

BOLTON FIRE COMMISSION
REGULAR MEETING
MONDAY, DECEMBER 11, 2017
MINUTES

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the Firehouse. Commission members present were John Morianos, Robert Langton, Chris Moquin and John Roback. Chief Bruce Dixon and Deputy Fire Marshals James Rupert and Lauri Volkert were in attendance.

PUBLIC COMMENT – Deputy Fire Marshal Lauri Volkert presented the Fire Prevention poster from fourth grade and fifth grade students from Bolton Center School. Commission members voted on their choice of the poster for Bolton and the poster to be forwarded on for the state-wide competition.

She also gave a brief explanation regarding her presentation at a NFPA sponsored conference as part of their “Remembering When” program in Nashville in November. This program focused on fire prevention for older adults and prevention on falls. It was suggested that Chairwoman Udin contact the senior center director to coordinate a presentation for Deputy Fire Marshal Volkert to do for Bolton seniors.

APPROVAL OF THE MINUTES – Motion to approve the November 27, 2017 and November 13, 2017 minutes with the correction of John Moquin to Chris Moquin (JR/RL) V.U.

PAYMENT OF THE BILLS – Bills that were paid in and November were circulated.

CORRESPONDENCE - None

COMMUNICATIONS FROM THE CHIEF

- The department answered 35 emergency calls since the last Commission meeting in November. Responded to several accidents, numerous medical calls and extinguished a car fire on Bolton Center Road. Year-to-date the fire department responded to 507 emergency calls. Responded to 540 calls for the entire year of 2016.
- The Fire Department Capital Budget requests for 2018-2019 have been submitted to Joyce Stille, Administrative Officer earlier this month.
- The Chief continued to work on the 2018-2019 budget proposals and presented compiled figures to the commission tonight. This is due to the town hall on December 28, 2017.
- Chief Dixon is working with senior management at Spartan and US Tanker to correct several issues with the new tanker. More information to follow.
- Chief Dixon attended a CT Fire Chief’s Association meeting in South Windsor where he was sworn in as 2nd Vice President.
- The officers have crafted a new Duty Officer Schedule that has been reviewed by TN and is now in place.

- The Chief updated our Mutual Aid Run Cards with TN to accommodate the new apparatus that has been acquired by our mutual aid partners recently.
- The Eastern CT Fire School New Construction Bond was approved by the Governor on December 5, 2017 to build a new training facility in Willimantic. The time table is being worked on. Chief Dixon was instrumental in laying out the overall design for the campus. The plans are all approved for a burn building, tower, maintenance facility, extrication area, driver training area, drafting area and an administrative and classroom facility.
- The department participated in the Holiday Parade in town, the Alumni Fair, and assisted the CSP with “Stuff A Cruiser” toy drive for kids at the CT Children’s Medical Center.
- Truck 134, FF Neil Roback and Chief Dixon attended a meeting of the Task Force which included 23 departments and apparatus at the Andover Fire Department.

FIRE MARSHAL’S REPORT

- Interim James Rupert responded to a car fire.
- He reached out to an intern that has worked with former Fire Marshal Ray Walker in the past. They will work together to establish an inspection scheduled.
- Deputy Fire Marshal mention that there is an optional module in the Firehouse program that could assist the town with establishing the inspections program. The fire department has been using this program for a number of years.

OLD BUSINESS – Both the BVFD and Fire Marshal budgets were discussed in detail.

Motion to accept the budget for the Bolton Volunteer Fire Department and the Fire Marshal while allowing the Commission Chairwoman and the Fire Chief to make minor modifications as discussed in this meeting prior to turning the package in on Dec 28, 2017. (JM/CM) V.U.

James Rupert has been approved as the Interim Fire Marshal with a potential term up to June 30, 2018.

NEW BUSINESS – None

Next meeting scheduled for Monday, January 22, 2018.

ADJOURNMENT – Meeting adjourned at 9:00 P.M. (JR/JM) V.U.

Respectfully submitted,

Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES.

