

The Board of Selectmen held its regular meeting on January 11, 2017 at Notch Road Municipal Center with the First Selectman Robert Morra presiding. In attendance were: Selectmen Michael Eremita, Robert Neil, Gwen Marrion and Sandra Pierog (7:15 p.m.); Administrative Officer Joyce Stille; and members of the public.

1. **Call to Order:** R. Morra was called the meeting to order at 7:03 p.m.

2. **Public Comment:**

Lauren Lalancette, 1 Lakeside Circle. She expressed great concern regarding her private road, Lakeside Circle, not always getting plowed. In checking with Town Hall, she was told and wanted to verify the policy that because it is a private road, and unless it was 4 or more inches, the Town does not plow it. Her concern was that after a recent storm it was icy and a safety concern for the elderly people, disabled persons and for children getting on busses. She also said that the Town can take the road and make it a public road if that would solve the issue.

R. Morra stated that the town's policy for private roads is to plow them with 4 or more inches of snow. The reason behind that policy is that for private roads, the owners living on that street own the road and in essence, the road is an extension of their driveway. Emergency vehicles can get in and out of the road with less than 4 inches of snow; however, the Town decides to plow with 4 or more inches for public safety. Also said those houses are assessed differently because it is a private road and their taxes may be slightly less than public road homes.

Sandra Fox-Plummer, 17-21 Lakeside Circle. She expressed her concerns about safety on the road during the winter if it is not plowed for children and individuals with health issues. She wants to know how the road can become a public road. She also asked about the update on the Bolton Lake status.

R. Morra stated the lake Issue will be discussed later in the evening.

Katie Hannon, 33 Lakeside Circle. She stated she was not only at the meeting for her and her family, but also on behalf of Susie Santoro, of 35 Lakeside Circle, who is disabled and unable to attend. She reiterated the concerns regarding this issue since the last 2 storms left the road with ruts and mounds of ice making it difficult to maneuver.

R. Morra repeated the Town's 4 inch policy. He thanked the public for their comments and asked them to forward their concerns to the Selectmen's office through email or letter for a subcommittee to discuss.

Kimberly Welsh, Lake Commission, 51 Vernon Road. She discussed the current conditions of Bolton Lake where the ice coverage is 70%. The drawdown continues at 18" down, but may be higher now with the recent rains since the holidays. She urged citizens to visit the Lake Association's website, which issues an informative newsletter and a good summary for 2016. She mentioned the Association will host a professional landscaper on 4/20/17 for lakeside residents discussing tips on how to landscape shoreline properties. She also asked about a presentation from the Town's consultant George Knoecklein.

R. Morra stated that a date had not yet been set for an informational presentation by the consultant. J. Stille added that the STEAP grant extension for two years had been signed by the Town but was not back from the state yet.

Sylvia Ounpuu, 48 Stonehedge Lane. She discussed the Bike Walk Bolton activities. Counters are up and running on the East Coast Greenway. Group is working with other communities to highlight the natural resources along the trail; historical buildings from Bolton Notch to Andover to the covered bridge. She discussed an Application for CT Trails Day Organization for June, 2017. Sylvia also asked about feedback from the DOT Meeting on the missing link from Notch Pond to Quarry Road.

R. Morra said those issues will be discussed later as noted on the agenda.

3. **Approval of Minutes.**

- A. December 6, 2016 Meeting: R. Neil moved to approve, M. Eremita seconded with the following corrections noted by G. Marrion: Item 6A, 2<sup>nd</sup> paragraph, 2<sup>nd</sup> sentence, the word "resident" should be "person"; and under Item 6D, last sentence, the word "Council" should be "Counsel". Motion unanimously passed.
- B. December 14, 2016, Special Meeting: R. Neil moved to approve, M. Eremita seconded. Motion unanimously passed.
- C. December 27, 2016 Retreat: R. Neil moved to approve, G. Marrion seconded. Motion passed with R. Morra, R. Neil and G. Marrion voting yes and M. Eremita and S. Pierog abstaining.

