

BOLTON FIRE COMMISSION
REGULAR MEETING
MONDAY, NOVEMBER 26, 2018
MINUTES

Chairman John Morianos convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Roback, Chris Moquin and Robert Langton. Fire Chief Bruce Dixon and Fire Marshal James Rupert was also in attendance. Cheryl Udin were absent.

PUBLIC COMMENT – None

APPROVAL OF THE MINUTES – Motion to approve the October 22, 2018 minutes with the following correction. (RL/JR) V.U.

PAYMENT OF THE BILLS – Bills that were paid in October were circulated.

CORRESPONDENCE – None

COMMUNICATIONS FROM THE CHIEF

- The fire department has responded to 43 emergency calls since November 1, 2018. The Bolton Volunteer Fire Department's (BVFD) response included a CPR call in a snow storm, several motor vehicle accidents and other miscellaneous fire and medical calls.
- The BVFD continues to conduct training on Monday nights and welcomes any prospective member to come to the fire house on Monday night to see what we do and how they can help.
- Chief Dixon and John Roback met with Joyce Stille and Jill Collins, Finance Manager to discuss some new accounting measures for the upcoming year.
- The new training area is well underway behind the fire house. The town highway department has done a lot of work clearing the area to be used.
- Service 234 is now in service and responding to emergency and service calls.
- The new 30,000 gallon cistern on Notch Road, with two draft access ports, has tested positively for drafting this month by the BVFD.
- The Bolton Recreation Department's Halloween Scarecrow contest was won by the BVFD, which received the greatest votes by the citizens in town.

- Deputy Chief Morra and John Morianos (municipal representative for Bolton to the Tolland County Mutual Aid Fire Service Inc.) attended a monthly meeting in Vernon.
- Chief Dixon attended several meeting with ECFS and CFCA with Joyce Stille and Jim Rupert.

FIRE MARSHAL'S REPORT

- Conducted the final inspection of the cistern on Notch Road. After initial testing dirty water and stones were seen in the bottom of the tank The Bolton Volunteer Fire Department (BVFD) reported favorable results with drafting from both sides. The tank interior was completely inspected by Lance Dimock and Town Engineer. The one rock was removed and the tank was filled. The tank level was monitored over a one week period, where changes in water level essentially ceased.
- Plan reviews were completed for additional permits at the 1135 Boston Turnpike filling station and approve for extension of the canopy and renovations to the building.
- Conducted two inspections at 1135 Boston Turnpike for placement of new tanks.
- Continue to follow up with Asim at Villa Louisa for the outstanding item of the previous inspection.
- Met with Joyce Stille, Administrative Officer twice with one meeting including Chief Dixon to review job descriptions for Fire Marshal and Deputy Fire Marshal.
- Conducted inspection at YWCA.
- Conducted inspection for gas conversion at 201 Boston Turnpike.
- Conducted inspection for extension of sprinkler line to lower building at 201 Boston Turnpike with two hour, 200 pound pressure test.
- Conducted plan review for the installation of sprinklers in the lower level building at 201 Boston Turnpike.
- Communicated with Ray Boyd regarding follow up inspections for both Bolton Center School and Bolton High School.
- Beginning plan review for Planning and Zoning Commission report regarding renovations to 837 Boston Turnpike for additional office space, manufacturing and warehouse space.

- Attended the ICC conference in Richmond, VA and had the opportunity to vote on some proposed changes to the code which included tall wood buildings.
- On Thursday, November, 29, 2018 Fire Marshal James Repurt will attend the CBOA/CFMA annual conference.
- A visit the the Montessori School and YWCA are scheduled for Tuesday, November 27, 2018 for fire prevention activities.
- Continuing to work on the AD Hoc Committee for the future of the Fire Code.
- Contacted Hannah at ESO regarding implementing the use of tablets and the Firehouse software for Fire Marshal inspections.
- Created a spreadsheet for facilities that require inspection.

OLD BUSINESS – Chief Dixon spoke about the “Agreement Between The Bolton Volunteer Fire Department, Inc and the Town of Bolton Connecticut” was discussed. Chairman John Morianos and Chief Dixon will review and finalize. This agreement will be signed by John Morianos, Chief Dixon and the Town.

The job descriptions for the Fire Marshal and the Deputy Fire Marshal were distributed and discussed.

A motion to review the proposed job descriptions and provide comments and suggestions in writing to Chairman John Morianos in the next two weeks. (BD/JM) V.U.

NEW BUSINESS – None

Next meeting scheduled for Monday, December 17, 2018.

ADJOURNMENT – Meeting adjourned at 8:22 (RL/JR) V.U.

Respectfully submitted,

Janet Kurys Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES.

