

**Bentley Memorial Library Board
Regular Meeting
Tuesday, September 12, 2017
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman called the regular meeting to order at 4:05p.m.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman and board members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak and Library Director Liz Thornton. Absent with notice: Polly Silva.

3. Approve minutes of the Regular Meeting August 22, 2017:

A motion was made by Ms. Nowak seconded by Ms. Hryn to approve the minutes as corrected (under Correspondence the spelling of Doris Hattin's last name). The motion passed unanimously.

4. Correspondence:

Received: Gene Stack of Relay of Life/American Cancer Society sent a thank you card for coordinating luminaire decorating.

5. Review Library Statistical Report:

Ms. Thornton distributed and reviewed July and August 2017 Statistical Reports with board members.

6. Library Budget Update:

Budget Memo/Email received from Joyce Stille stated that every Bolton board, commission and department were asked to identify an 8% budget reduction because there does not appear to be any agreement on state budget and the grant funding to municipalities. This may only be a starting point as to what may need to occur.

7. Director's Report:

- Back door and side window were replaced due to vandalism.
- Furnace was removed September 8, 2017.
- Boiler pipes will be removed and duct work replace.
- Once gas hook up is complete, CNG will install pipe line from road into library.
- Plumbing issues: Toilet in patron bathroom and water fountain was repaired.
- One stack of shelving and end panels were ordered for the adult nonfiction section.
- Two new library volunteers: Annie Vernier and Ellen Delsignore.
- Heritage Day Program scheduled for 9/30/17.
- Digitization Day Program scheduled for 11/4/17;
- Solar Eclipse glasses clarification: NASA along with other organizations distributed free glasses to a number of libraries across the United States. Ms. Thornton wanted to clarify not all libraries received the free glasses. The library received many calls asking for the glasses.

8. Old Business:

None

9. New Business:

Ms. Holliman welcomed new board member, Claire Fazzina.

10. Adjournment:

A motion was made by Ms. Goldsnider, seconded by Holliman to adjourn the meeting at 4:55pm. The motion passed unanimously.

The next meeting is October 17, 2017 at 5:30pm.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.