4. **Correspondence:** None.

5. **Unfinished Business:** None.

6. **New Business:**

- A. Charter Oak Greenway Shared Use Path and Path Extension. J. Stille stated joint DEEP Grant with the Town of Coventry for the former Route 6 properties now owned by the towns was submitted by Coventry in December, 2016. In addition, she stated that the Trails Committee will be meeting later this month to review BSC Group's fi information. R. Morra stated that no comments are back yet from DOT on the presentation last year on the missing trail link from Notch Pond to Quarry Road.
- B. Lower Bolton Lake Status. R. Morra stated this was discussed earlier.
- C. FY17 Budge Report. J. Stille discussed the current budget is 44.43% expensed compared to 45.01% last fiscal year and 44.97% inFY15. Concern is the unemployment line item which we had not anticipated as many claims as have occurred. The encumbered funds in the Highway Department are for sand and salt. G. Marrion questioned expenditures for Open Space. Nothing has been expensed current year since the commission needs additional members. J. Stille also discussed the Tax Collector's report as of November, 2016. IN the budget, a 98% collection rate is listed and we have collected 100.72% of this. Supplemental Motor Vehicle is due in January, which is why that shows 0.00%. R. Morra discussed the status of the available funds for Local Capital Improvement Program (LoCIP). The state has frozen funding due to reaching the bond authorization. At the Council of Small Towns (COST) annual meeting, the issue was discussed and every town had money for projects but funding now at a standstill. Legislators who were present at the meeting stated that it should be resolved in the months ahead.
- D. Consider and Act on Call for Special Town Meeting for 2016/17 Board of Education Facilities Improvements Program. R. Morra reviewed the Resolution for an aggregate appropriation of \$606,500.00 for Bolton Center School to cover the items;
  - 1. \$236,390.00 for reconstructing parking lots
  - 2. \$140,110.00 for carpet removal, floor tile asbestos abatement and carpet and/or tile replacement for K-3 1<sup>st</sup> floor and 2<sup>nd</sup> floor building sections; and

3. \$230,000.00 for building boilers and water heater replacement and conversion to natural gas to be more energy efficient.

J. Stille worked with Bond Counsel on the preparation of the Call and Resolution. Motion to approve the Resolution and The Call for the Special Town Meeting to be held January 25, 2017 at 6:30 p.m. at Town Hall for the 2016/17 Board of Education Facilities Improvement Program at Bolton Center School as presented in Attachment A to these minutes was moved by M. Eremita; R. Neil seconded. Motion unanimously passed.

G. Marrion asked if there would be an information session for discussion on the items prior to the Town Meeting. R. Morra said no, that the purpose of Town Meeting is for discussion and allows anyone to comment and to approve or disapprove the items and resolution proposed. G. Marrion concern was possible confusion since all of the items have been partially funded at prior Town meetings and asked questioned the publicity about the upcoming meeting. J. Stille said it will be advertised in the Hartford Courant and the Journal Inquirer reporter was present at the meeting so he could include an article. In addition, J. Stille said it would be posted on the Town's website, included in at least a couple of Bolton Bulletins, and sent to all chairs of the Town's boards and commission chairs and political party chairs to share with their members. R. Morra asked Superintendent of Schools, Kristen Heckt, to help get info out to parents via her email distribution which she agreed to do.

- E. Consider and Act on Budget Referendum Date: Motion made to hold Budget Referendum on May 9, 2017 at Town Hall from 6:00 a.m. to 8:00 p.m. by M. Eremita; B. Neil seconded. Motion unanimously passed.
- F. Consider and Act on Budget Transfer and/or Appropriation Requests. In the Fringe Benefits budget, a transfer request was submitted to fund the Unemployment line item. J. Stille stated there are more claims this year than in previous years. Funds were being transferred from the Health Insurance line item since one of the new staff hired this year had declined coverage due to coverage elsewhere. Motion to transfer in the Fringe Benefits budget \$5,000.00 from Health Insurance to Unemployment made by R. Neil; seconded by M. Eremita. Motion unanimously passed.

