

BOLTON FIRE COMMISSION  
REGULAR MEETING  
MONDAY, FEBRUARY 28, 2022  
BOLTON FIRE HOUSE – 7:00 P.M.  
AND VIA ZOOM

Fire Commission Chairman John Morianos convened the Bolton Fire Commission meeting at 7:02 P.M. at the Bolton Fire House and via Zoom.

Commission members present were Chris Moquin and Robert Langton. Also present were Fire Chief Bruce Dixon and Fire Marshal James Rupert. Deputy Fire Marshal Bill Call was not in attendance. Daniel Moquin and Elizabeth Malone were absent.

PUBLIC COMMENT – None

APPROVAL OF THE MINUTES –Motion to approve minutes from January 24, 2022 minutes. (RL/CM) V.U.

PAYMENT OF BILLS – None

COMMUNICATION FROM THE CHIEF

- The department responded to 49 emergency calls which included four motor vehicle accidents and five standbys for other towns, along with many medical calls. One mutual aid assignment was for Truck 134 to assist at a structure fire in Manchester, however Bolton Volunteer Fire Department members were turned around enroute and asked to cover the Eighth District Fire Department.
- Temporary Building Commission – Currently monthly meeting is ongoing. Chief Dixon mentioned that he will speak to James Rupert and recommend that meeting happen more frequently.
- ET134 – A zoom meeting as an engineering preconstruction meeting will be conducted to save the town money on travel expenses with this new vehicle contract.
- The current budget (2021-2022) includes annual DOT inspections, ladder testing and pump testing for all of our larger apparatus and have been scheduled in March and April. Fire hose and ground ladder testing will also be done this month.
- Standard Operating Guidelines (Update and OSHA modifications). There is a committee that have been working on these updates for several months now, and the committee is on schedule to be done by the middle of the summer.
- Forestry 134 and the hose trailer – Tires and rims have been speced for the new forestry truck that the town was awarded by FEMA last year. The town recently bought a used trailer to shuttle fire hose across the Mark Anthony Lane bridge if the need arises. Modifications and the installation of hose should be completed in the near future.

- The interim town Administrator asked if there could be any cuts to the proposed 2022-2023 budget. The fire department only asked for an increase in the budget for several items, some that are coming to their end of life per NFPA. 15 SCBA bottles that are at their end of 15 year life was requested to be purchased along with some fire hose. After the recent Selectman's meeting, Jim Rupert explained that the purchase of the SCBA bottles would be reduced by five bottles and these five would be staggered out over future budgets so that the increase in the proposed 2022-2023 budget could be reduced. Jim Rupert informed Chief Dixon that the hose did not get cut from the budget.

CORRESPONDENCE – None

Fire Marshal Report – The following activities took place since the last meeting:

- Meeting with Ellington inspector and Fire Chief for ESO discussion.
- Build property records in ESO
- Tank installation at 271 Hop River Road

The following inspections took place since the last meeting:

- Notch Road Municipal Center
- Bolton Town Hall
- State Police building
- South Road apartments, multiple days. All units are now complete.
- Heritage Farm bon fire inspection

OLD BUSINESS – Chief Dixon discussed the revised job description for the Bolton Fire Chief. He asked that the commission review this document. Changes to the job description can be recommended and discussed at a regular Board of Fire Commission meeting. After the thirty days, changes can be discussed and voted on with the approval of at least three fire commissioners in favor and signed by the chairman. Changes will be forwarded to the Board of Selectmen.

NEW BUSINESS – None

Next meeting scheduled for March 28, 2022.

ADJOURNMENT – Motion to adjourn at 7:32 p.m. (CM/RL) V.U.

Respectfully submitted,

*Janet K. Assard*

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PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES.