

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, January 9, 2024  
206 Bolton Center Road, Bolton, CT.**

**1. Call to Order:**

Ms. Holliman opened the regular meeting at 4:00PM.

**2. Attendance:**

Present at the regular meeting were Chair Rebecca Holliman, Board members Claire Fazzina, Kelly Goldsnider, Loni Hryn, and Dot Neil, and Library Director, Liz Thornton. Board member absent with notice was Brook Nowak.

**3. Minutes:**

Minutes of the Regular Meeting held November 14, 2023: A motion was made by Ms. Goldsnider, seconded by Ms. Holliman, to approve the minutes with the following change to the second bullet within Director's Report: Bolton Greater Together Community Fund patio grant (from the Hartford Foundation for Public Giving) is nearly spent in its entirety. The motion passed unanimously.

**4. Correspondence:**

None

**5. Review of Monthly Statistical Report:** November and December Statistical Reports were distributed to board members. Technology Assistance was added to Bentley Memorial Library Statistical Report, this information is required for the Connecticut State Library Annual Report.

**6. Review of Monthly Library Budget Summary:** Ms. Thornton shared budget account summary and reported budget is on track.

**7. Director's Report:**

- The Bolton Greater Community Fund patio grant (from Hartford Foundation for Public Giving) has an unused balance of \$129.06. Mrs. Thornton inquired if it was possible to hold onto the balance until spring for plantings; this request was approved, and detailed spending will be reported by June 30, 2024.
- A third grant from the Bolton Greater Community Fund was approved for \$1850 to purchase replacement filters and air purifiers for the library.
- The library is accepting donations for the blanket collection. Fourteen blankets were donated to Cornerstone Foundation Inc. in December and January donations will be given to the Holy Family Home and Shelter in Willimantic.
- February 3, 2024 is Take Your Child to the Library Day; the library has special activities planned for the day.
- Library Information: The library handout 24/7 information 4-fold was updated. The library museum pass brochure was updated, it is now possible to check out certain passes online. Wowbrary was added to the library online catalog. Mark continues to update the Carousels on the online catalog page and Amber is using the Cricut Maker and Canva program to create posters and flyers for programs and displays.
- Library Program Updates: The library had its first winner for 1000 Books before Kindergarten. Drop-in Storytime is working well. Three-month series of book discussions 'The Lies, Lives and Spies of Action & Adventure' schedule: **New York Dead** 2/21 @ noon and 2/22 @ 6:30pm, **Serpent** 3/20 @ noon and 3/21 @ 6:30pm and

**From Russia, With Love** 4/17 @ noon and 4/18 @ 6:30pm. The book discussions will be led by staff member Mark Nystrom.

- Ms. Thornton shared two articles with board members: a reminder to recognize the importance of a library staying neutral, and one about making sure library material is age-appropriate. Ms. Thornton reiterated Bentley Memorial Library Policies are up to date and the importance to be sensitive and professional.

**8. Old Business:**

a) Budget and Capital Plan: Ms. Thornton has not heard anything. Ms. Thornton will notify Board once she is notified of budget workshop.

b) Ms. Thornton thanked the Library Board for its tree contribution to Bolton Congregational Church Festival of Trees.

c) Grant Updates are within Director's Report.

**9. New Business:**

a) New hire: Mr. Sam Bahre was hired for the Library Circulation Assistant position.

b) Friends of the Library Liaison: Ms. Goldsnider and Ms. Fazzina volunteered to share the Friends of the Library Liaison position.

c) Woman's Club guests' presentation: Bentley Memorial Library was presented with a \$3000 gift donation from Bolton Woman's Club at the board meeting. A thank you will be sent.

**10. Adjournment:**

A motion was made by Ms. Hryn, seconded by Ms. Neil, to adjourn the meeting at 4:45pm. The motion passed unanimously.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.