

**BOLTON FIRE COMMISSION  
MONDAY, APRIL 24, 2017  
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Chris Moquin, John Roback and Robert Langton. Fire Marshal Raymond Walker was also present. Chief Dixon was absent.

**PUBLIC COMMENT** – None

**APPROVAL OF MINUTES** – Motion to approve the February 27, 2017 meeting minutes. (JR/JM) VU. (March meeting was cancelled).

**PAYMENT OF BILLS** – Bills that were paid in March and April were circulated and discussed.

**CORRESPONDENCE** – Chairwoman Udin received a letter dated April 18, 2017 from N. James Preuss, Sr. President of the Bolton Volunteer Fire Department stating “At the April Fire Department business meeting, Bruce Dixon was nominated for Chief and Peter Morra was nominated for Deputy Chief for the coming year. The department would like the Fire Commission to accept these nominations as presented.” Motion to accept the nominations of the Fire Department of head officers as presented. (JR/RL) V.U.

Chairwoman Udin received a letter dated February 27, 2017 addressed to Joyce Stille, from Mr. Edwin Crandall expressing interest to join the Fire Commission at the time of a vacancy. Chairwoman Udin will discuss with Joyce Stille.

**COMMUNICATIONS FROM THE CHIEF** – None

**FIRE MARSHAL’S REPORT**

**March Current Activities:**

- Regular inspections and ongoing follow-ups continued including: 168 Bolton Center Road kitchen fire protection, 124 Boston Turnpike annual inspection, 201 Boston Turnpike new and existing gas services and various locations concerning post storm recovery for snow removal of occupant egress routes, fire lanes, etc.
- Fire investigations and fire follow-ups were conducted by Deputy Fire Marshal Rupert for 344 West Street (brush fire), Deputy Fire Marshal Rupert and Fire Marshal Walker for 14 Carter Street (electrical problem with a water heater) and Fire Marshal Walker for 18 Green Hills Road (chimney fire).
- Fire Marshal Walker communicated with Amica Insurance regarding Bolton Volunteer Fire Department fire protection for residential properties. This type of inquiry occurs several times a year from various insurance providers and deserves a discussion regarding potential exposures for the Bolton Volunteer Fire Department and the Town of Bolton.
- Fire Marshal Walker, with other town officials attended the Town’s emergency preparedness meeting for the storm of March 14, 2017.
- Fire Marshal Walker was an instructor for OEDM in-service classes and Deputy Fire Marshal Volkert assisted with program development and peer review preparation.

### **Upcoming Activities:**

- Regular activity will continue along with the following: In April Fire Marshal Walker will be attending the spring meeting of the IFMA Board, the CFSI meetings and the NAC meeting in Washington, D.C. on the April 6 and 7, 2017. The Fire Marshal's Office will deliver a fire and life safety program at the Bolton Senior Center on April 20, 2017.
- Deputy Fire Marshal Volkert and Fire Marshal Walker will be presenters at a CBOA meeting in May.
- Fire Marshal Walker will be a presenter at BPI in Texas in May.
- Deputy Fire Marshal Volkert will be a presenter at the Public Educator's Section meeting during the NFPA Conference and Expo in June.

### **April Current Activities:**

- Regular inspections and ongoing follow-ups continued including; 222 Boston Turnpike gas services, 299C Boston Turnpike for interior renovations, preliminary review of an application for a Haunted Trail event, and finalizing the CO for 201 Boston Turnpike.
- Fire investigations and fire follow-ups were conducted for open burning on Green Hills Drive.
- Fire Marshal Walker spoke to the Bolton Seniors on fire and life safety preparedness.
- Fire Marshal Walker participated in the Bolton Volunteer Fire Department haz. mat operations class.

**OLD BUSINESS** – John Roback mentioned that he and Chief Dixon will be going to Wisconsin to confirm that all specifications have been met in the new truck. Delivery is expected in Bolton in late May.

**NEW BUSINESS** – Chairwoman Udin discussed moving the June meeting from June 26<sup>th</sup> (the fourth Monday and was on the 2017 meeting schedule) to June 19, 2017 (the third Monday). All members agreed on the date change.

Next meeting scheduled for ***Tuesday, May 23, 2017***. This is a change in the Fire Commission regular schedule. The date on the 2017 meeting schedule was Monday, May 22, 2017).

**ADJOURNMENT** – Meeting adjourned at 8:30 p.m. (JR/CM) VU.

Respectfully submitted,

Janet K. Assard  
Board Clerk

**PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES**