

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, January 12, 2020  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Holliman opened the regular meeting at 4:00PM via Zoom.

**2. Attendance:**

Present at the regular meeting were Chair Rebecca Holliman and board members Claire Fazzina, Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak and Polly Silva and Library Director, Liz Thornton.

**3. Approve minutes of the Regular Meeting December 8, 2020.**

Minutes of the Regular Meeting December 8, 2020: A motion was made by Ms. Fazzina, seconded by Ms. Neil to approve the minutes as presented with the spelling correction of absent board member Polly Silva . The motion passed unanimously.

**4. Correspondence:**

Ms. Thornton received a letter and donation from Sam and Joan Teller. The library has received a number of cards from appreciative patrons thanking them for their dedication. Bentley Memorial Gift Fund has received donations and cards in honor of James Aufman.

**5. Review of Monthly Library Statistics:**

Ms. Thornton distributed via email December 2020 Statistical Reports to board members; noting Library Registration fluctuation with renewals, circulation numbers are a half of what they were last year at this time as well as an increase in number of interlibrary loans and increase in donations.

**6. Review of Monthly Library Budget Summary Report:**

Ms. Thornton will email Monthly Library Budget Summary Report this week to board members.

**7. Director's Report:**

- Via Zoom, scheduled adult book discussions "The Future is Here" include:  
1984 by George Orwell, January 14, 2021 @ 7:00 p.m.  
Brave New World by Aldous Huxley, February 18, 2021 @ 7:00 p.m.
- Children's Zoom Storytime: Celebrating the New Year, children of all ages are welcome is scheduled for Thursday January 14 & 21, 2021 at 11:30am.
- Additional library programs via Zoom: White Tailed Deer in Fall and Winter Program is scheduled for Tuesday, January 19, 2021, 6:30-7:30pm and Adult Paint Night is scheduled for Thursday, January 28, 2021, 6:30pm.
- Blanket Drive will continue through the month of January, donations will be made to the Holy Family Home in Willimantic.
- Virtual Cooking Classes, a joint program with Bentley Memorial Library, Bolton Recreation Department and Bolton Senior & Social Services, will be held January 21, 2021 at 5pm and Thursday, February 11, 2021 at 6:30pm
- Department Head Diversity Training Seminar/Workshop this week.
- Ms. Thornton noted a change in budget, does not change total requested dollars. Budget worksheets were distributed to board members.
- Ms. Thornton, Ms. Stanley and Ms. Brudz along with other town departments met to discuss updating the town website, looking to have new website ADA compliant.

- The cutoff for in person visits due to the pandemic is January 17, 2021. Ms. Thornton is expecting to hear something this week and will share update board members.
- Ms. Thornton is scheduled for virtual Town Budget Meeting, February 9, 2021 at 7:55pm. Ms. Thornton will share with board members the 2019/2020 Library Statistics that she typically shares showing library activity for the past year.

**8. Old Business:**

None

**9. New Business:**

Ms. Fazzina shared with board members a summary of an ALA Workshop she attended. Draft Assessment Tool, a self-assessment instrument – as a board as well as individuals and how we might improve.

**10. Adjournment:**

A motion was made by Ms. Goldsnider, seconded by Ms. Fazzina to adjourn the meeting at 4:35pm. The motion passed unanimously.

The next meeting is February 9, 2021 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.