## 7. Ongoing Business.

- A. Subcommittee Reports. J. Stille discussed work on the Fracking Ordinance and thanked G. Marrion for her input. The Finance and Administration and Facilities and Public Safety subcommittees will need to meet.
- B. Properties and Facilities: J. Stille discussed the closeout of the Bolton High School project where there is a meeting with the State on January 30, 2017.

S. Pierog discussed the Bolton Heritage Farm Barn which is coming along nicely. The change order was approved for all the items except the interior door due to the cost. Town staff will do this work instead. M. Eremita asked about the silo and roof. S. Pierog responded that it is not recommended to paint silos.

- C. Revenue Sources: B. Morra said state revenue continues to be adjusted as far as grants go. At COST meeting, State officials are not painting rosy picture. Towns need relief if aid is reduced. Increase in prevailing wage thresholds was discussed. Also discussed was CHRO requirements where the amount of mind-boggling paperwork necessary keeps many small contractors from bidding. S. Pierog asked about municipal storm water. J. Stille said she does not believe there will be a repeal, but perhaps some delay in implementation timeframes may occur.

The Governor's Budget is not put forth until February, 2017 so we will not have an idea until late February early March.

8. **First Selectman's Report.**

- A. **Meeting with State Legislators.** R. Morra was at meeting in Hartford with new Legislative Leaders. He stated that the State has to give a reasonable idea of their budget and aid to Towns before towns set their budgets.
  - B. **COST.** Annual meeting today was previously discussed. J. Stille said COST includes all small towns with a population of 30,000.00 and under which is the majority of towns in Connecticut. As a result, COST lobbies the hardest for small towns.
  - C. **Bolton Center School Projects Building Committee.** R. Morra suggested that the Board of Education's standing Buildings and Grounds Committee be appointed as the projects Building Committee for the state grant. M. Eremita voiced opinion that for projects, the Building Official should be appointed to the committee. J. Stille suggested that it may pose a conflict for him and further that he is not a Town resident. M. Eremita stated that he strongly felt that Town staff should remain involved in the projects as has been discussed at prior meetings. J. Stille agreed and said that she would work with school officials and Town staff to ensure our involvement.
- S. Pierog made a motion to adopt the following:

RESOLVED, that the asbestos removal, abatement and tile replacement project at Bolton Center School is hereby assigned to the standing Building and Grounds Committee of the Board of Education.

B. Neil seconded and motion unanimously passed.

9. **Administrative Officer's Report:**

- A. **CRCOG .** J. Stille mentioned the handout on crumbling foundations. She discussed the 6 towns and the estimated amount of lost taxes at \$54,043,314.00 and building permit fees of \$5,552,000.00 that would be waived. Major issue for towns and was also discussed at the COST meeting. Some type of state relief is needed. Bolton knows of one subdivision in town affected by this issue. Insurance companies have absolved themselves from participating in remediation which leaves heavy burden on homeowners. There is only one testing lab, which is in Ohio and is expensive. Bolton has a list of contractors who are qualified and approved by CRCOG. She also mentioned the handout for SOS – Successes, Obstacles and Solution to Sharing on shared services between Boards of Education and Towns. A Showcase date is set for February 1, 2017 at the Legislative Office Building.
- B. **Natural Gas Status.** J. Stille and staff met with representatives regarding mapping locations for connections to the Notch Road Municipal Center, Bolton Center School and two garages. Due to the septic system near Schoolhouse Road, need to connect near the Senior Center end but need to be cautious of wells by the Bolton Center School.
- C. **CCM** J. Stille was one of 22 people on the State Local Partnership Panel. The final report was presented this week with minor alterations. It looks at a new way of doing business and takes a different approach for efficiencies across the state.

