

**Heritage Farm Commission**  
**Regular Meeting**  
**July 11, 2022**

The Bolton Heritage Farm Commission held its regular meeting on July 11, 2022 at 6:00PM at the Bolton Heritage Farm, 226 Bolton Center Road. Members in attendance were Chairman Arlene Fiano Vice Chairman Beth Harney, Rhea Klein, Leslie Shea, Ann Maulucci, and Commission alternate Paula Lynn. Building and grounds supervisor John Butrymovich was also in attendance. Member Cara Wraight, Bolton Historical Society alternate Bonnie Massey were absent. Board of Selectmen/Town Administrator James Rupert and First Selectmen Pamela Sawyer were also in attendance.

**Call to order**

Arlene called the meeting to order at 6:01 P.M.

**1. Election of officers**

Beth Harney made a motion to nominate Arlene Fiano as Chairman. Rhea seconded the motion. The motion passed. Arlene nominated Beth Harney as Vice Chairman and Treasurer, Rhea 2<sup>nd</sup> the motion. The motion passed unanimously.

Arlene moved item 5c on the agenda up so the Commission could speak with James Rupert and Pamela Sawyer. Item 5e was also moved up on the agenda.

**5c. Survey and Planning Grant/Sarah Nelson, BOS Approval of the Master Site Plan**

The BOS were invited to the BHF meeting for a question and answer session prior to presenting the Master Site Plan for approval at the August BOS Regular meeting. Jim Rupert and Pam Sawyer represented the BOS. Arlene and Beth stated they were going to reach out to Sara Nelson and ask for the final Master Site Plan report. James Rupert stated the final plan needs to be submitted to the Board of Selectmen by mid July. Pam suggested the BHF Commission apply for the STEAP Grant. (Small Town Economic Assistance Program) Pam Sawyer inquired about the Heritage Farm Fund. Beth shared the balance which is 10,522.74.

**5e. September 25, 2022 Interpretive Signage Dedication Event**

Arlene stated the B H Farm commission will be working with the Town administrators office to plan an event for September 25th. Denis Sheriden has committed to playing. The commission now needs to finalize food and other event details. Arlene suggested having a workshop at her house for the planning of the event.

**2. Approval of the June 4, 2022 Regular Meeting Minutes**

Table until next meeting

**3. Resident's Forum (Public Comment for Items NOT on the Agenda)**

Nothing at this time

**4. Correspondence**

Arlene shared that she received a thank you from Susan Depold.

**5. Unfinished Business**

**A. Farm Maintenance Report**

John Butrymovich reported they have been mowing and the sprayed the walls last month.

**B. Update on Fund Raising**

Beth already discussed earlier in the meeting.

**D. NPS/WR3 Update**

N/A

**F. Re-Enactment 2022**

Arlene reported the reenactment will not be in 2022 but will be held in 2023.

**6. New Business**

**A. Other**

Beth informed the Commission that Grant monies were available through the Hartford Foundation for Giving / Bolton Greater Together Community Fund and that the Commission should give some thought to applying for some of the available funds.

**7. Adjournment**

Beth made a motion to adjourn the meeting at 7:00pm, the motion was seconded by Leslie. The motion passed unanimously.

Respectfully  
Submitted,

Corrine O'Brien  
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.