

**TOWN OF BOLTON  
BOARD OF SELECTMEN  
MINUTES  
REGULAR MEETING TUESDAY, OCTOBER 2, 2018**

		<b>Present</b>	<b>Absent</b>
First Selectman	Sandra Pierog	X	
Deputy First Selectman	Robert Morra	X	
Selectman	Mike Eremita	X	
Selectman	Kim Miller		X
Selectman	Nicole Sullivan	X	
Administrative Officer	Joyce Stille		X
Other	Members of the public - 4	X	

**1. Call to Order**

By: Sandra Pierog

Time: 7:02 p.m.

Place: Town Hall

All stood to recite the Pledge of Allegiance.

**2. Public Comment:**

Raymond Marrion, 38 Maple Valley Road - Present on behalf of Richard Treat and Bolton Land Trust. The Heritage Farm Commission gave permission to park vehicles on the hay field between 1:00 p.m. and 3:30 p.m. on October 20, 2018. There is a celebration planned for the opening of the Edie Clark Trail. There are no concerns about the parking unless the field is wet. Marrion will walk the field beforehand to survey its condition. The BOS is okay with this plan. Gwen Marrion reported that the trail will be marked with orange tapes temporarily. Permanent markings will be made in the future.

**3. Approval of Minutes:**

**A. September 4, 2018 Regular Meeting**

**Motion:** Move to approve the minutes of the September 4, 2018 meeting.

By: Eremita

Seconded: Morra

Voting:

For: Pierog, Eremita, Morra, Sullivan

Against: None

Abstain: None

**B. September 19, 2018 Special Meeting**

Postponed until the next meeting.

**4. Correspondence:**

**Letter from Bolton Volunteer Fire Department**

The Fire Department sent a letter of thanks for the well-attended event. The BOS thanks the department for hosting the event.

**5. Unfinished Business:**

None

**6. New Business:**

**A. Heritage Farm Trail Enhancement**

Deb Livingston, 59 Maple Valley Road -Reported that she has spoken to Heritage Farm Commission asking to create a new trail that will come up the Rose Trail and exit near the picnic bench. This will provide an alternate route and spread out the foot traffic. She has spoken to John Butrymovich about using equipment to clear out a dense portion of the proposed trail. Where it is wet or has a stream crossing, they will work around those areas. A trail name has not yet been proposed.

**Motion:** Move to approve the new trail as discussed.

By: Sullivan

Seconded: Morra

Voting:

For: Pierog, Eremita, Morra, Sullivan

Against: None

Abstain: None

Pierog reported that there was an excellent meeting between John, Deb, and herself regarding parking alternatives for the Wednesday night cross-country series. Deb will work with her Board to explore the options that were discussed.

**B. Charter Oak Greenway Share Use Path and Path Extension**

No update available. Pierog reminded the public that the trail is closed with signs posted. Anyone use the trail could be subject to ticketing for trespassing.

**C. Lower Bolton Lake Status Report**

The health advisory was lifted on Friday afternoon. Cyanobacteria was present for two weeks. The high turbidity is likely caused by the amount of rain we've had. The consultant has not decided on the method for eradication of curly pond weed.

**D. FY19 Budget**

The expenditure report through September 30, 2018 and tax collection summary through August 31, 2018 were reviewed. Work on the intersection of Stoney and South Roads continues.

**E. FY20 Budget**

The FY20 budget documents need to be distributed to all boards, commissions and departments. Their proposed budgets are to be submitted in December. Discussion centered on asking the department heads what they would like to see funded if funding was available. The Town recognizes and appreciates everyone's help in keeping budgets low. As a result, some needs may be unmet. This is an opportunity to request additional funding to meet needs. All agreed that based on the budget, these additional funding requests may or may not be approved.

