

BOLTON FIRE COMMISSION  
REGULAR MEETING  
MONDAY, MARCH 26, 2018  
MINUTES

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the Firehouse. Commission members present were John Morianos, Robert Langton, Chris Moquin and John Roback. Chief Bruce Dixon was in attendance.

PUBLIC COMMENT – None

APPROVAL OF THE MINUTES – Motion to approve the January 22, 2018 minutes. Did not have a meeting scheduled for February 2018. (JR/RL) V.U.

PAYMENT OF THE BILLS – Bills that were paid in January and February were circulated.

CORRESPONDENCE - None

COMMUNICATIONS FROM THE CHIEF  
February 2018

- The Bolton Volunteer Fire Department (BVFD) answered 47 emergency calls since January 22, 2018. These calls included six motor vehicle accidents, numerous medical calls, a structure fire on Notch Road and several mutual aid requests.
- Chief Dixon, Deputy Chief Morra, Chairwoman Udin and commission member Robert Langton attended the Selectmen's meeting to present the 2018-2019 proposed budget at the end of January. Interim Fire Marshal Rupert also attended and assisted Cheryl Udin in presenting the Fire Marshal's budget request.
- Chief Dixon continues to work with Joyce Stille, Administrative Officer on a warranty issue concerning Tanker 234.
- The BVFD apparatus is being scheduled for annual pump recertification, DOT testing and aerial ladder maintenance.
- The BVFD ordered a 2018 Dodge 3500 Utility truck this past week. Scheduled delivery is slated for approximately four months. This will be a replacement for the current 2003 Ford pickup Service 234.
- Chief Dixon attended a Board of Directors meeting at the ECFS this month. Plans and activities are actively underway to begin dismantling the current fire school buildings and construct a new school in Willimantic. ECFS is the school that services the largest area in CT, virtually all of Eastern CT.

March 26, 2018

- The BVFD answered 36 emergency calls since February 26, 2018. These calls included several motor vehicle accidents, numerous medical calls, and several mutual aid calls for EMS and standby assignments.
- Negotiations for the repair of Tanker 234 were completed this month and it has left for WI to have this work done. A loaner tanker is now in house at no charge to the town.

- The BVFD continued to conduct training exercises both in and out of town. Recent training included presentations by Eversource going over electrical safety pertaining to fire department operations, and another evening with the DEA concerning hazards, safety and operations with drug labs and the facts pertaining to the recent upswing of opioid use. A safety walkthrough of the Bolton Center School was also conducted with members, the School Safety Committee and both school principals.
- Several members assisted in packing up all of the classrooms, offices and training materials at the ECFS in Willimantic in preparation for the ground breaking for the new school construction in early April.
- Chief Dixon, several other members and the resident troopers were present for the Bolton High School “17 minute memorial program” to stand up for the recent school shooting in Florida on March 14, 2018.
- The BVFD assisted the Bolton Road Race committee with traffic control and EMS standby for their race on March 11, 2018. Fourteen members assisted with this detail.
- The BVFD had a table at the Community Fair that was held recently at the Bolton Center School.
- Chief Dixon attended several meetings at the State Capital LOB including the Fire/EMS Caucus. The caucus is open to all state legislators, Fire and EMS personnel and focuses on the specific public safety issues that first responders must navigate on a daily basis. He also attended a session of testimony for potential legislation pertaining to the funding for the operations of the state fire schools.
- Chief Dixon and Deputy Chief Morra attended the CT Fire Chief’s Association meeting last month in Manchester.

## FIRE MARSHAL’S REPORT

- Interim Fire Marshal James Rupert (IFMJR) responded to three non-permitted burns. One at 5 Webster Lane, one at 199 Hop River Road along with Bolton Volunteer Fire Department and one at 255 Hebron Road. All parties were cooperative and fires were extinguished. As a response to this issue IFMJR drafted a brief article for inclusion into the next Bolton Bulletin about open burning.
- IFMJR received a call from Pastor Evans. He stated that the propane cylinders have been removed from the church at the Notch Road Municipal Center and are being stored offsite.
- An inspection was completed at the Comcast complex. That inspection resulted in some repairs to the means of egress and a permit has been filed for the replacement of a fire alarm system in the old office area as well as the garage in the rear structure. IFMJR reviewed and approved the plan.
- IFMJR reviewed and approved a plan for alarm upgrades to the Heritage Farm Barn.
- IFMJR attended the Planning and Zoning Commission public hearing for the proposed commercial building at 7 Loomis Road.
- Permits were reviewed and issued for a tattoo parlor at 822 Hop River Road. Rough inspection and re-inspection for fire blocking were performed.
- Preliminary rough inspection was performed for the dental office at 1120 Boston Turnpike.
- IFMJR responded with the BVFD to a chimney fire on Tinker Pond Road.
- IFMJR attended a safety meeting with members of Bolton School administration and the BVFD at the BCS on March 19, 2018.
- IFMJR attended a meeting on March 20, 2018 of the Windham County Fire Marshals in Hampton.

- IFMJR attended a class on March 1, 2018 on the investigation and prosecution of incendiary fires.
- IFMJR met with the owner of Georgina's Restaurant to discuss progress on repairs cited in the January inspection.
- IFMJR completed final inspections for gas conversions at the Town Hall, Notch Road Municipal Center and the Resident Trooper's Office.
- IFMJR reviewed and approved a gas permit for a gas log at Bolton Congregational Church along with a gas pressure test inspection.
- IFMJR have been appointed to an ad hoc committee of the State Building Official and State Fire Marshal for the review and recommendations of the State Fire Safety Code. The first meeting was on March 23, 2018 in Hartford.
- IFMJR is preparing to conduct inspections for all multi-family residential occupancies during the course of the next month, with the requested assistance of Deputy Fire Marshal Lauri Volkert.

OLD BUSINESS – None

NEW BUSINESS – None

Next meeting scheduled for Monday, April 23, 2018.

ADJOURNMENT – Meeting adjourned at 8:00 P.M. (JM/CM) V.U.

Respectfully submitted,

Janet K. Assard  
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES.