

Heritage Farm Commission
Regular Meeting
Monday, February 3, 2025

The Bolton Heritage Farm Commission held its regular meeting via Zoom on February 3, 2025 at 7:00 p.m. Members in attendance were Chairman Arlene Fiano, Treasurer Cara Wraight, and Paula Lynn. Rhea Klein, Leslie Shea, Ann Maulucci, and Bonnie Massey were absent. Building and grounds supervisor John Butrymovich, Board Clerk Kacie Cannon, and Resident Kevin Drake were also in attendance.

Call to order

Arlene called the meeting to order at 7:00 P.M. Paula Lynn was seated for Leslie Shea.

1. Approval of Minutes of Regular Meeting on September 9, 2024 and January 6, 2025.

Paula moved to approve the September 9, 2024 Regular Meeting Minutes. Cara seconded the motion. The motion passed unanimously.

Arlene requested the following correction to the January 6, 2025 minutes:

- Item B(1): Replace \$6,500.00 with \$500.00 to read “an additional \$500.00 will be deposited into the Rosie Fund for the Winter Faire.

Cara moved to approve the January 6, 2025 Regular Meeting Minutes as corrected. Paula seconded the motion. The motion passed unanimously.

2. Resident’s Forum (Public Comment for Items NOT on the Agenda)

No residents were present other than Kevin, who is assisting with special projects for the Commission.

3. Correspondence

a. Summer running series Wednesdays June 25th through July 30th

Arlene stated that she approved Deb Livingston’s request to run the summer series again this year on Wednesdays from June 25th through July 30th.

b. Land trust Tomato tasting event September 14th

Arlene noted that Deb Livingston will also coordinate a tomato tasting event on September 14th, likely between 11:00 a.m. – 1:00 p.m.

Arlene added that Patrick Carroll, who does reenactments, is working with his regiment to coordinate dates and details for the nation’s 250th Anniversary celebration. He will follow up with her when he has more information on the event.

4. Unfinished Business

A. Farm Maintenance Report

John reported that there has not been much maintenance due to the snowy weather, and the crew has been focused on plowing.

B. BHF accounts report

Cara reported that she deposited the \$500.00 check into the Rosie Fund, which brings the account total to \$7,361.49. Arlene asked if there have been any changes to the Town Account other than interest. Cara stated that she did not have that information but will check the account.

C. Update on climate-controlled display case/ Digging for History artifacts

Arlene noted that the words “climate-controlled” should be removed from the description of the display case for the artifacts. She reported that she has been working with Cara and Rhea to submit the grant application by February 5th; however, a representative from the Connecticut Humanities Grant they spoke with recommended waiting until May since the grant needs a curator and a storyline for the artifacts. Arlene stated that they spoke with the curator at Woods Museum in Windsor today and have e-mailed two other curators to get an approximate cost for the curation and storyline. She confirmed that the application will be submitted in May.

D. Manure Pit Proposal

John stated that the purchase order will be mailed to the Andrew Ansaldi Company tomorrow.

E. Outstanding Projects

1. LOTCIP follow up Trail Design

There are no updates at this time.

2. NPS Wayfinding signage

There are no updates at this time.

5. Master Garden Plan Revision

Arlene stated that she will be meeting with Jim, Joe Dillon, and Gwen on February 10th, and they will provide her with maps and the latest information on the proposed trail locations. She stated that she may hold a mid-month workshop on the display case model if she receives the maps but she will not know until the meeting takes place.

6. New Business

There is no new business at this time.

A. Other

There is no other business at this time.

7. Adjournment

Paula moved to adjourn the meeting. Cara seconded the motion. The motion passed unanimously.

The meeting was adjourned at 6:10 P.M.

Respectfully Submitted,

Kacie Cannon
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.