

**Bentley Memorial Library Board
Regular Meeting
Tuesday, September 14, 2021
206 Bolton Center Road, Bolton, CT.**

1. Call to Order:

Ms. Holliman opened the regular meeting at 4:00PM.

2. Attendance:

Present at the regular meeting were Chair Rebecca Holliman and board members Kelly Goldsnider, Loni Hryn, Polly Silva and Library Director, Liz Thornton. Absent with notice were Claire Fazzina, Dot Neil and Brook Nowak.

3. Approve minutes of the Regular Meeting August 10, 2021.

Minutes of the Regular Meeting August 10, 2021: A motion was made by Ms. Silva, seconded by Ms. Holliman to approve the minutes as presented with the following correction within Director's Report: Ms. Silva suggested to have a digital copy of Library Policies available to board members not these policies be added to library website. The motion passed unanimously.

4. Correspondence:

Ms. Thornton received compliments from patron's, how impressed they were with the library's covid response and how welcoming the benches and flowers are at the library's entrance.

5. Review of Monthly Library Statistics:

August Statistical Report was distributed to board members. There is now a way to track library program attendance and this does not necessarily mean attendance at the library but program participation.

6. Review of Library's Expenditure Report:

Ms. Thornton distributed Library's Expenditure Report with Detail Options.

7. Director's Report

- Ms. Thornton is very pleased with this summer's reading program involvement. The library is currently working on a survey that will go out to participants.
- Since mid-July masks are required to enter the library. There is also a sign in requiring contact information which is kept for one month.
- Curbside pick-up is no longer popular.

- The library will process Purchase Orders for grant spending completed by March 2022.
- The library basement had a fair amount of flooding with the rain, school shelving stored was cleaned out.
- The library had a sulfur odor, hot water tank was flushed and the odor is gone.
- The library is working with Bolton Transition Program and has someone helping two and a half hours a week with a job coach.
- The library computers are having tremendous amount of difficulties, tech support has been in a number of times. Ms. Thornton met with Mr. Rupert to add new computers to next year's budget.
- 9/11 posters and books are on display.
- The library now has ability to place Amazon orders.
- There are many upcoming library programs scheduled.

8. Old Business:

None

9. New Business:

Self -Assessment tabled until next meeting to include more board members with discussions.

10. Adjournment:

A motion was made by Ms. Hryn, seconded by Ms. Silva to adjourn the meeting at 4:35pm. The motion passed unanimously.

The next meeting is December 14, 2021 at 4:00PM.

Respectfully Submitted,
Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.