

**Bentley Memorial Library Board
Regular Meeting
Tuesday, November 10, 2020
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman opened the regular meeting at 4:00PM via Zoom.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman and board members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak and Polly Silva and Library Director, Liz Thornton.

3. Approve minutes of the Regular Meeting October 20, 2020.

Minutes of the Regular Meeting October 20, 2020: A motion was made by Ms. Fazzina, seconded by Ms. Hryn to approve the minutes as presented. The motion passed unanimously.

4. Correspondence:

Ms. Thornton received a thank you from a parent for the Children's Zoom Story time program and craft.

5. Review of Monthly Library Statistics:

Ms. Thornton distributed via email October 2020 Statistical Reports to board members; noting increase in downloadable loans and in person visits to the library. C car comes almost daily.

6. Review of Monthly Library Budget Summary Report:

Ms. Thornton distributed via email Library Summary with Salary Expenses to board members. Ms. Thornton reported budget is on track.

7. Director's Report:

- Ms. Thornton followed up with Mr. Kelly regarding Bolton's code changing to orange; at this point there are no changes to the library's operations.
- Library substitutes and pages are doing very well. Ms. Brudz is delving right into library programs and diligently researching databases.
- Adult book discussion was a success with ten participants. Via Zoom, future scheduled adult book discussions "The Future is Here" include:
Fahrenheit 451 by Ray Bradbury, December 3, 2020 @ 7:00p.m
1984 by George Orwell, January 14, 2021 @ 7:00 p.m.
Brave New World by Aldous Huxley, February 18, 2020 @ 7:00 p.m.:
- Children's Fall Themed Story time via Zoom is scheduled for November 16, 2020 at 11:30am; the library will email a craft and coloring sheet to participants.
- The library is working to update their brochure/hand out.

- Ms. Thornton completed State Library Annual Report; part regular year/part Covid19 year.
- Library has set up “The Giving Tree”.
- Ms. Thornton attended CT State Library Department meeting via Zoom.
- The library will renew Hoopla.
- The library received a Bibliomation Budget Operating Quote for 2021 with 0% increase.
- Ms. Thornton requested Update Library Policies be added to December Agenda.
- Library updates: new acquisitions are taking longer than usual to come in, weekly library newsletter continues, book ordering and supply ordering. Along with training the new employees, the library has been busy.
- ACLB is offering free continuing education for board members.
- The library is working on many different program ideas.

8. Old Business:

None

9. New Business:

Bentley Memorial Library Board Meetings for 2021: A motion was made by Ms. Goldsnider, seconded by Ms. Neil to approve the following Meeting Schedule for 2021:

Tuesday, January 12, 2021

Tuesday, February 9, 2021

Tuesday, March 9, 2021

Tuesday, April 13, 2021

Tuesday, May 11, 2021

Tuesday, June 8, 2021

Tuesday, July 13, 2021

Tuesday, August 10, 2021

Tuesday, September 14, 2021

Tuesday, October 19, 2021

Tuesday, November 9, 2021

The motion passed unanimously.

10. Adjournment:

A motion was made by Ms. Neil, seconded by Ms. Holliman to adjourn the meeting at 4:35pm. The motion passed unanimously.

The next meeting is December 8, 2020 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider

Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.

