

**Heritage Farm Commission**  
**Regular Meeting**  
**October 3, 2022**

The Bolton Heritage Farm Commission held its regular meeting on October 3, 2022 at 7:00pm at Bolton Town Hall, 222 Bolton Center Road. Members in attendance were Chairman Arlene Fiano, Vice Chairman Beth Harney, Cara Wraight joined via zoom, Leslie Shea, Ann Maulucci and Commission alternate Paula Lynn. Building and grounds supervisor John Butrymovich and Rhea Klein were not in attendance. Historic society alternate Bonnie Massey was also in attendance.

**Call to order**

Arlene called the meeting to order at 7:01 P.M. Arlene appointed Paula Lynn to sit for Rhea Klein.

**1. Approval of June 4, 2022 Regular Meeting Minutes, Approval of the September 12, 2022 Regular Meeting Minutes**

Leslie made a motion to accept the June 4, 2022 minutes as written, the motion was seconded by Ann. The motion passed unanimously.

See updated September 12, 2022 minutes

Heritage Farm Commission  
Regular Meeting  
September 12, 2022

The Bolton Heritage Farm Commission held its regular meeting on September 12, 2022 at 7:00pm at Bolton Town Hall, 222 Bolton Center Road. Members in attendance were Chairman Arlene Fiano, Vice Chairman Beth Harney, Rhea Klein, Cara Wraight and Commission alternate Paula Lynn. Building and grounds supervisor John Butrymovich Leslie Shea, and Ann Maullucci were not in attendance. Historic society alternate Bonnie Massey was also in attendance.

**Call to order**

Arlene called the meeting to order at 7:04 P.M. Arlene Seated Bonnie Massey for Ann Maullucci and Paula Lynn for Leslie Shea

**1. Approval of August 1, 2022 Regular Meeting**

Corrections: The last sentence in the opening paragraph the word alternat should read alternate. Section 4E, the third sentence the word didcussed should be discussed.

Rhea made a motion to accept the minutes with the above corrections, Bonnie seconded the motion. The minutes passed unanimously.

**2. Resident's Forum (Public Comments for Items NOT on the Agenda)**

Nothing at this time.

**3. Correspondence**

Arlene stated she received a check from the summer's race series. It was made out incorrectly, Beth is working on the correction. In the future all checks must be made out to The Town of Bolton / Bolton Heritage Farm. The donation was for \$180.00, a thank you note needs to be sent out.

**4. Unfinished Business**

**A. Farm Maintenance Report**

John Butrymovich sent Arlene an update, it stated routine mowing and trimming have been occurring. John also updated Arlene that the highway Department have done some patching on the driveway and has also placed the interpretative signage up.

**B. Update on Fund Raising**

Beth stated the balance in the Heritage Farm Fund was \$10,524.22 and the balance in the Rosie fund is \$5033.40. Rhea stated she also has donations from the Monday night Yoga classes.

**C. Survey and Planning Grant/Sarah Nelson, BOS Approval of the Master Site Plan**

Arlene stated that the Master Plan was passed at the September 6th Board of Selectmen meeting. Most of phase one should be covered under the LOTCIP grant and the BOS and the Commission are both hoping that more funding and grants will be available. Arlene stated the Commission wants to blow up several illustrations found in the master site plan to be placed on display at the Celebrating Your Farm Event on

September 25th.

**D. NPS/WR3 Update**

Nothing at this time.

**E. September 25, 2022 Celebrating Your Farm Event**

Arlene stated that herself, John Butrymovich and Maybe Dennis Sheridan are going to take a look at the electricity for the event. Arlene stated that the permits and inspection planning have already started. Arlene has shared that the barn doors would be open for the event but the public would not be allowed to enter. The Bolton Fire Department will be there, also live music, a food truck, a scavenger hunt, Betty's Bees the Conservation Commission, the Paggiolis, the Historic Society, Digging for History, the Regiment Le Bourbonnais and the Bike Walk Bolton group will also be in attendance. It should be a fun day!

**F. Sleigh Bells Ring Faire**

Beth stated the application and check have been sent in. The event is November 19th and set up will be November 18th. The commission agreed to look through everyone's inventory and decide what is needed.

**6. New Business**

**A. Other**

Rhea shared that Steve Arnold on Brandy Street in Bolton has many art pieces by Myrtle Carlson. He gifted one to the Commission and has many more that need cleaned up.

**7. Adjournment**

Bonnie made a motion to adjourn the meeting at 8:41pm, the motion was seconded by Paula. The motion passed unanimously.

Respectfully

Submitted,

Corrine O'Brien

Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

Corrections: Opening paragraph Ann Maullucci should read Ann Maulucci

Item 3 third sentence the word "ourt" should read "out"

Item 4C the word "illustartions" should read "illustrations"

Paula made a motion to accept the updated and corrected minutes. Cara seconded the motion. The motion passed unanimously.

**2. Resident's Forum (Public Comments for Items NOT on the Agenda)**

Nothing at this time.

**3. Correspondence**

Nothing at this time.

**4. Unfinished Business**

**A. Farm Maintenance report** Nothing at this time.

**B. Update on Fund Raising**

Beth stated the balance in the Heritage Farm Fund was \$10,705.11 which included the \$180.00 summer racing Series donation. The balance in the Rosie fund at M&T bank is \$5539.10 which included the \$554.00 donation from Rhea's summer yoga.

**C. CE11 Wood Barn Design UCONN Capstone Project**

Arlene shared with the Commission that Jeff Scala who is a Bolton resident who works for Tectonic Engineering. Arlene shared that Jeff is mentoring a yearlong cap stone project for UCONN students. They would be using the barn to study structural analysis.

#### **D. NPS/WR3 Update**

Nothing at this time.

#### **E. October 7&8 2023 Living History Weekend**

Patric Carrol and Ian Graves from le Regiment Bourbonnais attended the September 25th Farm event to promote the October 7 & 8 2023 Living History Weekend. Planning for the 2023 Event will begin in January 2023

#### **F. Sleigh Bells Ring Faire**

Arlene set up workshops before the event. October 27<sup>th</sup> at Arlene's house, November 5<sup>th</sup> at Arlene's house and November 13<sup>th</sup> at Paula's house.

#### **G. Digging into History**

Arlene stated that the Board of Selectmen will be holding their October meeting on Tuesday the 4<sup>th</sup> 7:00pm. Arlene and other Commission members will be attending to discuss the Archaeological program. Beth stated she sent an email and a letter that shares the BHF Commissions support for the Digging into History Program

#### **6. New Business**

##### **A. Other**

Beth stated she sent out thank you cards to those who participated in the Celebrating your Farm Event. Beth also asked if the Commission would like to use the display case at the library in March of 2023. Everyone agreed and will discuss what they would like to put in the display. Leslie Shae commented on the poor condition of the Heritage Farm Driveway and asked if there wasn't something that could be done to improve the poor condition. Beth stated the LOTCIP grant may cover improvements to the driveway. All members were agreement that something needs to be done

##### **7. Adjournment**

Beth made a motion to adjourn the meeting at 7:41pm, the motion was seconded by Leslie. The motion passed unanimously.

Respectfully  
Submitted,

Corrine O'Brien  
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.