**F. Bolton High School/Central Office Project Closeout**  
Pierog went over the unaudited figures.

**BOLTON HIGH SCHOOL AND CENTRAL OFFICE PROJECT**

**Original Budget Projections**

Total Cost	<b>\$25,967,792.00</b>
Grant Anticipated	<b>\$11,494,259.00</b>
Anticipated Town Share (Bonds, General Fund, Capital Reserve & School Capital Fund)	<b>\$14,473,533.00</b>

**Actual Total Cost** **\$25,099,078.80**

**Actual Sources of Revenue**

General Fund	<b>\$12,904.51</b>
Capital Reserve Fund	<b>\$83,811.88</b>
Bond 1	<b>\$9,000,000.00</b>
Bond 2	<b>\$3,695,000.00</b>
School Construction Grants (BHS & Central Office)	<b>\$11,620,194.00</b>
School Capital Fund	<b><u>\$1,201,894.01</u></b>
	<b>\$25,613,804.40</b>
Refund to School Capital Fund	<b><u>\$ - 514,725.60</u></b>
Project Cost	<b>\$25,099,078.80</b>

**Actual School Construction Grants Information**

BHS Total Construction Payments	<b>\$11,107,015.00</b>
Central Office Total Construction Payments	<b>\$ 138,887.00</b>
Audit Central Office Adjustments	<b>\$1,004.00</b>
Audit BHS Adjustments*	<b><u>\$373,288.00</u></b>
	<b>\$11,620,194.00</b>

\*April Audit Report showed balance due to town was \$279,677. Exceptions to the April audit report were submitted by the town to the state for consideration. The exceptions were based on information provided by Gilbane and work completed by school and town staff and First Selectmen Sandra Pierog. The state did make an adjustment based on our submission. In the September Final Audit Report, the amount due to the town increased by \$93,611 to \$373,288.

**G. DEEP Trail Grant**

The Town did not receive the Connectivity Grant previously applied for. As a result, the Town is applying for a DEEP Recreational Trail Grant, due October 31, 2018. It proposes building a trail from the Fire Department to Bolton Heritage Farm. This trail would help with meeting a goal of Vibrant Communities Initiative. While the piece of property in front of the church is in the Town’s right-of-way communication has been opened with the church to see what their concerns might be for people traversing that piece of the trail.

**H. Consider and Act on Emergency Management Performance Grant**

**Motion:** Move to approve the resolution for the Emergency Management Performance Grant with the change of Robert R. Morra to Sandra Pierog:

RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Sandra Pierog, as First Selectman of the Town of Bolton, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Eremita, Morra, Sullivan

Against: None

Abstain: None

**I. Consider and Act on Budget Transfers and/or Appropriation Requests**

None

**7. Ongoing Business:**

**A. Subcommittee Reports**

Pierog has brought the BOS up-to-date.

**B. Properties and Facilities**

Town Garage project is still waiting for approval of the LoCIP funding. It is hoped this will move forward soon.

**C. Revenue Sources**

None

**8. First Selectman's Report:**

**A. Joint Board Meeting**

This is to be held on November 1, 2018 at 7:00 p.m. at Town Hall.

**B. Other**

Pierog has received calls about the increase in sewer fees. The minutes from the Bolton Lake Pollution Control are on the website including a paragraph that explains the increase. The next Bolton Lakes Regional Water Pollution Control Authority will be held on October 24, at 7:00 p.m. at the Bolton Town Hall where questions can be asked and answered.

**9. Administrative Officer's Report:**

**A. ICMA Conference**

Stille attended last week.

**B. School Safety and Preparedness Forum**

BOE is sponsoring the meeting to be held October 10, at 6:30 p.m. at Bolton High School. While the entire plan will not be shared enough of the plan will be shared so parents are comfortable knowing the teachers are trained to handle a situation.

**C. Health Insurance Consortium**

Bolton continues to look at this consortium hopes to stabilize hold insurance premium increases.

**10. APPOINTMENTS:**

None

**11. EXECUTIVE SESSION: ADMINISTRATIVE OFFICER REVIEW:**

**Motion:** Move to enter Executive Session at 7:42 p.m. to discuss the Administrative Officer review.

By: Sullivan

Seconded: Morra

Voting:

For: Pierog, Eremita, Morra, Sullivan

Against: None

Abstain: None

Pierog recessed the meeting for 15 minutes ended at 8:15 p.m.

Executive session motion: Move to approve a 2.95% salary increase for the Administrative Officer retroactive to July 1, 2018.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Eremita, Morra, Sullivan

Against: None

Abstain: None

**12. ADJOURNMENT:**

**Motion:** Move to adjourn the meeting at 8:16 p.m.

By: Morra

Seconded: Eremita

Voting:

For: Pierog, Eremita, Morra, Sullivan,

Against: None

Abstain: None

Respectfully Submitted,

Yvonne B. Filip

Yvonne B. Filip, Board of Selectmen Recording Secretary

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.