

The Board of Selectmen held its regular meeting on September 5, 2017, at the Bolton Town Hall, with the First Selectman Robert Morra presiding. In attendance were Selectmen Michael Eremita, Robert Neil, Gwen Marrion, and Sandra Pierog. Administrative Officer Joyce Stille was also present. Liz Krueger, Cathy Teller, Claire Fazzina, and representatives of the Bolton Women’s Club attended as well.

1. **Call to Order:** The meeting was called to order at 7:02 p.m.

G. Marrion moved to advance item 10, Appointments, to precede item 4, Correspondence. S. Pierog seconded. Vote 5:0:0.

2. **Public Comment:** None.

3. **Approval of Minutes:**

**August 8, 2017 Meeting:** M. Eremita moved to approve with the amendment of “The removal of the library underground fuel tank was delayed due to title issues and is tentatively scheduled for next week” to “The removal of the library underground fuel tank was delayed due to the farmers’ market on the green. The Stangeland property closing is tentatively scheduled for next week” in item 7b. “Brian Blast” was also corrected to “Brian Blass” in 8a. S. Pierog seconded. Vote 4:0:1, R. Neil abstaining due to absence at the meeting.

10. **Appointments:** S. Pierog moved to appoint Claire Fazzina as a full member of the library board for a term ending 7/1/21. M. Eremita seconded. Vote 5:0:0. Here the BOS returned to item 4.

4. **Correspondence:** A note from Joyce B. Nowak, executrix for Helen Stangeland was received expressing appreciation that the town had purchased the Stangeland property.

A letter of resignation was received from Douglas E. Fisher as a member of the Energy Committee. M. Eremita moved to accept Mr. Fisher’s resignation, seconded by R. Neil. Vote 5:0:0.

5. **Unfinished Business:** None.

6. **New Business:**

- a. **Discussion with Economic Development Commission and Bolton Women’s Club Members on “Welcome Bolton” signs:**

Members of the Economic Development Commission and the Bolton Women’s Club presented plans for “Welcome Bolton” signs. They and the BOS discussed location options and images. The BOS was in favor with moving forward to finalize and place the signs.

- b. **Charter Oak Greenway Shared Use Path and Path Extension:** There is an upcoming event celebrating the Greenway in Manchester on September 6<sup>th</sup> at 3 P.M. There is also a construction meeting on September 13<sup>th</sup>.

- c. **Lower Bolton Lake Status Report:** Lower Bolton Lake is doing well though the middle lake has had some issues. There was one instance of invasive species that was dealt with in the middle lake.
- d. **FY 18 Budget:** The town is 18.67% expensed compared to 17.01% in FY17 and 17.19% in FY16. The State of CT has inquired about all town's fund balances in light of reduced or eliminated PILOT and ECS payments in September and October. They want to make sure towns have cash on hand to pay bills through fall. The information sent to the state from Bolton included information as to our fund balance policy and use of cash surplus towards the next year's budget. In addition, J. Stille is requesting all boards, commissions and departments to identify an 8% reduction in their budget. These line items will be frozen at this time. New equipment or projects will be reviewed as well and may be postponed. R. Morra attended a press conference of municipal leaders on the Governor's budget and need to have a state budget.
- e. **Consider and Act on Budget Transfers and/or Appropriation Requests:** M. Eremita moved to approve a transfer in the Conservation Commission budget of \$165 from Office Operating Expenses to Professional Business and Training. R. Neil seconded. Vote 5:0:0.

## 7. Ongoing Business:

### a. Subcommittee Reports:

Finance and Administration had a positive meeting regarding the property to the south side of Bolton High School.

### b. Properties and Facilities:

We obtained a quote of \$12,835.00 for a fire alarm upgrade for the barn from Security Technologies. The BOS discussed the specifications. S. Pierog moved to approve the expenditure of \$12,835.00 for the fire alarm upgrade, required scaffolding rental, and electrical upgrades for the barn. M. Eremita seconded. Voted 5:0:0.

R. Neil moved to approve the "Request for Qualifications for Structural Engineering Services for the Notch Road Municipal Center," seconded by S. Pierog. Vote 5:0:0.

- c. **Revenue Sources:** There is a Planning and Zoning Commission hearing on Wednesday the 13<sup>th</sup> on a dentist's office proposal on Route 44.

## 8. First Selectman's Report:

- a. **2+2+2 Meeting:** Discussion centered on cross training for finance and shared services data.

- b. **Natural Gas Line:** The installation of the main gas lines under town roads has been completed. Gas line to BCS is underway and the Firehouse will be done soon. Town Buildings are to be on natural gas by October 15.
- c. **Ron Hainsey Day:** The celebration went very well, with a turnout of 1000-1200 people. R. Morra thanked the staff that helped with the organization.
- d. **300<sup>th</sup> Anniversary Committee:** Pam Sawyer has agreed to be co-chair for the committee.

**9. Administrative Officer's Report:**

- a. **CRCOG:** Discussion on crumbling foundations and financial aid continues. Also, there will be an upcoming conversation with technical personnel on the document management systems project.
- b. **Nathan Hale Greenway:** Data research continues. G. Marrion brought up the GPS boundary mapping that was in the grant letter as it was not in the scope of work. J. Stille stated that she believed it is part of the contracted work with BCS Group but will verify.
- c. **CCM:** BOS comments should be sent to Joyce on any items for possible inclusion in CCM's 2018 legislative program.
- d. **State Plan of Conservation and Development:** J. Stille distributed information on the Draft State Plan of Conservation and Development. Additional information is available online. BOS and Planning and Zoning Commission in the past have developed a joint response. Comments are due to the state October 16<sup>th</sup>.

- 11. Adjournment:** R. Neil moved to adjourn. M. Eremita seconded. Vote 5:0:0. Meeting adjourned at 8:25 pm.

Respectfully submitted,

Sarah Benitez, Recording Secretary

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.