positioned above the printed name and title.

Joanne M. Castonguay
Board Clerk