

**BOLTON FIRE COMMISSION  
MONDAY, JULY 24, 2017  
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Robert Langton and John Roback. Chief Dixon and Fire Marshal Raymond Walker were present. Chris Moquin was absent.

**PUBLIC COMMENT** – None

**APPROVAL OF MINUTES** – Motion to approve the June 19, 2017 meeting minutes. (RL/JR) VU.

**PAYMENT OF BILLS** – Bills that were paid in June were circulated and discussed briefly.

**CORRESPONDENCE** – Chair Cheryl Udin received a letter from Joyce Stille, Administrative Officer, dated July 12, 2017 addressed to Christopher Moquin stating “at its July 11, 2017 meeting the Board of Selectmen reappointed you as a member of the Board of Fire Commissioners. Your term of office will run to 7/1/2022”.

Chair Cheryl Udin received a letter from Elizabeth Waters, Town Clerk, dated June 27, 2017 addressed to all appointed Board of Commission Chairman regarding Election of Officers.

**COMMUNICATIONS FROM THE CHIEF** –

- The department has answered 26 emergency calls since June 19, 2017. The department responded to several accidents and medical calls. Five members will be presented lifesaving awards for a successful CPR resuscitation of a member of our community since our last Commission meeting in June.
- The budget was 99.9% depleted. We had some unexpected repairs to the apparatus in the last quarter. The budget was spent down leaving \$78.00 in the Fire Department account.
- The “Dedication and Wet Down” Ceremony was held at the firehouse for Tanker 234 on Sunday, June 25, 2017 at 1:00 p.m. The event was very well attended by the public, including nine mutual aid fire and ambulance companies.
- The training on the new tanker continues as it was put into service on June 25, 2017. Other trainings include boat operations; search and rescue with thermos imaging cameras, relay pumping, hose line and nozzle work.
- The Deputy Chief and Chief Dixon attended the funeral for Leonard Giglio, age 81, who was a member of the Bolton Fire Department and Board of Fire Commission. A flower basket was sent to the funeral home. The card read that the flowers were sent from both groups.
- The department did a presentation for the Bolton summer camp on fire prevention, hands on in a smoke tent and all of the camp kids and counselors sprayed water from 1 ¾ inch

handlines. Lt. Mayland Clark organized this event with the camp.

## **FIRE MARSHAL'S REPORT**

### **Current Activities:**

- Regular inspections and ongoing follow-ups continued including; 86 Volpi Road and 60 Villa Louisa Road for annual Fire Marshal certificates. Code compliance information was shared with school officials for both Bolton Center School and Bolton High School for summer campus work.
- Deputy Fire Marshal Rupert coordinated communications with Town staff regarding the state blasting along I-384.
- The "To Handle Open Burning" guide has been reviewed and is ready for distribution.
- Fire Marshal Walker continued a dialogue with the applicant and town staff regarding a proposed farm brewery.

### **Upcoming Activities:**

- Regular activities will continue in August with an emphasis on school and day care compliance in anticipation of the upcoming 2017-2018 school year.
- Fire Marshal Walker and Deputy Fire Marshal Volkert have been asked by OEDM to be state-wide instructors for the OEDM 2018 teaching cycle. They will team teach 6 programs on the inspection of educational occupancies in June of 2018.

**OLD BUSINESS** – None

**NEW BUSINESS** – Motion to keep the slate of officers for the Bolton Fire Commission:  
Chair – Cheryl Udin, Secretary – Robert Langton and Treasurer – John Roback (JR/JM)VU.

Motion to reappoint Raymond Walker as Fire Marshal. (JR/JM) VU.

Motion to reappoint Deputy Fire Marshal Laurie Volkert and James Rupert (JR/JM) VU.

The September meeting will be held on September 18, 2017. The original date was September 25, 2017 (the forth Monday and was on the 2017 meeting schedule).

**ADJOURNMENT** – Meeting adjourned at 8:15 p.m. (JR/RL) VU.

Respectfully submitted,

Janet K. Assard  
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS  
TO THESE MINUTES