

BOLTON FIRE COMMISSION
MONDAY, SEPTEMBER 18, 2017
MINUTES

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the Firehouse. Commission members present were John Morianos, Chris Moquin, Robert Langton and John Roback. Chief Bruce Dixon and Fire Marshal Ray Walker were in attendance.

PUBLIC COMMENT – None

APPROVAL OF THE MINUTES – Motion to approve the July 24, 2017 minutes. No scheduled meeting in August. (JM/JR) V.U.

PAYMENT OF THE BILLS – Bills that were paid in August and September were circulated.

CORRESPONDENCE – None

COMMUNICATIONS FROM THE CHIEF

- The department answered 73 emergency calls since July 24, 2017 and responded to several accidents and medical calls.
- The town has requested an 8% freeze on the budget. A lengthy discussion was held with the officers and tonight, with the members of the Fire Commission.
- The fire department voted in three new members in the last two months. Recruitment will continue for members to join the department on the medical and fire suppression sides of the department.
- Driver training continues with several new drivers being appointed on ET334 and Rescue 134.
- The 9-11 Commemorative Ceremony was very well attended.
- The department staffed the following activities in the last month to assist with medical emergencies and some traffic duty: The Ice Palace and the Stanley Cup Viewing, the Hebron Harvest Fair, The Lutz Museum/Fish Family Day and a Bolton High School race through the fields and woods.
- Chief Dixon and Captain Rexroad attended a Region 3 meeting at ASM in Manchester.

FIRE MARSHAL'S REPORT

Current Activities (August 2017):

- Regular Fire Marshal's Office activities continued with a major emphasis on the plan reviews for the conversion of fuels at town buildings including: Notch Road, the Parks and Highway Buildings, the Notch Road Municipal Center and the Bolton Center School. Also on Bolton Center Road: the Bolton Fire House, Bentley Library, Resident Troopers Office and Town Hall were similarly reviewed.

- Plans were reviewed for new construction of an office park at 1100 Boston Turnpike.
- Fire Marshal Walker continued a dialogue with the applicant and town staff regarding a proposed farm brewery.
- Preparation and approval of the Lutz Family Farm Day was completed.
- Fire Marshal Walker with the assistance of the DEEP at their Marlborough headquarters was able to arrange for Smokey the Bear to visit the Lutz Family Farm Day event.
- The “How to Handle Open Burning Guide” has been distributed.

Upcoming Activities:

- The Lutz Family Farm Day will be held on Saturday, September 2, 2017 at the Fish Farm.
- Regular activities will continue in September with an emphasis on school and day care compliance as the 2017 -2018 school year starts.
- Fire Marshal Walker will be an instructor at the Michigan Fire Inspectors Society’s September Conference.

Current Activities (September 2017):

- Regular Fire Marshal Officer activities continued with inspection of child day care facilities at 212 Bolton Center Road and 104 Notch Road. The Lutz Farm day event was also inspected at the Fish Farm at 20 Dimock Lane. Plans were also reviewed for a fire alarm system for the barn at the Town’s Heritage Farm on Bolton Center Road.
- Deputy Fire Marshal Rupert handled the inspection of the removal for an underground oil tank at 206 Bolton Center Road.
- Deputy Fire Marshal Volkert is working with Bolton Center School and the Bolton Volunteer Fire Department to promote the annual poster contest.
- Revised site plans were reviewed, in conjunction with the needs of the Bolton Volunteer Fire Department for new construction of an office park at 1100 Boston Turnpike.
- Fire Marshal Walker was a presenter at the Michigan Fire Inspectors Society 68th Annual Conference and participated in other conference programs.
- A proposed 8% budget reduction, requested by town administration, is shown below:
 - \$200 from Equipment. New equipment will defer the purchase of investigative supplies.
 - \$1,000 from Professional Business and Training. Staff training off set by funding from others.

Upcoming Activities:

- Fire Prevention Week is October 8-14, 2017 and the national theme is “Every Second Counts Plan 2 Ways Out.”
- In October Fire Marshal Walker will be the Chairman for the International Fire Marshals Association Board of Directors Fall meeting in Wyoming.

- In November, Deputy Fire Marshal Volkert will be an instructor with the NFPA at the Nashville meeting of their 'Remembering When' Project.

OLD BUSINESS – None

NEW BUSINESS – Both the Fire Department and Fire Commission were discussed in detail.

ADJOURNMENT – Meeting adjourned at 8:15 P.M. (CM/RL) V.U.

Respectfully submitted,

Janet Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS
TO THESE MINUTES.