

Heritage Farm Commission
Regular Meeting
Monday, December 8 2025, 6:00 p.m.
Municipal Building Room A and Via Zoom

Members Present In-Person: Chairman Arlene Fiano, Treasurer Cara Wraight, Paula Lynn, Rhea Klein, Leslie Shea, Kevin Drake

Members Absent: Ann Maulucci, Bonnie Massey

Staff Present In-Person: Building and Grounds Supervisor John Butrymovich

Staff Present Via Zoom: Board Clerk Kacie Cannon

Call to Order:

Arlene Fiano called the meeting to order at 6:08 P.M.

1. Approval of Minutes of Regular Meeting November 3, 2025

Rhea Klein MOVED to TABLE the November 3, 2025 Regular Meeting Minutes until the February 2026 meeting. Paula Lynn SECONDED. The motion passed unanimously.

2. Resident's Forum (Public Comment for Items NOT on the Agenda)

There were no members of the public present for Resident's Forum.

3. Correspondence

There was no correspondence.

4. Unfinished Business

a. Farm Maintenance Report

John Butrymovich reported that the water system has been winterized, the leaves have been cleaned up, and the farm is ready for mowing.

b. BHF accounts report

Cara Wraight reported that the BHF Town Account is currently at \$11,674.08, which includes a total of \$405.00 in checks. The Friends of Rose Farm account has a balance of \$8,032.71.

c. Outstanding Projects

1. LOTCIP Follow-Up Heritage Farm Trail Design

There were no updates on the trail design.

2. NPS Wayfinding Signage:

There were no updates on the signage.

3. Outstanding Projects – Possibly LOTCIP, NPS, Library Case, etc.

Arlene Fiano stated that the Hartford Foundation of Giving has moved the consideration of funding for the library case to the next stage. The decision to approve funding for the case is expected at the end of December or beginning of January. If approved, a total of \$7,500.00 will appear in the Town budget.

5. Memorial Bench

John Butrymovich reported that the Memorial Bench for Hope Grunski has been received and installed.

6. Festival of Trees - Recap

Arlene Fiano reported that the Bolton Heritage Farm Commission won first prize at the Festival of Trees. The winners of the Raffle Baskets will be contacted on Tuesday. The Commission agreed to send a thank you note to Pastor Brandon for the event and contest prize.

7. Sleighbells Ring - Recap

A. Fiano stated that the fundraising event was a great success, and the Commission had a prime spot upstairs. She suggested that the Commission participate again next year and reserve the same spot.

8. 250th Celebration - Living History Weekend

There were no updates on the 250th Celebration.

9. New Business

a. Set up Meeting Dates for 2026

The Commission agreed that there will be no meeting in January 2026 and agreed to keep the meeting dates and times on the first Monday of the month at 7:00 p.m. as follows:

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| January: No Meeting | July 6, 2026: 6:00 p.m. at Heritage Farm |
| February 2, 2026 | August 3, 2026 |
| March 2, 2026 | September 14, 2026: Due to Labor Day Holiday |
| April 6, 2026 | October 5, 2026 |
| May 4, 2026 | November 2, 2026 |
| June 1, 2026: 6:00 p.m. at Heritage Farm | December 7, 2026 |

Paula Lynn MOVED to APPROVE the 2026 Meeting Dates. Leslie Shea SECONDED. The motion passed unanimously.

10. Adjournment

Prior to Adjournment, Arlene Fiano noted that she misses seeing the big wreath on the barn and asked who paid for it previously. John Butrymovich stated that the individual who purchased Cropley's donated it. Arlene Fiano suggested the Commission reach out to Woodland Gardens to find out if they would donate a wreath or assist the Commission with purchasing one at cost next year. She recommended continuing the discussion at a future meeting.

Paula Lynn MOVED to ADJOURN the meeting. Leslie Shea SECONDED. The motion passed unanimously.

The meeting was adjourned at 6:29 p.m.

Respectfully Submitted,

Kacie Cannon

Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.