J. Stille also mentioned the handouts from Comptroller Kevin Lembo, Bolton's Housing Data Profile and EHHD's notice re: The Opioid Epidemic. This has a date of February 8, 2017 at Tolland High School at 6:30. She stated there have been lots of "saves" in Bolton. She also mentioned the Budget Workshop Memorandum.

R. Morra brought up the state proposal for state operated county health districts. He believes it will be dead before it comes forward or gets going in the legislature. J. Stille said it is a major increase in costs to towns.

10. **Appointments:**

R. Morra provided the list of candidates for the newly formed Board of Ethics as follows:

1. Robert D. Lessard, Democrat
2. Richard S. Tuthill, Democrat
3. Richard P. Hayes, Jr., Republican,
4. Paul V. Edelen, Republican
5. Trace Malucci, Unaffiliated
6. Timothy Johnston, Unaffiliated

The group discussed if there was any conflict with a family member serving on board or commission if that family member had an issue brought forward to the Board. The Selectmen agreed that the Board of Ethics member could abstain if the situation occurs.

M. Eremita moved to approve, S. Pierog seconded, to appoint the list of candidates for the Board of Ethics as presented. Motion unanimously passed.

A motion was made by M. Eremita, seconded by R. Neil, to appoint Neil Gessay and Cheryl Udin (Alternate) to a 3 year term on the Bolton Lakes Regional Water Pollution Control Authority. Motion unanimously passed.

R. Neil moved, seconded by M. Eremita, to appoint Dawn Rousseau and Nancy Silverstein as Land Record Auditors, term to December 30, 2017. Motion unanimously passed.

11. **Executive Session:**

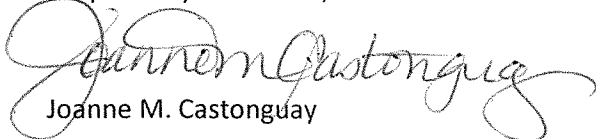
R. Morra concluded the items for the public. Motion made by M. Eremita, seconded by R. Neil to move into executive session at 8:16 p.m. to discuss land acquisition and to include J. Stille in the discussion. Motion unanimously passed.

Executive session ended at 8:30 p.m.

12. **Adjournment:**

R. Neil moved to adjourn the meeting at 8:31 p.m., seconded by M. Eremita. Motion unanimously passed.

Respectfully submitted,

  
Joanne M. Castonguay

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.

ATTACHMENT A

TOWN OF BOLTON

**RESOLUTION OF SPECIAL TOWN MEETING  
INCREASING THE \$340,000 APPROPRIATION FOR THE FISCAL YEAR  
2016/17 BOARD OF EDUCATION FACILITY IMPROVEMENTS PROGRAM  
AT BOLTON CENTER SCHOOL, AND THE AUTHORIZATION TO ISSUE  
BONDS OR NOTES AND TEMPORARY NOTES TO FINANCE THE  
APPROPRIATION, BY \$606,500, FOR AN AGGREGATE APPROPRIATION  
AND AGGREGATE BORROWING AUTHORIZATION OF \$946,500 EACH;  
AND EXPANDING THE SCOPE OF THE APPROPRIATION  
(January 25, 2017)**

