

**BOLTON FIRE COMMISSION
MONDAY, JANUARY 23, 2017
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, John Roback and Robert Langton. Chief Dixon and Fire Marshal Raymond Walker were also present. Chris Moquin was absent.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the December 12, 2016 meeting minutes. (JM/RL) VU.

PAYMENT OF BILLS – Bills that were paid in December were circulated and discussed.

CORRESPONDENCE – None

COMMUNICATIONS FROM THE CHIEF –

- The department has answered 61 emergency calls since December 12, 2016. This was a record year for emergency calls. The membership responded to 548 emergencies. These emergency calls equate to over 8,000 hours of service that the membership volunteers to the town. Historically we receive on an average of 470 calls a year.
- The department conducted 46 training sessions and hands on drills last year including working with Andover, Manchester and the Bloomfield Fire Departments. There were over 1,500 hours logged for training, not including the training completed with four Firefighter 1, three Firefighter 2 and three EMT classes. These classes are between 180 and 210 hours each.
- The new Tanker 234's Kenworth Chassis and body fabrication are well underway at US Tanker in Wisconsin. The chassis is being modified for the front hose compartment and rear hose reel. To date, the pump is almost completely assembled. The stainless steel body is expected to go to the paint shop this week. US Tanker was purchased by Spartan ERV in December 2016. There were a few changes at US Tanker. Chief Dixon made a number of phone calls and Captain White and Dave Dow, NEFAE, had a video conference with the top seven people at US Tanker. We are looking forward to taking delivery around the end of February 2017.
- Chief Dixon is actively trying to sell ET234 prior to the delivery of the new tanker.
- Deputy Chief Morra, Assistant Chief Rexroad, Lt. John Roback, Fire Marshal Walker and Chief Dixon presented the 2017-2018 proposed budgets that the Fire Commission approved in December 2016 to the Board of Selectmen and Administrative Officer on January 17, 2017.
- The Fire Department helped the CSP during their annual "Stuff a Cruiser" event collecting toys for children in the Children's Hospital in Hartford.

- The three Chief Officers attended the annual Tolland County Mutual Aid Fire Service meeting in Mansfield last week. Chief Dixon was elected as the Secretary on the Board of Directors.
- Chief Dixon accepted the resignation of one Lieutenant and another Firefighter/EMT will be promoted to the position of Lieutenant as of February 1, 2017.

FIRE MARSHAL'S REPORT

Current Activities:

- Regular inspections and ongoing follow ups continued including; 72 Brandy Street, 275 Boston Turnpike and 222 Boston Turnpike. Also preliminary plans were reviewed for possible site work at 129 Boston Turnpike. Plans were also reviewed for kitchen fire protection work for 168 Bolton Center Rd.
- The recent Fire Marshal's Office and Bolton Volunteer Fire Department walk through was accompanied by a CT OEDM trainer as part of her in service professional development.
- Fire investigations and fire and alarm follow ups were conducted at 261 Hebron Road, 62 Mt. Sumner Drive and 222 Boston Turnpike.
- DFM Volkert completed the 2016 poster contest and there were no Bolton winners at the County judging level, all materials have been return to the students along with poster contest calendars for all participating students at Bolton Center Road.
- A student intern, Emily, has been working on updating the FMO files at the FH including identification of those that can be immediately destroyed of, those that must comply with CT record retention schedules and reorganizing the files by street address.
- The FMO FY 2017 -2018 budget was presented to the Selectmen with no specific responses.
- FM Walker and Past Chief Preuss Sr. attended the annual meeting of TN in their roles as municipal rep and alternate.

Upcoming Activities:

- Regular inspections will continue as will a meeting re future development at 7 Loomis Road.
- Fire Marshal Walker and Deputy Fire Marshal Volkert will both be working on programs to be presented to their peers statewide later in the Spring.

OLD BUSINESS – None

NEW BUSINESS – None

Next meeting scheduled for Monday, February 27, 2017.

ADJOURNMENT – Meeting adjourned at 8:02 p.m. (JR/JM) VU.

Respectfully submitted,
Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES