

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, May 8, 2018  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Holliman called the regular meeting to order at 4:00p.m.

**2. Attendance:**

Present at the regular meeting were Chair Rebecca Holliman and board members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Dot Neil, Polly Silva and Library Director Liz Thornton. Absent with notice: Brook Nowak.

**3. Approve minutes of the Regular Meeting April 17, 2018:**

Minutes of the Regular Meeting held April 17, 2018: A motion was made by Ms. Neil, seconded by Ms. Hryn to approve the minutes as presented. The motion passed unanimously.

**4. Correspondence:**

None

**5. Review Library Statistical Report:**

Ms. Thornton distributed and reviewed April 2018 Statistical Report with board members. Ms. Thornton reported: large increase in downloadable audio books and library programs were well attended.

**6. Library Budget Update:**

Ms. Thornton distributed and reviewed Library Summary with Salary Expenses as of April 30, 2018. Ms. Thornton has not received a budget update.

**7. Director's Report:**

- Many students visited the library participating in Bolton Center School's Reading Hall of Fame program.
- Ms. Thornton shared Great Courses binder created by staff and volunteers with board members. Each page contains a description of courses available.
- Patrons saved \$76 during Fine Free Week.
- Six patrons signed up for library cards at Bolton Women's Club Luncheon at Bolton Senior Center.
- Planning a Library Card Sign up Day at Bolton High School for the fall.
- The library accepted breakfast donations for Bolton Social Services through the end of April.
- Ms. Thornton attended two workshops: How to Spot Fake News and Sexual Harassment Prevention.
- Ms. Thornton is participating in a new program, Certified Connecticut Municipal Official. The certificate is awarded upon completion of thirty-six hours of training.
- The Great American Read launches May 22, 2018. The library is providing a list of the 100 recommended books.

- Bolton Center School art is currently on display.
- Dorothy Hall has a painting on display by the reference desk.
- The library is participating in the town wide tag sale with a book sale.
- John will be taking care of additional lighting, outlets in the children's area and metal fascia installation around top of library building this year.
- Mechanisms in vertical blinds were replaced.
- Puzzle donations were received.

**8. Old Business:**

None

**9. New Business:**

Bentley Memorial Library Unattended Child Policy: A motion was made by Ms. Neil, seconded by Ms. Hryn to keep the policy as is in policy handbook. The motion passed unanimously.

Library board members will continue reviewing policy handbook at the next meeting.

**10. Adjournment:**

A motion was made by Ms. Goldsnider, seconded by Ms. Silva to adjourn the meeting at 4:45pm. The motion passed unanimously.

The next meeting is June 12, 2018 at 4:00pm.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.