RESOLVED,

(a) That the Town of Bolton increase the THREE HUNDRED FORTY THOUSAND DOLLAR (\$340,000) appropriation for the Fiscal Year 2016/17 Board of Education Facility Improvements Program at Bolton Center School and the authorization to issue bonds or notes and temporary notes in the same amount to finance the appropriation, as approved at the Annual Town Meeting held May 17, 2016, by SIX HUNDRED SIX THOUSAND FIVE HUNDRED DOLLARS (\$606,500), for an aggregate appropriation of NINE HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED DOLLARS (\$946,500) and an aggregate borrowing authorization of the same amount to finance the increased appropriation; and that the scope of the appropriation be expanded to include the following: (i) reconstruction of the parking lots, including related work and improvements (estimated cost of \$236,390); (ii) carpet removal, floor tile asbestos abatement and carpet and/or tile replacement for the K-3, first floor and second floor building sections, including related work and improvements (estimated cost of \$140,110); (iii) building boilers and water heater replacement and conversion to natural gas, including related work and improvements (estimated cost of \$230,000); and (iv) to the extent of available funds, replacement of the fireproof stage curtain, cafeteria kitchen stove, energy management system and lockers. The appropriation may be spent for design, acquisition, installation and construction costs, related work and improvements, equipment, materials, architectural/engineering services, consulting fees, testing costs, survey costs, legal and administrative costs related to the projects, costs related to any application for and acceptance of available grants, legal fees, net interest on borrowings and other financing costs, and other expenses related to the projects. The Board of Selectmen is authorized to determine the scope and particulars of the projects and may reduce or modify the scope of the projects, and the entire appropriation may be spent on the projects as so reduced or modified; and is further authorized to delegate to the Temporary Public Building Commission all or any portion of such authority with respect to any of such projects;

(b) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in

an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The First Selectman and the Treasurer or Deputy Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(c) That the Board of Selectmen, the First Selectman, the Treasurer, the Deputy Treasurer, the Public Building Commission and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the projects and to issue bonds and notes and obtain grants to finance the aforesaid appropriation.

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TOWN OF BOLTON  
NOTICE OF JANUARY 25, 2017 SPECIAL TOWN MEETING

A Special Town Meeting of the electors and citizens qualified to vote in town meetings of the Town of Bolton, Connecticut, will be held at the Town Hall, 222 Bolton Center Road, in the Town of Bolton, Connecticut, on Wednesday, January 25, 2017 at 6:30p.m. for the following purposes:

To consider and act upon a resolution,

(a) to increase the \$340,000 appropriation for the Fiscal Year 2016/17 Board of Education Facility Improvements Program at Bolton Center School and the authorization to issue bonds or notes and temporary notes to finance the appropriation, as approved at the Annual Town Meeting held May 17, 2016, by \$606,500, for an aggregate appropriation and aggregate borrowing authorization of \$946,500 each; and that the scope of the appropriation be expanded to include the following: (i) reconstruction of the parking lots, including related work and improvements (estimated cost of \$236,390); (ii) carpet removal, floor tile asbestos abatement and carpet and/or tile replacement for the K-3, first floor and second floor building sections, including related work and improvements (estimated cost of \$140,110); (iii) building boilers and water heater replacement and conversion to natural gas, including related work and improvements (estimated cost of \$230,000); and (iv) to the extent of available funds, replacement of the fireproof stage curtain, cafeteria kitchen stove, energy management system and lockers. The appropriation may be spent for design, acquisition, installation and construction costs, related work and improvements, equipment, materials, architectural/engineering services, consulting fees, testing costs, survey costs, legal and administrative costs related to the projects, costs related to any application for and acceptance of available grants, legal fees, net interest on borrowings and other financing costs, and other expenses related to the projects. The Board of Selectmen shall be authorized to determine the scope and particulars of the projects and may reduce or modify the scope of the projects, and the entire appropriation may be spent on the projects as so reduced or modified; and shall be further authorized to delegate to the Temporary Public Building Commission all or any portion of such authority with respect to any of such projects;

(b) to take such action as to allow temporary advances of available funds and to establish the reasonable expectations of the Town to reimburse any such advances with the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing to be authorized for the project; and to authorize the First Selectman and the Treasurer or Deputy Treasurer of the Town to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by the resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and



(c) to authorize the Board of Selectmen, the First Selectman, the Treasurer, the Deputy Treasurer, the Public Building Commission and other proper officers and officials of the Town to take all other action which is necessary or desirable to complete the projects and to issue bonds and notes and obtain grants to finance the aforesaid appropriation.

Dated at Bolton, Connecticut, this 11th day of January, 2017.

Bolton Board of Selectmen

Robert R. Morra  
Michael W. Eremita  
Gwen E. Marrion  
Robert W. Neil  
Sandra W. Pierog